

Village of Kirkland  
Kirkland, Illinois 60146  
Board of Trustees Regular Meeting  
Monday, May 5, 2020

**OFFICIAL MINUTES**

*This was a Zoom Meeting due to COVID-19.*

- I. **Call to Order** - President Block called the meeting to order at 7:00 P.M. and asked for a roll call.
- II. **Roll Call** - Members answering present as follows: Trustee Michener, Trustee Ford, Trustee Chambers, Trustee DeVlieger, and Trustee Ziegler. Trustee Fruit attended meeting via Zoom.
- III. **Pledge of Allegiance** - President Block leads us in the Pledge of Allegiance.
- IV. **Comments from the Audience** – Zoom meeting was set up so the public could join. Had no one in attendance.
- V. **Approval of Minutes** - President Block asked for a motion to approve the Regular Board Meeting Minutes for Monday, March 2, 2020. Trustee DeVlieger made a motion to approve the Regular Board Meeting Minutes for Monday, March 2, 2020 with a 2nd by Trustee Chambers. On a roll call vote Trustees Chambers, DeVlieger, Fruit, Ziegler and Michener voted yes. Trustee Ford abstained. Motion carried.
- VI. **Approval of Warrant** - President Block asked for a motion to approve the Warrant for April 2020 in the amount of \$162,389.85 and the Warrant for May 2020 in the amount of \$87,142.54. Trustee Chambers made a motion to approve the Warrant for April 2020 in the amount of \$162,389.85 and the Warrant for May 2020 in the amount of \$87,142.54 with a 2<sup>nd</sup> by Trustee Ziegler. On a roll call vote Trustees Chambers, DeVlieger, Fruit, Ziegler, Michener and Ford voted yes. Motion carried.
- VII. **Reports-**
  1. **Police Report** – Chief Davenport reported that the Department had 23 reportable calls for the month of April 2020. Call volume and activity in general is low across law enforcement due to the Coronavirus Pandemic. Activity Log count was at one hundred nineteen. The call volume combined with Activity Log should provide a clearer picture of Officer activity based on both calls received and self-initiated activity. During the past few weekends we had seven separate domestic violence calls, with 4-5 arrests. Disorderly conducts, active warrants, drug overdoses, and a general uptick in domestics are just a handful of some of what we have seen in the past month. Calls for service for groups or crowds, have diminished, as people are either abiding by the rules or complainants are just not calling. Police Clerk Taft completed Golf Cart registrations and had a great turnout - she had sent communications out regarding the extended permit status during the Covid-19 pandemic and has made herself available to complete any existing or new registrations. PPE is being provided by the IDPH for Officers – gloves, gowns, boot covers, mask, protective glasses, hand sanitizer, etc.
  2. **Public Works** – R.T Erickson, our concrete contractor, will be starting on the curb repairs that we had hired them to do with sidewalk project last fall. We are currently compiling lists of worst sidewalks to address this year. If R.T Erickson becomes our concrete contractor this year during bidding I hope to have them continue straight through from the curbs and complete the

sidewalks during Spring. This would allow the lawns to have plenty of healing time before the week of the Independence Day Festivities if they are held this year. Fehr-Graham, Joe Caveny and Dale Miller are currently working on the Well 2 repair hope to have it repaired as soon as possible. Public Works will continue with the tree removal on Pearl Street, up to the Pearl Street Bridge as well as continuing the clean up along Bull Run Creek and the wet ponds in Colonial Estates Subdivision. Had our Public Works guys place the flower planters along Main St. They will also begin placing the new Trash Containers in the downtown area. Public Works will finish the temporary salt building as time permits throughout the summer. We have been busy performing our spring maintenance on our equipment. Our mowing guys back and will start mowing and spraying weeds the week of May 14. Several water meters have been installed this month but due to the Coronavirus the numbers are way down.

