

**Village of Kirkland Board of Trustees Regular Meeting
Kirkland, Illinois 60146
Monday, April 7, 2025**

OFFICIAL MINUTES

- I. **Call to Order** – Trustee Sarah Ziegler called the meeting to order with a roll call at 7:00 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Benes, Trustee Chambers, Trustee Marshall, Trustee Fruit, and Trustee Ziegler.
- III. **Motion for President Pro Temp** - Trustee Sarah Ziegler asked for a motion to assign her President Pro Temp of the meeting in President Block's absence. Trustee Fruit made a motion to appoint Trustee Ziegler as President Pro Temp, with a 2nd by Trustee Michener. On a roll call vote Trustees Michener, Benes, Chambers, Marshall, Fruit, and Ziegler voted yes. Motion carried.
- IV. **Pledge of Allegiance** – President Pro Temp Ziegler led the Board of Trustees in the Pledge of Allegiance.
- V. **Comments from the Audience** –
 1. Susan Carrington, with Birth to Five Illinois, gave an overview of the program and its mission in DeKalb County.
 2. Joe Caveny, a Public Works employee, spoke regarding the Water Meter Program and the need to continue reaching out to residents to change out old water meters and the cost of new meters. Trustees volunteered to review a list of residents that still need a new meter installed in order to assist in contacting them. Attorney Brad Steward explained the various options the Village can take to administer the program.
- VI. **Approval of Minutes** – President Pro Temp Trustee Ziegler asked for a motion for the approval of Meeting Minutes for Monday, March 3, 2025. Trustee Fruit made a motion to approve the Meeting Minutes for Monday, March 3, 2025, with a 2nd by Trustee Chambers. On a roll call vote Trustee Benes, Chambers, Marshall, Fruit, Ziegler and Michener voted yes. Motion carried.
- VII. **Approval of Warrant** – President Pro Temp Trustee Ziegler asked for a motion to approve the Warrant in the amount of \$107,336.67. Trustee Chambers made a motion to approve the Warrant for \$107,336.67, with a 2nd by Trustee Benes. On a roll call vote Trustees Chambers, Marshall, Fruit, Ziegler, Michener and Benes voted yes. Motion carried.
- VIII. **Reports** –
 1. **Public Works** – Jim Stark gave his report for March activity, please see attached report.
 2. **Police Report** – Chief Davenport gave his report for March activity, please see attached.
 3. **Committee Reports** –
 - a. Tree Committee - Trustee Benes reported on the Tree Committee meeting that was held on March 11, 2025 and the potential to get twenty-five baby oak trees from

Storm and Water Conservation District for Benhke Park. Trustee Benes announced an Arbor Day Celebration on Friday, April 25, 2025 at 7:00 P.M. where a 12-foot Blue Ops Pine will be planted at Franklin Township Park.

- b. The Police Committee met on Tuesday, March 11, 2025 and discussed the budget and fleet of cars as well as a future Open House at the new Police Department.

