

**Village of Kirkland
Board of Trustees Regular Meeting
Kirkland, Illinois 60146
Monday, July 20, 2026**

OFFICIAL MINUTES

- I. **Call to Order** – President Block called the Board of Trustee Regular Meeting to order at 7:01 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Ziegler and Trustee Marshall were present. Trustee Benes, Trustee Fruit and Trustee Chambers were absent. Also, in attendance were: Village President Block, Village Attorney Walter and Village Clerk Scidmore. Public Work Supervisor Stark and Police Chief Davenport.
- III. **Pledge of Allegiance** – President Block led the Board of Trustees in the Pledge of Allegiance.
- IV. **Comments from the Audience** –
- a. Jason and JoAnn Chriske, at 702 Prospect Ave said he was looking for a one-time water bill adjustment to the balance for a very high-water bill. He submitted a Water Leak Adjustment Request Form for the board to review and vote on at the next board meeting at Monday, August 3rd 2026.

*** Trustee Fruit arrived at 7:11 P.M. ***

- V. **Approval of Minutes** – President Block asked for a motion for the approval of Regular Meeting Minutes for Monday, June 1, 2026, Special Board of Trustees Meeting Minutes for Wednesday, June 10, 2026 and the Budget Hearing and Regular Meeting Minutes for Monday, June 15, 2026. Trustee Fruit made a motion to approve the Regular Meeting Minutes for Monday, June 1, 2026, the Special Board of Trustees Meeting Minutes for Wednesday, June 10, 2026 and the Budget Hearing and Regular Meeting Minutes for Monday, June 15, 2026, with a 2nd by Trustee Marshall. On a voice call vote all in favor. Motion carried. Trustees Benes and Chambers were absent.
- VI. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of \$104,258.15. Trustee Ziegler made a motion to approve the Warrant for \$104,258.15, 2nd by Trustee Michener. On a roll call vote Trustees Ziegler, Marshall, Fruit and Michener voted yes. Motion carried. Trustees Benes and Chambers were absent.
- VII. **Guest Speaker** – DJ Mumma and ~~Nathan Heinrich~~ ^{Jonathan Vanderwaal} with GIC attended with ~~Nathan Heinrich~~ ^{Nathan Heinrich}, Rockford Structures Construction Company. They already submitted a Planning & Zoning Application and spoke at the Monday, July 13, 2026 Planning & Zoning board meeting to share their vision for Phase 1. They want to do a building addition to their current building on 6th street. 1) Proposed building addition variance for the setback on the southside of the existing building 2) New parking lot where an old parking lot existed 3) A truck dock addition to improve the rerouting of trucks on W Byers St. 4) Additional parking along N 6th St. They provided a Site Plan Drawing which has been included with the minutes.

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VIII. Reports –

- a. Police Report – Chief Davenport gave his report for June 2026 activity, please see attached.
- b. Public Works – Jim Stark gave his report for June 2026 activity, please see attached report.
- c. Committee Reports –
 - 1. Tree Commission – No updates
 - 2. Water, Sewer, Streets, Alleys & Parks Committee – No updates
 - 3. DeKalb County Regional Planning Commission – No updates

