

**Village of Kirkland
Board of Trustees Regular Meeting
Kirkland, Illinois 60146
Monday, April 6, 2026**

OFFICIAL MINUTES

- I. **Call to Order** – President Block called the Board of Trustee Regular meeting to order at 7:00 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Marshall, Trustee Ziegler, Trustee Fruit, Trustee Benes, Trustee Chambers, and Trustee Michener. Also, in attendance were: Public Work Supervisor James Stark, Police Chief Adam Davenport, and Village Attorney Matthew Walter. Village Clerk, Leslie Scidmore was absent.
- III. **Pledge of Allegiance** – President Block led the Board of Trustees in the Pledge of Allegiance.
- IV. **Comments from the Audience** –
 - a. Peter Paulsen thanks the Village Board for taking the necessary action to prevent Bull Run Creek from flooding his home during heavy rains. They last couple of years he's been able to do his own LOMR and got out of the floodplain which means he doesn't have to pay flood insurance any longer.
 - b. Matt Falco wanted to share that the retention pond in the Country Meadows Estate neighborhood has been doing great and there has been no issues with water getting into the basements of the homes in that area.
 - c. Colleen and Chris Cooper requested to close North St between 6th Street and Byers on May 24, 2026 for their kid's graduation party.
 - d. Ronald Brown stated that things have been better with Bull Run Creek, but he would appreciate the creek being cleaned, and would gladly donate his time.
 - e. Aleia Chambers is hosting a Craft Market at Chamber Auto over Memorial Day weekend and wanted to know if there are any permits or permissions need to do the event. Per President Block no permits or permission is necessary.
 - f. Jason Heck mentioned that huge plots of land is falling into Bull Run Creek and flows downstream. He said there is no protection steps taken to get this under control. Jason contacted DeKalb Water Shed about the issue but got no reply. The board discussed that the Village does not own the property on the opposite West side of Bull Run Creek and is under County jurisdiction. Jim Stark the Public Works Supervisor provide him Dean Johnson's name, who is the Executive Director at the DeKalb County Soil and Water Conservation District.
- V. **Approval of Minutes** – President Block asked for a motion for the approval of Regular Meeting Minutes for Monday, March 16, 2026. Trustee Ziegler made a motion to approve the Regular Meeting Minutes for Monday, March 16, 2026, with a 2nd by Trustee Fruit. On a voice call vote all in favor. Motion carried.
- VI. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of \$125,936.55. Trustee Ziegler made a motion to approve the Warrant for \$125,936.55, 2nd by

Trustee Chambers. On a roll call vote Trustees Marshall, Fruit, Chambers, Michener, Benes and Ziegler voted yes. Motion carried.

VII. Guest Speaker –

VIII. Reports –

- a. Police Report – Chief Davenport gave his report for March 2026 activity, please see attached.
- b. Public Works – Jim Stark gave his report for March 2026 activity, please see attached report.
- c. Committee Reports –
 - a. Tree Committee - Trustee Benes said the next meeting will be Tuesday, April 14, 2026 to discuss their Arbor Day celebration being held on Friday April 24th. They will be planting trees in the field along the north side of the pond north of W Prospect and S 7th Street, directly between the Kirkwood neighborhood and the sawmill. Also, as of March 26, 2026 the Village of Kirkland was officially granted our Tree City Status from the Arbor Day Foundation of Tree City USA, which is our 4th year to earn this status.
 - b. DeKalb County Regional Planning Commission –