IX. Guest Speaker – None

X. Unfinished Business - None

XI. New Business –

- a. Discussion / Approval of Resolution 2025-02, Requesting Illinois Route 72 be Closed on Friday, July 4, 2025 for the Kirkland Lions Club 4th of July Parade – President Pro Temp Trustee Ziegler asked for a motion to approve Resolution 2025-02 / Requesting Illinois Route 72 be Closed on Friday, July 4, 2025 for the Kirkland Lions Club 4th of July Parade. Trustee Fruit made a motion for the approval of Resolution 2025-02 / Requesting Illinois Route 72 be Closed on Friday, July 4, 2025 for the Kirkland Lions Club 4th of July Parade, with a 2nd by Trustee Michener. On a roll call vote Trustees Marshall, Fruit, Ziegler, Michener, Benes and Chambers voted yes. Motion carried.
- b. Discussion / Approval to Consolidate Adobe Accounts to 1 Adobe Team Account for Not-For-Profit and Tax Exemption – President Pro Temp Ziegler asked for a motion to approve to consolidate Adobe Accounts to 1 Adobe Team Account for Not-For-Profit and Tax Exemption. Trustee Fruit made a motion for the approval of the consolidation of Adobe Accounts to 1 Adobe Team Account for Not-For-Profit and Tax Exemption with a 2nd by Trustee Michener. On a roll call vote Trustees Fruit, Ziegler, Michener, Benes, Chambers and Marshall voted yes. Motion carried.
- c. Discussion of City of Genoa 2024 Water and Sewer Rate Survey – Trustees discussed the survey's water and sewer rates in the surrounding communities in comparison to Kirkland's rates.
- d. Discussion of ZRFM Newly Elected Local Government Officials Seminar – Attorney Brad announced the Seminar is on May 10, 2025 for any newly Elected Local Government Officials to attend.
- e. Discussion of Kirkland Community Garden – The Board of Trustees discussed the progress of the Community Garden, noting that the sod had been removed at the garden site. Trustees inquired about various methods that can be implemented in order to keep residents informed. Trustee Fruit asked Village President Block to send out a text blast.
- f. Discussion / Approval of Ordering of 2025 Ford Explorer Police Vehicle - After some lengthy discussion, President Pro Temp Ziegler asked for a motion to approve President Block with the Authority to purchase a new 2025 Ford Explorer Police Vehicle for the Kirkland Police Department. Trustee Fruit made a motion for the approval of Authority to purchase a new 2025 Ford Explorer Police Vehicle for the Kirkland Police Department, with a 2nd by Trustee Chambers. On a roll call vote Trustees Chamber, Fruit, Ziegler and Michener voted yes. Trustees Marshall and Benes voted no. Motion carried.

XII. Adjournment – At 9:09 P.M., the Village Board discussed that there was no need to convene the second regular meeting of the month and that the next meeting would be Monday, May 5,

2025. President Pro Temp Ziegler asked for a Motion to Adjourn. Trustee Chambers made a Motion to Adjourn with a 2nd by Trustee Fruit. On a voice call vote all in favor. Motion carried. Meeting Adjourned.

Next Board of Trustees Regular Meeting will be Monday, May 5, 2025 at 7:00 P.M.



Leslie Scidmore
Deputy Village Clerk



Ryan Block
Village President

Village of Kirkland Public Works Report for March 2025 - Tasks completed and underway

- Fowler tree cut down tree on pearl street by bridge.
- Put out road posting signs after notification from the county.
- Sewer back up on 6th street. Had Frink's come out and jet sewer.
- Televised sewer on 5th street that had been jetted recently.
- Built shelf for blueprints.
- Cut trees on Pearl Street for the bridge project.
- Put Road closed sign back in the ground at Hickory Ridge (heavy winds).
- Messed with broken aerator couldn't get it running.
- Draw down tests at well 2 and 3.
- Mounted MXU unit on wall at WWTP.
- Cold patch pots holes on city streets.
- Hauled brush and logs from Pearl Street bridge.
- Burnt Prairie grass/garden at Behnke Park.
- Burnt cat tails at well 3.
- Took monthly sewer samples and clean water samples.
- Worked on street sweeper and still couldn't get the conveyor working.
- Picked up branches at pioneer park.
- Finished hauling logs and brush from Pearl Street bridge.
- Stood up 2 porta potties that blew over from heavy winds.
- Fixed population sign that had a broken bolt.
- Cleaned up down tree at WWTP.
- Marked many locations for detour signs for upcoming bridge project.
- Put a new rope and flag on flagpole at P.D.
- Julies for new community gardens and other requests for month
- Took monthly sewage samples.
- Pulled 2 sign posts out of the ground to add new poles and signs.
- Justin, Chris, and Jim came in on the night of March 19th to set up a generator at lift station on 4th street due to power outage.
- Started painting parking spot lines at new P.D., a crosswalk at Hortense and 1st street, stop sign lines around town and no parking lines at P.D.
- 2 water meter inspections and change outs
- Built a shelf for fluoride pump at well 3.
- Started working on rebuilding fire hydrant for 6th street.
- Ran brush cat along creek bank south of Hortense.
- Bobcat broke down along creek bank (idler pulley and belt wore out).
- Took down road posted signs.
- Visited resident that hasn't set up water service yet to give them the number to V.H.
- Cleaned up branches and debris along Bull Run Creek bank.
- Picked up dead animals off the roadways.
- Straightened 2 storm sewer Winnebago's that were pushed back.
- Jim attended a multi meter class.