IX. Unfinished Business –

X. New Business –

- a. Discussion / Approval of Ordinance No. 2026-13 to Change Timeline for Publication of Village Owned Properties for Sale – President Block asked for a motion for the approval of Ordinance No. 2026-13 authorizing the sale of Certain Village-Owned Real Property No Longer Necessary or Useful to the Village (65 ILCS 5/11-76-2), with a Change to the Timeline for Publication. Trustee Ziegler made a motion to approve Ordinance No. 2026-13, with a 2nd by Trustee Michener. On a voice call vote all in favor. Motion carried. Trustees Benes and Chambers were absent.
- b. Discussion / Approval of Ordinance No. 2026-14 Variance Request for 6th Street and North Street Lots 5, 6, 7, 8 & 9 – Fence Height Variance – President Block asked for a motion for the approval of Ordinance 2026-14, granting a Variance from Section 154.020 of the Village Code to Permit the Construction of an eight-foot (8') Fence at Property Located at 209 N 6th Street, 205 N 6th Street, and 510 North Street, Kirkland, Illinois. Trustee Ziegler made a motion to approve Ordinance No. 2026-14, with a 2nd by Trustee Fruit. On a voice call vote all in favor. Motion carried. Trustees Benes and Chambers were absent.
- c. Discussion / Approval of Ordinance No. 2026-15 Variance Request for 103 Hickory Lane – Driveway Setback Variance – President Block asked for a motion for the approval of Ordinance 2026-15, granting a Variance from Section 154.017 of the Village Code to Permit a Second Driveway for Property Located at 103 Hickory Lane, Kirkland, Illinois. Trustee Fruit made a motion to approve Ordinance No. 2026-15, with a 2nd by Trustee Ziegler. On a voice call vote all in favor. Motion carried. Trustees Benes and Chambers were absent.
- d. Discussion of Bid Request for Village of Kirkland Waste Collection Services – President Block stated that Waste Management submitted a renewal proposal, but that he would like to put a Bid Request Package together to advertise with other waste collection services. The trustees agreed that the bid should include a request for price options for various container sizes, pickup frequency, etc. Attorney Walters said he can will put together the Bid Request Package to be approved at the Monday, August 3, 2026 board meeting. President Block said he would provide Attorney Walters the necessary specs for the bid. President Block also would like the Bid to go out mid-August, with a due date for the end of August, and then to award the bid at the first board meeting in September.
- e. Discussion / Approval of Steps regarding Inactive Resident Accounts with Unpaid Balances – Village Clerk Scidmore said she would like to implement steps on retrieving unpaid balances from residents that no longer live in the Village and who did not provide a forwarding address. After some discussion it was agreed that Scidmore should take the following steps: 1) Contact the USPS for a forwarding address 2) if a forward address is provided, send a

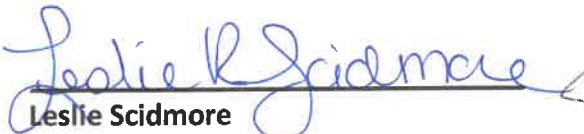
collection letter to the debtor stating the balance must be paid by the requested due date 3) Utilize Illinois' Local Debt Recovery Program to claim any unpaid balances after the provided collection letter due date. This is a FREE program for municipal governments to utilize and report any unpaid balances, so the state can secure the money on our behalf from the debtor's tax refund.

