

**Village of Kirkland
Board of Trustees Regular Meeting
Kirkland, Illinois 60146
Monday, March 16, 2026**

OFFICIAL MINUTES

- I. **Call to Order** – President Block called the Board of Trustee Regular Meeting to order at 7:01 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Benes, Trustee Ziegler, Trustee Marshall, Trustee Fruit, and Trustee Chambers. Also, in attendance were: Leslie Scidmore, Village Clerk, James Stark, Public Work Supervisor, Adam Davenport, Police Chief and Matthew Walter, Village Attorney.
- III. **Pledge of Allegiance** – President Block led the Board of Trustees in the Pledge of Allegiance.
- IV. **Comments from the Audience** – None
- V. **Approval of Minutes** – President Block asked for a motion for the approval of Regular Meeting Minutes for Monday, February 23, 2026. Trustee Ziegler made a motion to approve the Regular Meeting Minutes for Monday, February 23, 2026, with a 2nd by Trustee Chambers. On a voice call vote all in favor. Motion carried.
- VI. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of \$95,876.65. Trustee Fruit made a motion to approve the Warrant for \$95,876.65, 2nd by Trustee Ziegler. Trustee Benes requested that a 1-2-3 Pay Bill Priority List be created for future warrant bills to be reviewed by the Finance Committee before approval. On a roll call vote Trustees Ziegler, Marshall, Fruit, Chambers, Michener and Benes voted yes. Motion carried.
- VII. **Guest Speaker** – Kelsey Gettle, Director of Advocacy with Safe Passage, spoke to the board about April 2026 being the Sexual Assault Awareness Month and their 25th Anniversary. She shared that the 1st Tuesday is “Wear Teal Day” and she also handed out flyers about the “Can You Walk a Mile in Their Shoes?” event being held at NIU Convocation Center on April 18, 2026, and the “Take Back the Night” event being held at the Egyptian Theater on April 27th. She encouraged everyone to wear teal and join in on the upcoming events in support of Sexual Assault victims. She also, presented President Block with a Proclamation, which he signed on behalf of the Village of Kirkland proclaiming the Month of April as Sexual Assault Awareness Month.
- VIII. **Reports** –
 - a. **Police Report** – Chief Davenport gave his report for February 2026 activity, please see attached.
 - b. **Public Works** – Jim Stark gave his report for February 2026 activity, please see attached report.
 - c. **Committee Reports** –
 - a. Tree Committee - Trustee Benes said the Tuesday, March 10, 2026 was cancelled due to weather. They are planning on having a few trees to plant on the Arbor Day Celebration, which is April 24, 2026. He is still waiting for the Tree City Status from the National Arbor

Day Foundation. The next meeting will be Tuesday, April 14, 2026.

- b. DeKalb County Regional Planning Commission – Trustee Chambers said they met on February 26, 2026. They are planning a “One County, One Nation: America 2025 Ceremony” on July 8, 2026 at 3:00 P.M. at the DeKalb County Courthouse. They are looking for those who would like to support or contribute to an event. Please see attached flyer for more information.

IX. Unfinished Business – None

X. New Business –

- a. Discussion of (IGA) Intergovernmental Agreement for Sale of Library – President Block explained that the library building does have its own electric and gas meter, therefore these bills would have to be the responsibility of the Kirkland Library board. As there is no additional information to share at this time, this discussion topic is tabled until the next board meeting on Monday, April 6, 2026.
- b. Discussion of Pearl Street Bridge Project and Bull Run Creek LOMR Update – Fehr-Graham – President Block explained that Jason Stoll Village Engineer is absent due to weather, therefore this discussion topic is tabled until the next board meeting on Monday, April 6, 2026.
- c. Discussion of Rezoning Kirkwood Subdivision due to Flood Zone restrictions and Non-conforming Use – President Block asked Attorney, Matthew Walters if it was possible to rezone the Kirkwood subdivision, so that should a home be destroyed, the owner can only re-build on a flat slab and can no longer have a basement. Walters said he will work with the Planning and Zoning Committee to move forward with rezoning Kirkwood Subdivision due to Flood Zone restrictions and Non-conforming Use.
- d. Discussion on Status Update from Attorney Matthew Walters about FEMA/INDR – President Block asked Attorney, Matthew Walters for a status update. Walters reached out to INDR, but has not received any further communication from them. Walters requested this topic be tabled until he has more information to share with the board.
- e. Discussion / Approval of IGA between DeKalb County & Village of Kirkland for Purchase of Road Salt – Village President Block explained this is the annual Joint Salt Program with other entities in DeKalb County to participate in getting the best pricing for salt. President Block asked for a motion for the approval of the Intergovernmental Agreement for Provision of Joint Salt Purchase for approximately \$2,100. Trustee Zeigler made a motion for the Approval of IGA between DeKalb County & Village of Kirkland for Purchase of Road Salt, 22 tons in the amount of approximately \$2,100, 2nd by Trustee Michener. On a roll call vote Trustees Benes, Ziegler, Marshall, Fruit, Chambers and Michener voted yes. Motion carried.
- f. Discussion / Approval of Ordinance 2026-06 for Disposal of Kirkland Public Works Surplus Material via Bid – Village President Block asked for a motion to approve the Ordinance for Disposal of Kirkland Public Works Surplus Material via Bid. Trustee Fruit asked that we use detailed descriptions and good pictures of the items for sale. Trustee Fruit made a motion for the Approval of Ordinance 2026-06 Authorizing the Disposal of Items of Personal Property Owned by the Village of Kirkland, 2nd by Trustee Chambers. On a voice call vote all in favor. Motion carried.
- g. Discussion / Approval of Ordinance 2026-04 of Village of Kirkland Utility Bill Structure / Fees – President Block asked for a motion to approve Ordinance 2026-04 of Village of Kirkland