IX. Unfinished Business – None

X. New Business –

- a. Discussion / Approval of the Village of Kirkland Fiscal Year 2026-2027 Board of Trustees Meeting Schedule, Planning and Zoning Meeting Dates and Paid Holiday Schedule – President Block asked for a motion to approve the Village of Kirkland Fiscal Year 2026-2027 Board of Trustees Meeting Schedule, Planning and Zoning Meeting Dates and Paid Holiday Schedule. Trustee Fruit made a motion to approve the Village of Kirkland Fiscal Year 2026-2027 Board of Trustees Meeting Schedule, Planning and Zoning Meeting Dates and Paid Holiday Scheduled, 2nd by Trustee Ziegler. On a voice call vote all in favor. Motion carried.
- b. Discussion / Approval of The Village of Kirkland, IL Proclamation of Motorcycle Awareness Month – President Block asked for a motion to approve the Village of Kirkland, IL Proclamation of Motorcycle Awareness Month. Trustee Ziegler made a motion, 2nd by Trustee Chambers. On a voice call vote all in favor. Motion carried. President Block signed the Proclamation.
- c. Discussion of Pearl Street Bridge Project and Bull Run Creek LOMR Update – Fehr-Graham –
 - Jason Stoll, Village Engineer stated that the Bull Run Creek progress with FEMA is a long drawn-out process but progress is being made. FEMA requested some additional mapping updated and technical information to be supplied to them in 90 days. FEMA also need IDNR concurrence. There is still not a time frame on when this will be resolved with FEMA. There were questions about the existing map verses the revised map. All changes to the maps will move the floodplain lines and be beneficial to the residents.
 - Jason congratulated the Village for receiving the APWA Public Works Project of the Year Award for the Pearl Street Bridge Replacement project. He mentioned that in the future IDOT will request an in-person audit at the Fehr-Graham office of all the project files. The Central office in Springfield requested AS BUILT drawings, when finalized copies will be provided to Public Works. Trustee Benes inquired about the bump out being removed from the design plans. Jason mentioned that the original full plans included the pedestrian bridge, but that President Block, communicated with Nathan, the County engineer to

remove the pedestrian bridge. Jason believes that Nathan made the decision to leave the pier for the pedestrian bridge for future use. Jason suggested to the board talk with Nathan regarding the matter, who also selected the design engineer. Trustee Benes asked Jason what kind of oversight Fehr-Graham had over the plans and why it was not caught sooner. Jason mentioned that Fehr-Graham was not the design engineer, but was responsible for the phase 3 of the building process out on the project sight making sure the project was built according to the approved project plan specifications. President Block will follow up with Nathan. Trustee Benes expressed his frustration with Fehr-Graham and lack of oversight expected and the cost the Village is now responsible to pay for.

- d. Discussion of (IGA) Intergovernmental Agreement for Sale of Library – President Block shared a letter from Marian, a library trustee with the board and mentioned that the new library director, Rosie expressed to Village Clerk Scidmore that she is in favor of the IGA. The library board will meet again in a few weeks, so we will learn more about their decision in the near future.
- e. Discussion / Approval of Ordinance 2026-07 / Ordinance Authorizing the Sale of Certain Village-owned Real Estate No Longer Necessary or Useful to the Village (65 ILCS 5/11-76-2) – Block asked for the approval of Ordinance 2026-07 / Ordinance Authorizing the Sale of Certain Village-owned Real Estate No longer necessary or useful to the Village with the caveat we can add a minimum bid price (65 ILCS 5/11-76-2). Trustee Fruit made a motion to approve Ordinance 2026-07 / Ordinance Authorizing the Sale of Certain Village-owned Real Estate No longer necessary or useful to the Village (65 ILCS 5/11-76-2), 2nd by Trustee Michener. Trustees Marshall, Fruit, Chambers, Michener, Benes and Ziegler voted yes. Motioned carried.
- f. Discussion / Approval of Resolution 2026-01, to include Compensation Paid Under an IRC Section 125 Plan (Aflac) as IMRF Earnings – President Block explained that Village Clerk Scidmore worked with IMRF to preform an audit and everything was good, but there are some resolutions recommended if employees are getting paid stipends on their paychecks. These resolutions would make the Village compliant with IMRF. The board agreed to table the topic until the following board meeting when the Village Clerk will be present.
- g. Discussion / Approval of Resolution 2026-02, to Include Cash Payments in Lieu of or Related to Health Insurance as IMRF Earnings – President Block explained that Village Clerk Scidmore worked with IMRF to perform an audit and everything was good, but there are some resolutions recommended if employees are getting paid stipends on their paychecks. These resolutions would make the Village compliant with IMRF. The board agreed to table the topic until the following board meeting when the Village Clerk will be present.
- h. Discussion / Approval of Resolution 2026-03, to Include Taxable Allowances as IMRF Earnings Enterable – President Block explained that Village Clerk Scidmore worked with IMRF to perform an audit and everything was good, but there are some resolutions recommended if employees are getting paid stipends on their paychecks. These resolutions would make the Village compliant with IMRF. The board agreed to table the topic until the following board meeting when the Village Clerk will be present.
- i. Discussion / Approval of Resolution 2026-04, Requesting Illinois Route 72 be Closed on Saturday, July 4, 2026 for the Kirkland Lions Club 4th of July Parade – President Block asked for a motion to approve Resolution 2026-04 / Requesting Illinois Route 72 be Closed on Saturday, July 4, 2026 for the Kirkland Lions Club 4th of July Parade. Trustee Chambers made a motion for the approval of Resolution 2026-04 / Requesting Illinois Route 72 be Closed on Saturday,