This list is a majority of tasks completed, But in no way all-inclusive.

Thanks, Jim Stark



Kirkland Police Department

511 West Main Street, P.O. Box 550

Phone: 815-522-3315

Fax: 815-522-9989

Chief Adam Davenport



Kirkland Village Board Meeting

Monday April 7th, 2025

7:00pm

Monthly Police Report

March 2025

1. The Kirkland Police Department handled two hundred and twelve (212) reportable activities for the month March.

Requested Public Works for a couple of projects to include: Obtaining and delivering fill dirt for the front landscaping area; Parking lines for Police/visitor vehicles; Flag to be displayed; disabled parking location and the need to shave part of the curb to make it ADA accessible

Exterior lighting now in place at the PD so much brighter around the PD

Conducted a walk-through with the Fire Department for the purposes of building familiarization for them as they had never been allowed access to the building in the past. We conducted a thorough walk-through and identified areas of importance. Discussion regarding a "Knox Box" for our building. This allows the Fire Dept to access the building in an emergency. Example: Officer on duty slips and falls and radios for help; KFD can respond and make immediate entry rather than break down the door compromising the buildings security and costing quite a bit more in repair than the knox box costs

School Information:

Trauma Kits acquired by the school as part of the recommendations from the school safety assessment. These kits will be placed in strategic locations throughout the building. Chief Davenport is working with the school, ISP, and local FD to secure training for Officers and school staff

Job Fair Participation--we are looking forward to that!

May Field Day



We are redesigning the Early Childhood Education and Care (ECEC) system with families at the center.

BUILDING A STATEWIDE REGIONAL & COMMUNITY SYSTEM

Birth to Five Illinois has organized 39 Action Councils & 39 Family Councils with the goals of:

- Providing a statewide mechanism to engage local community members
- Gathering family opinion
- Creating a plan that identifies the need for expansion of quality early learning in every region
- Enabling stakeholders to work together to address the ECEC needs within their own communities

HOW WE CAN SUPPORT YOU

Think of us as a resource! Anticipated in late Spring 2023, we are eager to share with you an Early Childhood Region Scan (or needs assessment), a living document designed to give you and your constituents insight into the areas of ECEC needs in your district.

We are hosting Action Council meetings with ECEC stakeholders and Family Council meetings with caregivers in each of our regions. We'd love to have you sit in and hear the feedback firsthand.

FREQUENTLY ASKED QUESTIONS

Is Birth to Five Illinois a government agency?

No. We are a department of the Illinois Network of Child Care Resource and Referral Agencies (INCCRRA), which is a non-profit organization.

How are you funded?

We are funded by the Illinois School Board of Education (ISBE) and Illinois Department of Human Services (IDHS) using COVID relief dollars.

What services do you provide?

We do not provide direct services. Birth to Five Illinois is a mechanism designed to gather family voice and allow the State to design services from the ground up, in turn providing resources where they are needed based on actual need – this is the start of ensuring equity across the State.



www.birthtofiveil.com/region16



We are redesigning the Early Childhood Education and Care (ECEC) system with families at the center.