Utility Bill Structure / Fee. Trustee Fruit made a motion for the Approval of Ordinance 2026-04 Amending Section 51.02, Water User Service Charges, Section 51.03, Sewer User Service Charges, and Section 51.10, Additional Utility Fees, of the Village of Kirkland Municipal Code, 2nd by Trustee Ziegler. On a voice call vote all in favor. Motion carried.

- h. Discussion / Approval of 1% Sales Tax Increase Implementation for Village of Kirkland – President Block opened discussion on implementing the 1% Sales Tax Increase for the Village. Attorney Matthew Walters shared that a referendum is not necessary in order to implement this 1% sale tax increase, but once implemented the tax will go into effect on July 1, 2026. The tax can be spent on anything until January 1, 2031, after which time it can only be used on infrastructure costs. Trustee Fruit asked President Block about the status of the Sales Tax Report. Trustee Chambers made a motion for the Approval of Ordinance 2026-05 Implementing a 1% Non-Home Rule Municipal Retailers' Occupation Tax and a 1% Non-Home Rule Municipal Service Occupation Tax for the Village of Kirkland, 2nd by Trustee Ziegler. On a voice call vote all in favor. Motion carried.
- i. Discussion of Property at Ault Road and IL Route 72 – Potential Annexation – President Block opened discussion on the owner, Bob Swanson inquiring about annexing in the property at Ault Road and IL Route 72 with the Village Kirkland. There were questions and discussion on the esthetics of the property site to by passers. President Block said he would speak with the owner regarding a list of stipulations that would need to be met in order for the Village Board to entertain annexation of the property.
- j. Discussion of Village 2025-2026 Financial Options – President Block opened discussion on any additional 2025-2026 Financial Options.
 - Attorney Matthew Walters spoke on Bonds in relation to the village's debt and interest rates involved. The process can take months, but he will make some calls to investigate this further.
 - Discussion of Hickory Ridge lots for sale.
 - Trustee Michener inquired about the future coffee shop and any other potential new businesses coming to the Village.

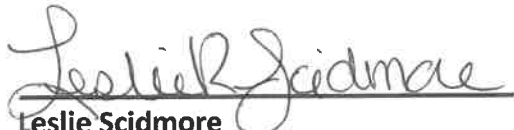
XI. Adjournment to Executive Session – At 9:12 P.M., President Block ask for a motion to adjourn to Executive Session for Appointment, Compensation, Discipline, Discharge and/or Performance of Specific Employees [pursuant to 5 ILCS 120/2(c)(1)] and for Litigation [pursuant to 5 ILCS 120/2(c)(11)]. Trustee Chambers made a motion to adjourn to Executive Session, 2nd by Trustee Fruit. On a roll call vote Trustees Benes, Ziegler, Marshall, Fruit, Chambers and Michener voted yes. Motion carried.

XII. Return back to Regular Session from Executive Session –President Block called the Board of Trustee Regular meeting back to order at 9:38 P.M. Roll Call – Members answered present as follows: Trustee Fruit, Trustee Chamber, Trustee Michener, Trustee Benes, Trustee Ziegler, and Trustee Marshall were present. Also, in attendance were: Village President, Ryan Block, Leslie Scidmore, Village Clerk and Matthew Walters, Village Attorney.

Attorney Walter Matthew said he will prepare an Ordinance for the sale of the property at 700 W Prospect Ave for the next Board Meeting on Monday, April 6, 2026. The Village can proceed with advertising the properties for sale once the Ordinances are passed by the board.