July 4, 2026 for the Kirkland Lions Club 4th of July Parade, with a 2nd by Trustee Fruit. On a roll call vote Trustees Marshall, Fruit, Chambers, Michener, Benes and Ziegler voted yes. Motion carried.

- j. Discussion / Approval of Email Hosted Exchange Environment from Intermedia to a version of Microsoft – President Block and the board agreed to table this until the next board meeting when Village Clerk Scidmore can be present.
- k. Discussion of City of Genoa 2026/2027 Water and Sewer Rate Survey – President Block explained that Village Clerk Scidmore received the City of Genoa's annual survey for water and sewer rates in the surrounding communities in comparison to Kirkland's rates, and wanted the board member to see where the Village of Kirkland stands in the survey.
- l. Discussion of New Utility Bill Fee Structure Communication Letter and Methods – President Block asked the board trustees to review the letter provided by Village Clerk Scidmore to be discussed in more detail at the May board meeting.
- m. Discussion of Fiscal Year 2026-2027 Village of Kirkland Budget – President Block mentioned that a copy of the budget has been provided so the committee boards can begin to meet. He has Village Treasurer Newkirk review the revenue totals.
- n. Village Attorney Walters mentioned various potential bonds the board may be interested in pursuing, and needing more information on the type of debt the Village owes. He will put together his finds in a memo to share with the board members.
- o. Trustee Fruit asked to add to the next board meeting agenda the topic of the resident sump pumps tied into the Village's sewer system. She would like our ordinances updated and there be repercussion for someone who sump pump is tied into the sewer and to warn the residents that the board is aware this has been happening and the cause and effect it has on our sewer plant. She would like step on addressing this issue when it's brought to the Village's attention, an example being that the resident is issued a warning to fix the matter in six months. Trustee Fruit would like to also add an ordinance for specific closing inspections of any illegal hook-ups which is the responsibility of the seller.

XI. **Adjournment** – At 8:00 P.M., the Village Board discussed that the next meeting would be Monday, May 4, 2026. President Block asked for a Motion to Adjourn. Trustee Fruit made a Motion to Adjourn with a 2nd by Trustee Ziegler. On a voice call vote all in favor. Motion carried. Meeting Adjourned.

Next Board of Trustees Regular Meeting will be Monday, May 4, 2026 at 7:00 P.M.