**3. Committee Report-**

- a. Police Committee – Nothing to report
- b. Ordinance Committee – Nothing to report
- c. Finance Committee – Nothing to report
- d. Water & Sewer – Nothing to report
- e. Streets, Alley & Parks Committee – Nothing to report
- f. Economic Development Committee – Nothing to report
- g. DeKalb County Regional Planning Commission – Nothing to report

**VIII. Unfinished Business – None**

**IX. Approval of Meeting Dates for Fiscal Year 2020-2021** - President Block asked for a motion to approve Village Board Meeting Dates for Fiscal Year 2020-2021. Trustee Chambers made a motion to approve the Village Board Meeting Dates for Fiscal Year 2020-2021 with a 2<sup>nd</sup> by Trustee DeVlieger. On a roll call vote Trustees Fruit, Ziegler, Michener, Ford, Chambers and DeVlieger voted yes. Motion carried.

**X. Approval of Village of Kirkland Holidays for Fiscal Year 2020-2021** - President Block asked for a motion to approve the Village of Kirkland Holidays for Fiscal Year 2020-2021. Trustee DeVlieger made a motion to approve the Village of Kirkland Holidays for Fiscal Year 2020-2021 with a 2<sup>nd</sup> by Trustee Ford. On a roll call vote Trustees Ziegler, Michener, Ford, Chambers, DeVlieger and Fruit voted yes. Motion carried.

**XI. Approval of Committees and Appointments** - President Block asked for a motion for the approval of Committees and Appointments. Trustee Ziegler made a motion for the approval of Committees and Appointments as presented with a 2<sup>nd</sup> by Trustee Michener. On a roll call vote Trustees Michener, Ford, Chambers, DeVlieger, Fruit and Ziegler voted yes. Motion carried.

**XII. New Business –**

1. Village of Kirkland Fiscal Year 2020-2021 Budget Discussion – President Block provided some insight on the proposed Village of Kirkland Budget for Fiscal Year 202-2021. Dale Miller and Chief Davenport also answered questions as they related to their respective departments. The intent will to hold a Public Hearing in June with potential approval of the budget at that same meeting.
2. Approval of Village of Kirkland Ordinance 2020-02 / An Ordinance Amending Title III, Chapter 30, Village Government, and Chapter 33, Taxation and Finances, of the Code of Kirkland Pertaining to the Village Presidents Purchasing Power During a Local State of Emergency –

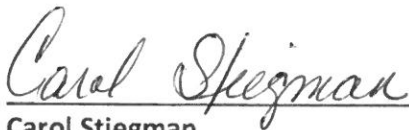
President Block asked for a motion for the Approval of Village of Kirkland Ordinance 2020-02 / An Ordinance Amending Title III, Chapter 30, Village Government, and Chapter 33, Taxation and Finances, of the Code of Kirkland Pertaining to the Village Presidents Purchasing Power During a Local State of Emergency. Trustee Ziegler made a motion for the Approval of Village of Kirkland Ordinance 2020-02 / An Ordinance Amending Title III, Chapter 30, Village Government, and Chapter 33, Taxation and Finances, of the Code of Kirkland Pertaining to the Village Presidents Purchasing Power During a Local State of Emergency with a 2<sup>nd</sup> by Trustee Chambers. On a roll call vote Trustees Ford, Chambers, DeVlieger, Fruit, Ziegler, and Michener and voted yes. Motion carried