Building a Statewide Regional & Community System

Birth to Five Illinois has organized 39 Action Councils & 39 Family Councils with the goals of:

- Providing a statewide mechanism to engage local community members
- Gathering family opinion
- Creating a plan that identifies the need for expansion of quality early learning in every region
- Enabling stakeholders to work together to address the ECEC needs within their own communities

Key Themes - Region 16 - DeKalb County



Caregivers face major barriers to care

There are significant slot gaps, especially for infant and toddler care. Many parents cannot afford the cost of child care and must prioritize cost over quality.

Childcare hours do not match work schedules

Caregivers cannot find second and third shift care, often relying on a piecemeal schedule. Some even hire sitters just to transport children from one care to another.

Families with limited economic resources are hit the hardest

Even when families qualify for Child Care Assistance Program (CCAP) or other publicly funded slots, they have trouble finding availability.

The community wants more

Caregivers and stakeholders express a desire for more high-quality child care that is accessible both geographically and financially.

"If care had been affordable, I could have gone back to work as a teacher."

Frequently Asked Questions

Is Birth to Five Illinois a government agency?

No. We are a department of the Illinois Network of Child Care Resource and Referral Agencies (INCCRRA), which is a non-profit organization.

How are you funded?

We are funded by the Illinois School Board of Education (ISBE) and Illinois Department of Human Services (IDHS) using COVID relief dollars.

What services do you provide?

We do not provide direct services. Birth to Five Illinois is a mechanism designed to gather family voice and allow the State to design services from the ground up, in turn providing resources where they are needed based on actual need – this is the start of ensuring equity across the State.



www.birthtofiveil.com/region16



We are reimagining a more equitable Early Childhood Education and Care system that respects family and community voice and works to ensure it is centered and prioritized at every level of decision-making in Illinois.



Susie Carrington



Malia Jones



Elena Pizano

Region 16 encompasses DeKalb County.

Get Involved!

We want to hear from more community members in Region 16! Use the QR codes below to take part in a focus group, share your family story, sign up for our newsletter & join our Facebook group.



Tell Your Story



Newsletter



Facebook Group



www.birthtofiveil.com/region16

In partnership with the DeKalb County Collaborative for Young Children



Nosotros estamos reimaginando un sistema de Educación y Cuidado de la Primera Infancia más equitativo que respeta la voz familiar y comunitaria y trabaja para asegurarse de que esté centrada y priorizada en cada nivel decisorio en Illinois.



Susie Carrington



Malia Jones



Elena Pizano

La Región 16 abarca el condado de DeKalb.

¡Participa!

¡Queremos saber de más miembros de la comunidad en la Región 16! Usa los códigos QR a continuación para participar en un focus group, compartir tu historia familiar, suscribirte a nuestro boletín y unirte a nuestro grupo de Facebook.