Leslie Scidmore
Village Clerk


Ryan Block
Village President



Kirkland Police Department

313 West Main Street, P.O. Box 550

Phone: 815-522-3315

Chief Adam Davenport



4/06/2026

Village of Kirkland, Illinois

Board Meeting

7:00pm

March 2026 Monthly Police Report

1. The Kirkland Police Department handled one hundred and fifteen (115) calls per CAD for March. There has been some technical difficulties, so several reportable events were not captured in CAD for the month of March.
2. Community Trainings Survey—any feedback?
3. NITAB approved Training taking place at Kirkland PD-- High Risk Traffic Stops—4th and 7th of May—will likely see several police agencies/squads
4. Garage door at PD—two brackets had been replaced at some point prior to our purchase. Those brackets came loose, causing us to have an issue with the large bay door. I contacted Public Works Director Jim Starks and requested assistance. Jim and Joe came over and inspected the door, identified the problem, and were able to buy the correct brackets that same day. Jim returned and was able to fix the door, thank you Joe and Jim.
5. School--5th Grade Too Good Program coming to a completion: Planned student essays with two winners of a gift card, t-shirts for all students successfully completing the course—this program runs approximately 12 weeks of the school year and leaves a lasting impression with the students. We continue to see a student population that is very supportive and engaged with their local Law Enforcement. Thank you to the students, and teachers (Mrs Tomasi, Mrs Mecklenburg, Mrs Benes (Principal), and the officers who help make this happen!
6. School---Continuing to work with the school on items identified on the school safety audit—we appreciate their continued cooperation in making the school campus safer for all students and staff

PUBLIC WORKS REPORT

MARCH 2026



WATER & SEWER DEPARTMENT

- Continued pumping the settled sludge off the bottom of the Chlorine Contact tank in preparation for a new Skimmer and cleaning
- Assisted Leslie with folding, stuffing and mailing water bills
- Fix a storm sewer drain in Kennedy's that was hit by a car
- Checked on several sewer manholes all over town for infiltration & inflow (I&I). Found 3 that had been moved off their bases, one at the Bus Barn requiring repair
- Joe Caveny and Jake Miller each donated \$50 to the 2026 Spring fish stocking purchase

STREETS DEPARTMENT

- Made two cradles for storing and transporting the salt spreaders more securely
- Picked up trash all along Route 72 from the Sawmill to Malta Road
- Plowed 4:30-1pm on March 16th
- Cold patched the entrance to Hickory Ridge, North St. by the Pioneer Park Shelter house, and South St. by the Basketball Court
- Took down Road Postings

PARKS

- Straightened up baby oak trees in Behnke Park that blew down over winter.
- Picked up trash that was dumped in Hole 8 of Pioneer Park (tires, and metal frame of some sort)
- Cut down hanging and stuck limbs in Pioneer Park

MAINTENANCE

- Ground GMC frame (under the dump be portion) down to bare metal, surface prepped, then primed and repainted
- Replaced cutting edge on the F350 plow which had a chunk broken out of it this winter from manholes sticking up. Also waxed plow and changed hydraulic oil

TRAINING

- Jim, Joe and chandler in Turfgrass Pesticide training

NEXT MONTH?



Village of Kirkland

511 W. Main St. · P.O. Box 550
Kirkland, Illinois 60146
Phone: (815) 522-6179

2026-2027

General Board Meeting Schedule

All meetings are held at Village Hall on Mondays at 7:00pm (unless otherwise noted)

1st Monday of Month	3rd Monday of Month (if needed)
<u>Meeting Dates</u>	<u>Meeting Dates</u>
May 4, 2026	May 18, 2026
June 1, 2026	June 15, 2026
July 6, 2026	July 20, 2026
August 3, 2026	August 17, 2026
Move to 3rd Monday	September 21, 2026
October 5, 2026	October 19, 2026
November 2, 2026	November 16, 2026
December 7, 2026	December 21, 2026
January 4, 2027	January 18, 2027
February 1, 2027	February 15, 2027
March 1, 2027	March 15, 2027
April 5, 2027	April 19, 2027