3. Approval of Suspension of Soliciting in the Village of Kirkland during "Stay at Home" Order - President Block asked for a motion for the approval of Suspension of Soliciting in the Village of Kirkland during "Stay at Home" Order. Trustee DeVlieger made a motion for the approval of Suspension of Soliciting in the Village of Kirkland during "Stay at Home" Order with a 2<sup>nd</sup> by Trustee Ziegler. On a roll call vote Trustees Chambers, DeVlieger, Fruit, Ziegler, Michener and Ford voted yes. Motion carried.
4. Approval of Wall Removal and Flooring and Painting for Village Hall - After some discussion on removing the hallway wall and what color we are looking at painting, President Block asked for a motion for the approval of Wall Removal, Flooring and Painting for Village Hall. Trustee DeVlieger made a motion for the approval of Wall Removal and Flooring and Painting for Village Hall not to exceed \$15,000.00 with a 2<sup>nd</sup> by Trustee Ford. On a roll call vote Trustees DeVlieger, Fruit, Ziegler, Michener, Ford and Chambers voted yes. Motion carried.
5. Approval of Architectural Services for Kirkland Community Center Building at Franklin Township Park – President Block asked for a motion for the approval of Architectural Services for Kirkland Community Center Building at Franklin Twp. Park. Trustee DeVlieger made a motion for the approval of Architectural Services for Kirkland Community Center Building at Franklin Twp. Park not to exceed \$8500.00 with a 2<sup>nd</sup> by Trustee Ford. On a roll call vote Trustees Fruit, Ziegler, Michener, Ford, Chambers and DeVlieger voted yes. Motion carried.
6. Approval for storage of materials at Behnke Park during construction at the Rosa Residence – President Block explained to the Board that the Steve Rosa residence on Hortense Drive is having a patio put in on the back side of his house. The contractor asked if he could use the parking lot of Behnke Park to gain access to the back of Rosa property and to pile gravel that is being used during construction. The Board asked that the contractor sign a contract stating that he will fix all damages, if any, to the Village property that may have been made during construction. President Block asked for a motion for the approval for storage of materials at Behnke Park during construction at the Rosa Residence. Trustee Ford made a motion for the approval for storage of materials at Behnke Park during construction at the Rosa Residence with a 2<sup>nd</sup> by Trustee Ziegler. On a roll call vote Trustees Ziegler, Michener, Ford, Chambers, DeVlieger and Fruit voted yes. Motion carried.
7. Approval of Public Works Expenditures for April/May 2020 (FY2019/2020 Expenses) –After some discussion President Block asked for a motion for the approval of Kirkland Public Works Expenditures for April/May 2020 (FY2019/2020). Trustee Chambers made a motion for the approval of Kirkland Public Works Expenditures for April/May 2020 not to exceed \$38460.70 with a 2<sup>nd</sup> by Trustee Michener. On a roll call vote Trustees, Michener, Ford, Chambers, DeVlieger, Fruit and Ziegler voted yes. Motion carried.
8. Memorial Day Ceremony Information- President Block announced that due to COVID-19 and the current "Stay at Home" Order, the Memorial Day Ceremony will be canceled.

- XIII. **Executive Session** - At 8:46 P.M., President Block asked for a motion to go into Executive Session for purpose of Litigation. Trustee DeVlieger made a motion to go into Executive Session for the purpose of Litigation with a 2<sup>nd</sup> by Trustee Chambers. On a roll call vote Trustees Chambers, DeVlieger, Fruit, Ziegler, Michener and Ford voted yes. Motion carried.
- XIV. **Return to Regular Session** - At 9:23 P.M., President Block asked for a roll call to go back to Regular Session at the Village Board Meeting. Members answering present as follows: Trustee Fruit, Trustee Ziegler, Trustee Michener, Trustee Ford, Trustee Chambers and Trustee DeVlieger.
- XV. **Adjournment** – At 9:24 P.M., President Block asked for a motion to adjourn. Trustee Chambers made a motion to adjourn with a 2<sup>nd</sup> by Trustee Michener. On a voice call vote all in favor. Meeting adjourned.

**Next Board of Trustees Regular Meeting will be Monday, June 1, 2020 at 7:00 P.M.**

*(Meeting will be held in Multipurpose Room at Hiawatha High School due to Public Hearing and COVID-19 "Stay at Home" Order regulations. The Public Hearing and Regular Board Meeting will be open to public.)*



**Carol Stiegman**  
Village Clerk



**Ryan Block**  
Village President