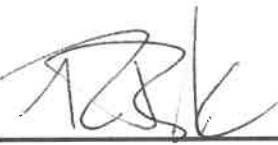
- f. Discussion / Approval of Building Permit Pre-Payment for Plan Review Fee and STOP WORK Fee for Starting Work without a Building Permit – Village Clerk Scidmore provided the board a Building Permit chart with B&F Construction Code Inc.'s Plan Reviews and Inspections frequency and fees per project type. Scidmore explained that she would like clarification on collecting fees No Compliant Plan Review fees in advance of issuing a Building Permit, as well as collecting fees for a failed inspection which occurs after a Building Permit has been issued and paid for. There was much discussion among the trustees on this matter. The board agreed that Scidmore should charge plan review fees, plus an admin fee in advance of issuing a Building Permit. Trustee Fruit asked all trustees to review the Village ordinances prior to the next meeting on Monday, August 3, 2026.
- g. Discussion / Approval for Purchase of New Laptop for Kirkland Police Department – President Block asked for a motion for the purchase of a new laptop for the Kirkland Police Department. Trustee Fruit made a motion to approve the purchase of a new laptop for the Kirkland Police Department to not exceed \$1,330, with a 2nd by Trustee Michener. On a roll call vote Trustees Ziegler, Marshall, Fruit and Michener voted yes. Motion carried. Trustees Benes and Chambers were absent.
- h. Discussion / Approval for Purchase of New Kirkland PD Patrol Room Refurbished Computer – President Block asked for a motion for the purchase of a new Kirkland PD Patrol Room refurbished computer. Trustee Ziegler made a motion to approve the purchase of a new Kirkland PD Patrol Room refurbished computer not to exceed \$550, with a 2nd by Trustee Michener. On a roll call vote Trustees Ziegler, Marshall, Fruit and Michener voted yes. Motion carried. Trustees Benes and Chambers were absent.