Cuenta tu historia



Boletín informativo

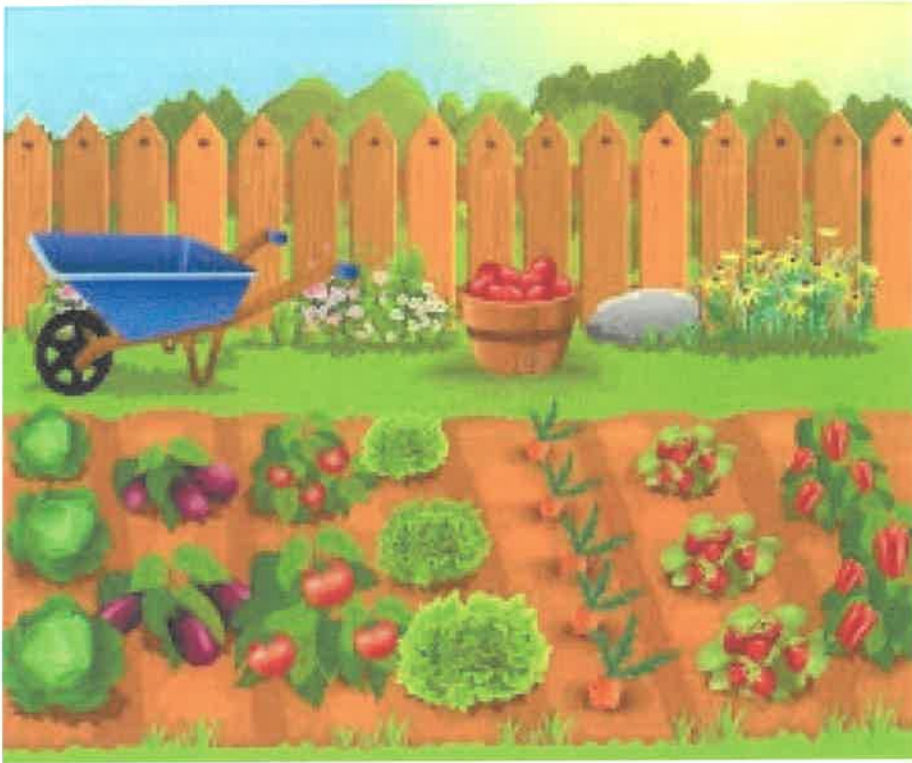


Grupo de Facebook



www.birthtofiveil.com/region16/#espanol

En alianza con the DeKalb County Collaborative for Young Children



VILLAGE OF KIRKLAND COMMUNITY GARDEN

Come Sow, Grow & Know with Us!

Do you enjoy gardening, or not sure where to start?
Then come join our 1st Annual Community Garden Group!

- Help plant and maintain the community garden and make a positive impact in our neighborhood.
- The Village will provide water for the garden site.
Please bring your own watering can.
- All produce is to be used by the village residents and local church food banks. They are not to be sold for profit.

For more information, please contact
Chris Kunkel at 815-766-0316 | cpkunkel13@gmail.com

GARDEN EVENTS (Weather Permitted)

Public Works
removing Sod 1st
week of April

Saturday, April 12
Volunteer Tilling Day
@ 11:00 A.M.
(Bring your Tiller)

Saturday, May 10
@ 9:00 A.M.
Start Planting

Volunteers Needed
to Water, Weed &
Fertilize

All ages and
experience levels
are Welcome!

VILLAGE OF KIRKLAND
Kirkland, IL 60146



815-522-6179

Villageofkirkland.com

**VILLAGE OF KIRKLAND
GENERAL BOARD MEETING
PUBLIC COMMENT**

SIGN-IN-SHEET

DATE: 4/7/25

Please PRINT clearly.

Name:

Susan Carrington

Group or Organization:

Birth to Five Illinois

Issue to Discuss:

Early Childhood

AGENDA
Board of Trustees Regular Meeting
Village of Kirkland
Kirkland, Illinois 60146
Monday April 7, 2025 – 7:00 P.M.

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance /
- IV. Comments from Audience
- V. Approval of Minutes
- VI. Approval of Warrant
- VII. Reports
 - 1. Public Works Report
 - 2. Police Report
 - 3. Committee Reports
- VIII. Guest Speakers
- IX. Unfinished Business
- X. New Business
 - 1. Discussion / Approval of Resolution 2025-02, Requesting Illinois Route 72 be Closed on Friday, July 4, 2025 for the Kirkland Lions Club 4th of July Parade
 - 2. Discussion / Approval to consolidate Adobe Accounts to 1 Adobe Team Account for Not-for-Profit and Tax Exemption
 - 3. Discussion of City of Genoa 2024 Water and Sewer Rate Survey
 - 4. Discussion of ZRFM Newly Elected Local Government Officials Seminar
 - 5. Discussion of Kirkland Community Garden
 - 6. Discussion / Approval of Ordering of 2025 Ford Explorer Police Vehicle
- XI. Executive Session
- XII. Adjournment