XIII. Adjournment – At 9:41 P.M., the Village Board discussed that the next meeting would be Monday, April 6, 2026. President Block asked for a Motion to Adjourn. Trustee Ziegler made a Motion to Adjourn with a 2nd by Trustee Chambers. On a voice call vote all in favor. Motion carried. Meeting Adjourned.

Next Board of Trustees Regular Meeting will be Monday, April 6, 2026 at 7:00 P.M.


Leslie Scidmore
Village Clerk


Ryan Block
Village President



Safe Passage

No one deserves to be abused.

CAN YOU
WALK
A MILE
in their shoes?

NIU CONVOCATION CENTER

APRIL 18TH, REGISTRATION STARTS AT 9:30 AM

ADULT TICKETS: \$25/PERSON

KIDS 0-5: FREE

KIDS 6-17: \$10/PERSON

GROUP TICKETS (4+):
\$20/ADULT, \$10/KID

**TO LEARN MORE &
REGISTER ONLINE,
GO TO:**



SAFEPASSAGEDV.ORG



SEXUAL ASSAULT AWARENESS MONTH

TAKE BACK THE NIGHT
LOOKING BACK, MOVING FORWARD
TO NEW BEGINNINGS



APRIL 27TH 5:30P-8P

EGYPTIAN THEATRE

TAKE BACK THE NIGHT MARCH 5:45P-6P

SURVIVOR AND COMMUNITY SPEAK OUT 6P-8P



Safe Passage

No one deserves to be abused.

PROCLAMATION



Safe Passage
No one deserves to be abused

Sexual Assault Awareness Month – 25th Anniversary – April 2026

WHEREAS, Sexual Assault Awareness Month (SAAM) marks 25 years of national efforts to raise public awareness about sexual violence, promote prevention, and support survivors; and

WHEREAS, sexual violence affects people of all ages, genders, races, and backgrounds, and its impact extends beyond individuals to families, schools, workplaces, and communities throughout DeKalb County; and

WHEREAS, the national theme, “25 Years Stronger: Looking Back, Moving Forward,” recognizes that ending sexual violence requires collective action, shared responsibility, and sustained commitment from individuals, organizations, and institutions; and

WHEREAS, survivors of sexual violence deserve to be believed, supported, and given access to trauma-informed, survivor-centered services that promote healing, dignity, and justice; and

WHEREAS, prevention is possible in DeKalb County and it starts with all of us. It is in how we support one another, practice consent, and create spaces rooted in care and respect. When we act with intention, we move closer to a future free from violence.

WHEREAS, for 45 years, **Safe Passage** has served DeKalb County as a vital resource for survivors of sexual assault and domestic violence, providing crisis intervention, advocacy, education, and pathways to safety and healing; and

WHEREAS, the dedication of local advocates, service providers, educators, and community partners continues to strengthen DeKalb County’s commitment to creating a safer and more just community for all;

WHEREAS, As we look to the next 25 years, we renew our commitment to building a future free from sexual violence. Together, we can continue to strengthen prevention, support healing, and create communities where everyone feels safe and valued.

NOW, THEREFORE, I, Ryan Brock (Village President), ^{title}, do hereby proclaim the month of **April** as **Sexual Assault Awareness Month** in *add name of city/town/village*, and call upon all residents, organizations, schools, and community leaders to observe this month by learning about sexual violence, supporting survivors, and taking action to prevent harm.

Together, we honor 25 years of progress, recognize the essential work of **Safe Passage** and community partners, and recommit ourselves to a future free from sexual violence.

IN WITNESS WHEREOF, I have hereunto set my hand this 16 day of ^{MARCH}~~April~~, 2026.


Signature

Village of Kirkland

PUBLIC WORKS REPORT

FEBRUARY 2026



WATER & SEWER DEPARTMENT

- The sampler spigot in Hickory Ridge had frozen at some point, spent time trying to thaw it with straw and a tarp to trap in heat. Working perfectly now
- Thawed out a B-box at 405 Prairie
- Received a new aerator under warranty
- New safety climbing device was installed by McGuire Iron on the water tower
- Jim and Chandler assisted Joe with State required testing of Volatile Organic Compound water samples

STREETS DEPARTMENT

- Completely repainted and rewired the streetlight that had been broken after Jake Miller re-welded it to the base.
- Cold-patched a portion of North Pearl Street before the bridge
- Hauled a load of scrap metal to DeKalb and gave the check to the village clerk
- Posted weight limits on the roads for Spring

PARKS

- Cut down 3 dead leaning trees in Pioneer Park, as well as regularly picking up garbage cans
- Found a picnic table with rotted and broken boards at Pioneer Park, we repainted new boards and replaced old ones.