Village of Kirkland

511 W. Main St. · P.O. Box 550
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2026 - 2027

Planning & Zoning Board Meeting Schedule

**All meetings are held at Village Hall on
2nd Monday of Each Month at 7:00pm (As Needed)**

May 11, 2026

June 8, 2026

July 13, 2026

August 10, 2026

September 14, 2026

October 12, 2026

November 9, 2026

December 14, 2026

January 11, 2027

February 8, 2027

March 8, 2027

April 12, 2027



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2026-2027

PAID HOLIDAY SCHEDULE

- 1.) Memorial Day - Monday, May 25, 2026
- 2.) Independence Day - Friday, July 3, 2026
- 3.) Labor Day - Monday, September 7, 2026
- 4.) Veterans Day - Wednesday, November 11, 2026
- 5.) Thanksgiving Day - Thursday, November 26, 2026
- 6.) Day after Thanksgiving - Friday, November 27, 2026
- 7.) Christmas Eve Day - Thursday, December 24, 2026
- 8.) Christmas Day - Friday, December 25, 2026
- 9.) New Year's Eve - Thursday, December 31, 2026
- 10.) New Year's Day - Friday, January 1, 2027
- 11.) Good Friday- Friday, March 26, 2027



THE VILLAGE OF KIRKLAND, ILLINOIS

PROCLAMATION BY THE PRESIDENT

WHEREAS, safety is the highest priority for the highways and streets of our Village and State; and **WHEREAS**, the great State of Illinois is proud to be a national leader in motorcycle safety, education and awareness; and **WHEREAS**, motorcycles are a primary, common, and economical means of transportation that reduces fuel consumption and road wear, and contributes in a significant way to the relief of traffic and parking congestion; and **WHEREAS**, it is especially meaningful that the citizens of our Village and state be aware of motorcycles on the roadways and recognize the importance of motorcycle safety; and

WHEREAS, the members of ABATE of Illinois, Inc. (A Brotherhood Aimed Toward Education), continually promote motorcycle safety, education, and awareness in high school drivers' education programs and to the general public in our Village and State, presenting motorcycle awareness programs to over 120,000 participants in Illinois over the past nine years; and

WHEREAS, all motorcyclists should join ABATE of Illinois, Inc. in actively promoting the safe operation of motorcycles as well as promoting motorcycle safety, education, awareness and respect of the citizens of our Village and State; and

WHEREAS, the motorcyclists of Illinois have contributed extensive volunteerism and money to national and community charitable organizations; and

WHEREAS, during the month of May, all roadway users should unite in the safe sharing of roadways within the Village of KIRKLAND and throughout the great State of Illinois;

THEREFORE, I Ryan J Brock PRESIDENT of the Village of KIRKLAND, in the great state of Illinois, in recognition of 39 years of ABATE of Illinois, Inc., and over 352,500 registered motorcyclists statewide, and in recognition of the continued role Illinois serves as a leader in motorcycle safety, education and awareness,

DO HEREBY PROCLAIM THE MONTH OF MAY, THIS YEAR 2026 AS

MOTORCYCLE AWARENESS MONTH

In the Village of KIRKLAND, and urge all motorists to join in an effort to improve safety and awareness on our roadways.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Great Seal of the Village of KIRKLAND, to be affixed this 6 day of April, in the year Two Thousand Twenty-Six.

(SEAL)


VILLAGE PRESIDENT

Open Roads ABATE of IL, Inc.

RESOLUTION 2026-04

**REQUESTING ILLINOIS ROUTE 72 BE CLOSED ON SATURDAY, JULY 4, 2026
FOR THE KIRKLAND LIONS CLUB FOURTH OF JULY PARADE**

Whereas, the Kirkland Lions Club is sponsoring a parade in the Village of Kirkland which event constitutes a public purpose; and,

Whereas, this parade will require the temporary closure of U.S. Route 72 (Main Street), a State Highway in the Village of Kirkland, Illinois from Pearl Street to Sixth Street to; and,

Whereas, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State highways for such public purposes.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES of the Village of Kirkland, Illinois, that permission to close off Route 72 from Pearl Street to Sixth Street as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between 10:45 a.m. and 12:30 p.m. on Saturday, July 4, 2026.