- i. Discussion / Approval to Purchase New Meter and required parts for the SCADA System – President Block said the quote had not been received therefore this topic has been tabled until the next general board meeting on Monday, August 3, 2026.
- j. Discussion / Approval to Purchase a Dehumidifier for Well 3, an equal replacement meant to be in a Water/Wastewater Plant (due to Chlorine gases) – Public Works Supervisor Stark explained that the current Dehumidifier was 20 years old and needs an equal replacement. USA Blue Book has a Dehumidifier for \$2600 with a 5-year warranty that specifically works with Chlorine gases. Trustee Fruit made a motion to approve the purchase of a Dehumidifier for Well 3, not to exceed \$2,700, with a 2nd by Trustee Marshall. On a roll call vote Trustees Fruit, Michener, Ziegler and Marshall voted yes. Motion carried. Trustees Benes and Chamber were absent.
- k. Discussion / Approval to Purchase a Meter to Measure the Flow at the Wastewater Treatment Plant – Public Works Supervisor Stark shared that the Meter hooked up to the Scada system is not sensing correctly. It is shutting off and on which will result in a high electric bill. Stark said Vortek calibrates the meter annually and during the last calibration the technician stated the Village would need a new meter very soon. After open discussion, President Block asked that Vortek come out again before the next board meeting to test the wire to the meter to confirm it is not damage before approving the purchase of a new meter. Trustee Fruit said for a work order assessment of the old meter, plus the warranty for the

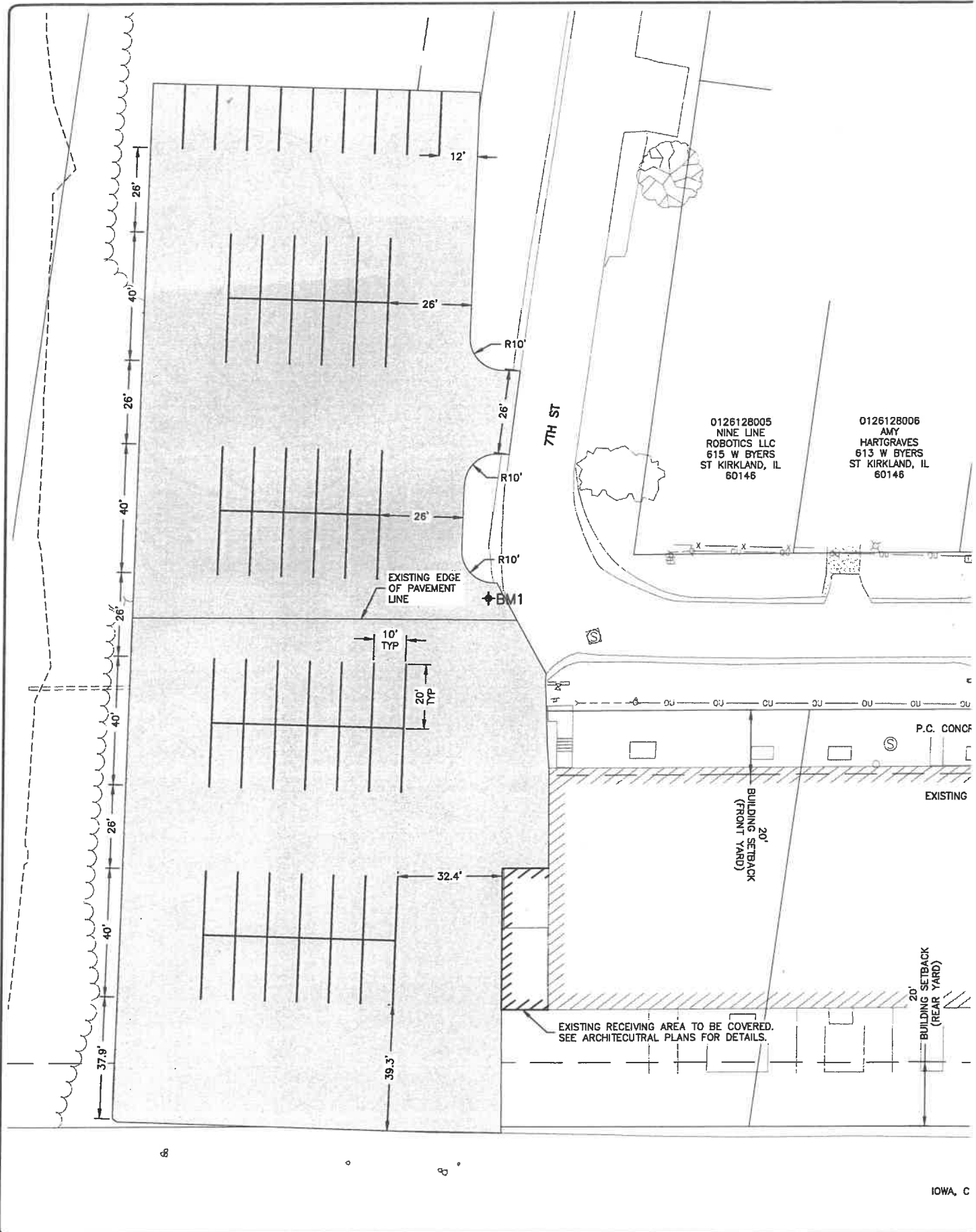
new meter from Vortek to be presented at the next board meeting on Monday, August 3, 2026.