MAINTENANCE

- Re-wired the turn signal, hazard and brake light circuits on the Boom Truck as well as the strobe lights
- Fixed a coolant leak on the Caterpillar, fixed in-house
- Straightened several bent panels on the Grapple attachment
- Cleaning and organizing the shop, sorting through blueprints and organizing the office

TRAINING

- Jim passed his Class C drinking water test
- Jim and Chandler took Julie training over at NIU in DeKalb

Equipment Auction List 2026

1995 Sewer Equipment Co. Sewer Jetting Trailer

Model 747-FR2000 S/N 6498

Tandem axle sewer jetting trailer with a 600 gallon water tank and over 600 feet of hose reel. Powered by a 300 c.i. Ford Inline six with 150 hours. No rust on trailer. The pump for the jetter itself is weak and will need to be replaced.

1982 Empire Generator Trailer

S/N 393-266

Single axle generator trailer, 4cyl Continental Diesel engine with 65 hours, last ran ~2 years ago

1990 Grumman Step Van

VIN 1GDHP32K8L3500033

Grumman van with 265k miles. Newer 350 c.i. V8, rebuilt 3spd auto trans. Tires hold air but have dry-rot cracks. Front suspension needs work, needs brakes, bad exhaust leak in cab, gas tank straps are rusty

2013 Toro 72" Zero-Turn mower

S/N 74916-313000135

3300 hours, Kohler motor, runs but with bad governor. New battery in '24. One spindle has worn out bolt holes causing it to wobble during operation

2018 Toro Z-Master 60" Zero-Turn mower

S/N 40301465

1900 hours, runs and mows, newer spindles. Was sank into a pond at one point

Woods Ditch Mower/Batwing

Model S-106-3 S/N 650-930

Unknown year ditch mower, unknown hours. 7ft deck with 3 point attachment and hydraulic raise/lower

Oil Tank Trailer

~750 gal tandem axle tanker trailer, was used to haul waste oil for old shop heater. Very bad tires, will not hold air or roll.

Miscellaneous Items

Red Knapheide tailgate for utility truck bed. Like new

White 2022 Ford F-350 Tailgate, has hole in it

2022 Ford F-350 rear bumper. Like new

2008 Ford F-350 rear bumper. Like new

Three diamond-plate steel fuel transfer tanks for mounting in a truck bed. Brand new

8Hp Kohler trash pump, no S/N, maybe 1980? Lots of hours, not run in years



DeKalb County Government

America 250 Event

We are currently in the planning stages for this event and others around DeKalb County! If you are interested in hosting a supporting event, contributing to the events of the day or would like more information please contact:

Ashley Hughes
Communications and Engagement Manager
aphughes@dekalbcounty.org
(815) 895-1639



SAVE THE DATE

**Join the DeKalb County Community as we
commemorate the 250th anniversary
of the United States!**

**One County, One Nation: America 250 Ceremony
July 8th, 2026 at 3:00 P.M.
DeKalb County Courthouse**



AGENDA
Board of Trustees Regular Meeting
Village of Kirkland
Kirkland, Illinois 60146
Monday, March 16, 2026 – 7:00 P.M.

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Comments from Audience
- V. Approval of Minutes
- VI. Approval of Warrant
- VII. Guest Speaker(s) – Safe Passage – Sexual Awareness Month Proclamation
- VIII. Reports
 - 1. Police Report
 - 2. Public Works
 - 3. Committee Reports
- IX. Business
 - 1. Discussion of (IGA) Intergovernmental Agreement for Sale of Library
 - 2. Discussion of Pearl Street Bridge Project and Bull Run Creek LOMR Update – Fehr-Graham
 - 3. Discussion of Rezoning Kirkwood Subdivision due to Flood Zone restrictions and Non-conforming Use
 - 4. Discussion on Status Update from Attorney Matthew Walters about FEMA/INDR
 - 5. Discussion / Approval of Intergovernmental Agreement between DeKalb County and Village of Kirkland for Purchase of Road Salt
 - 6. Discussion / Approval of Ordinance for Disposal of Kirkland Public Works Surplus Material via Bid
 - 7. Discussion / Approval of Ordinance of Village of Kirkland Utility Bill Structure / Fees
 - 8. Discussion of 1% Sales Tax Increase Implementation for Village of Kirkland
 - 9. Discussion of Property at Ault Road and Illinois Route 72 – Potential Annexation
 - 10. Discussion of Village 2025-2026 Financial Options
- X. Executive Session
 - 1. Appointment, Compensation, Discipline, Discharge and/or Performance of Specific Employees [pursuant to 5 ILCS 120/2(c)(1)]
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