BE IT FURTHER RESOLVED that this closure is for the public purpose of holding a parade.

BE IT FURTHER RESOLVED that traffic from the closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.) The detour shall be north on Sixth Street to North Street; east on North Street to Pearl Street; south on Pearl Street back to route 72.

BE IT FURTHER RESOLVED that the Village of Kirkland assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that police officers or authorized flaggers shall at the expense of the Village be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit vehicles in emergency situations to pass through the closed areas as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that the Village prior to reopening the State highway shall remove all debris.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the Village of Kirkland as may be approved by the Illinois Department of Transportation. The Village shall provide these items.

BE IT FURTHER RESOLVED that the closure and detour shall be marked according to the Illinois manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersection highways pursuant to conditions noted above.

BE IT FURTHER RESOLVED that the Village of Kirkland hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED that the Village of Kirkland shall provide comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$1,000,000 per person and \$2,000,000 aggregate which has the Illinois Department of Transportation and its officials, employees and agents as insured and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought by this Resolution and to operate as part of the conditions of said permission.

PASSED BY THE BOARD OF TRUSTEES of the Village of Kirkland, Illinois, at a regular meeting held on April 6, 2026 and approved by me as President.



Ryan Block
Village President

ATTEST:



Leslie Scidmore
Village Clerk

VOTE:

**VILLAGE OF KIRKLAND
GENERAL BOARD MEETING**

**PUBLIC COMMENT
SIGN-IN-SHEET**

DATE: 06 APRIL 2026

Please **PRINT** clearly.

#	Name	Group or Organization	Issue to Discuss
1	Pete Paulsen		Bull Run Creek
2	Matt Felix		Bull Run
3	Alcia Chamber	None	Farmers Market
4	Colleen Cooper		Street Closure
5	Chris Cooper		" "
6	Monica Brown	}	Street
7	Ronald Brown		
8	JASON ^{HECK} HECK		
9			
10			
11			
12			
13			
14			
15			

AGENDA
Board of Trustees Regular Meeting
Village of Kirkland
Kirkland, Illinois 60146
Monday, April 6, 2026 – 7:00 P.M.

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Comments from Audience
- V. Approval of Minutes
- VI. Approval of Warrant
- VII. Guest Speaker(s)
- VIII. Reports
 - 1. Police Report
 - 2. Public Works
 - 3. Committee Reports
- IX. Business
 - 1. Discussion / Approval of the Village of Kirkland Fiscal Year 2026-2027 Board of Trustees Meeting Schedule, Planning and Zoning Meeting Dates and Paid Holiday Schedule
 - 2. Discussion / Approval of The Village of Kirkland, IL Proclamation of Motorcycle Awareness Month
 - 3. Discussion of Pearl Street Bridge Project and Bull Run Creek LOMR Update – Fehr-Graham
 - 4. Discussion of (IGA) Intergovernmental Agreement for Sale of Library
 - 5. Discussion / Approval of Ordinance 2026-07 / Ordinance Authorizing the Sale of Certain Village-owned Real Estate No Longer Necessary or Useful to the Village (65 ILCS 5/11-76-2)
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 - 10. Discussion / Approval of Email Hosted Exchange Environment from Intermedia to a version of Microsoft
 - 11. Discussion of City of Genoa 2026/2027 Water and Sewer Rate Survey
 - 12. Discussion of New Utility Bill Fee Structure Communication Letter and Methods
 - 13. Discussion of Fiscal Year 2026-2027 Village of Kirkland Budget
- X. Executive Session
- XI. Adjournment