- XI. **Adjournment** – At 8:34 P.M., the Village Board discussed that the next meeting would be Wednesday, August 3, 2026. President Block asked for a Motion to Adjourn. Trustee Ziegler made a Motion to Adjourn with a 2nd by Trustee Fruit. On a voice call vote all in favor. Motion carried. Trustees Benes and Chambers were absent. Meeting Adjourned.

Next Board of Trustees Regular Meeting will be Monday, August 3, 2026 at 7:00 P.M.


Leslie Scidmore
Village Clerk


Ryan Block
Village President



IOWA, C

FEHR GRAHAM

ENGINEERING & ENVIRONMENTAL

ILLINOIS DESIGN FIRM NO. 184-003525

ILLINOIS
IOWA
WISCONSIN

OWNER/DEVELOPER:

ROCKFORD STRUCTURES
10540 N 2ND ST
MACHESNEY PARK, IL 61115

PROJECT AND LOCATION:

GRAPHICS AND
CIRCUITS BUILDING
KIRKLAND, IL

PLOT DATE: 7/20/26

© 2026 FEHR GRAHAM

PROPERTY LINES AND DIMENSIONS ARE FOR REFERENCE ONLY

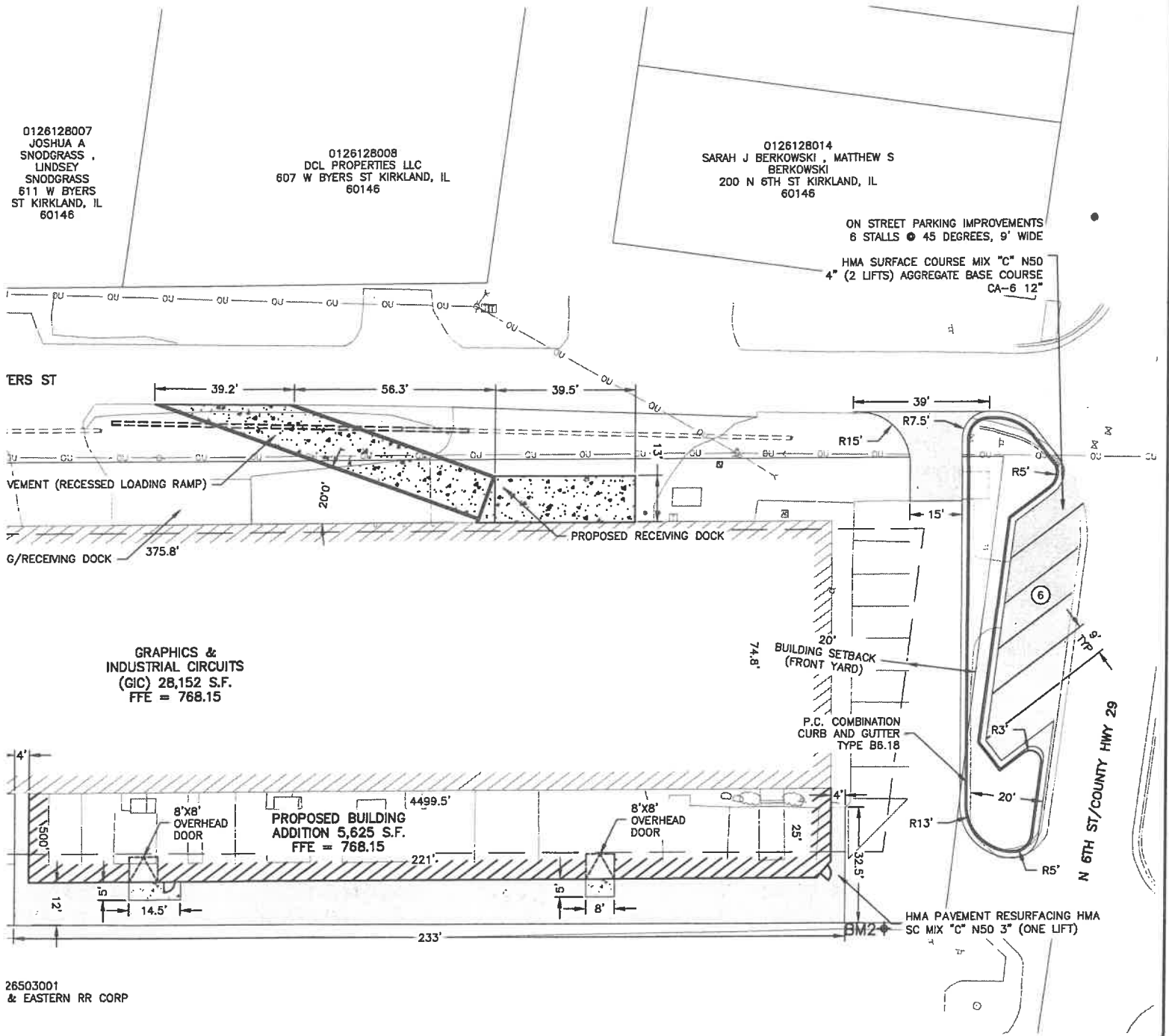
± 758.9



20 0 20 40 60 FEET

BM1

BM1 = BM DESCRIPTION (CP2)
N-1977088.62, E-843185.65, ELEV-762.06
BM2 = BM DESCRIPTION (CP4)
N-1976982.53, E-843615.35, ELEV-766.81



26503001
& EASTERN RR CORP

TRIAL
EXPANSION

DRAWN BY: KMK
APPROVED BY: JTS
DATE: 02/26/2026
SCALE: AS NOTED

REVISIONS		
REV. NO.	DESCRIPTION	DATE

DRAWING:
SITE PLAN

SET TYPE: PRELIMINARY
G:\C30\25\2520229\2520229 Design\Drawings SITE PLAN 20 SCALE

JOB NUMBER:
252029

SHEET NUMBER:
6 of 9



Kirkland Police Department

313 West Main Street, P.O. Box 550

Phone: 815-522-3315

Fax 815-522-7064

Chief Adam Davenport



7/20/26

Village of Kirkland, Illinois

Board Meeting

7:00pm

Monthly Police Report

June 2026

1. The Kirkland Police Department handled 78 reportable events during the month of June.
July data currently unavailable.
2. 4th of July—overall went great!
 - Thank-you letters on behalf of the Kirkland Lions, the Village of Kirkland, and Kirkland PD have gone out
 - Traffic details went smooth
 - Noted events—warrant vehicular homicide; ATV issue; missing child
1. Department firearms qualifications—coming up
2. Internship through Kishwaukee Community College—student is receiving college credit; required to complete 225 hours.
3. Axon language translator trial—no cost—Allows Kirkland Officers to engage with citizens without the obstruction of a language barrier. While there are apps and services that provide translating services, Axon has implemented it into their bodycam software so that an officer can actively converse with almost anyone regardless of language, without the risk and distraction of having a cell phone or other data device in their hand—this is a trial period at no cost to KPD.
4. Midwest Security and Police Expo—Tinley Park Conference 13th and 14th—this conference is helpful in completing training hours for state mandates, law enforcement networking, and LE product demonstrations and discussion

SCHOOL:

School Mapping Grant—Heather Butler Dekalb City PD/911 Services successful with being awarded a grant—good cooperation with the school and Law Enforcement. This mapping helps to ensure that first responders are being provided the best information possible if/when responding to an active school threat.

By working closely with Law Enforcement, Hiawatha CUSD #426 is successfully creating a safer school environment for all students, staff, and visitors to the school campus. Hiawatha CUSD #426 Kenny McPeck has been in contact and ensuring that the mapping is being completed.

PUBLIC WORKS REPORT

JUNE 2026



WATER & SEWER DEPARTMENT

- Repaired two manholes and one storm drain which had crumbling bricks and were at risk of collapsing
- Applied Sludge-RX and the Action-packs to the primary lagoon to cut down on sludge buildup
- Repeatedly had to backwash our main sewage pumps due to them pumping air
- Ran backup pumps for over 26 hours due to flooding at the sewer plant
- Had a lightning strike near Well #2 which burnt up the flow meter, and part of the Scada system and now needs replaced

STREETS DEPARTMENT

- 4th of July prep included distributing garbage cans along Main St, trimming and spraying for weeds all over town, running the street sweeper and putting up banners
- Filled a great many potholes on North Street, North Pearl and South Street in preparation for the 4th of July
- Sold off two aging zero turn mowers, as well as a surplus ditch mower and a snowplow
- Hired Fowler's tree service to come and cut down two trees on 5th street, we assisted with the disposal on the limbs and branches
- First round of larvicide and mosquito spraying all over town

PARKS

- Added strobe lights to the two current mowers for mowing ditches along Route 72
- Planted red, white and blue flowers at the Kirkland signs on each end of town for the 4th
- Dealt with flood damage in Behnke park, where the gravel path had washed out and piles of chaff from nearby cornfields ended up in the detention pond

MAINTENANCE

- Replaced a flat front tire on the GMC dump truck, as well as the passenger side headlight
- Re-installed water pump on the Street Sweeper and installed new nozzles into the sprayer arms

VILLAGE OF KIRKLAND ORDINANCE NO. 2026-13
AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN VILLAGE-OWNED
REAL PROPERTY NO LONGER NECESSARY OR USEFUL TO THE VILLAGE (65
ILCS 5/11-76-2)

WHEREAS, the Village of Kirkland (“Village”) is the owner of certain parcels of real property located within the Village limits, more particularly described in Exhibit A attached hereto and incorporated herein (collectively, the “Properties”); and

WHEREAS, the corporate authorities of the Village have determined that the Properties are no longer necessary, appropriate, required for the use of, profitable to, or in the best interests of the Village to retain; and

WHEREAS, Section 11-76-2 of the Illinois Municipal Code (65 ILCS 5/11-76-2) authorizes the corporate authorities of a municipality, by a vote of three-fourths of all the corporate authorities then holding office, to authorize the sale of real estate owned by the municipality when it is no longer necessary or useful to the municipality; and

WHEREAS, the Village Board desires to offer the Properties for sale and to receive sealed offers or bids from interested parties, while reserving the right to reject any and all offers determined not to be in the Village’s best interests.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF KIRKLAND, DEKALB COUNTY, ILLINOIS, as follows:

SECTION 1. FINDINGS.

The foregoing recitals are hereby adopted as findings of fact and are incorporated herein as if fully set forth.

SECTION 2. DETERMINATION THAT PROPERTY IS NO LONGER NEEDED.

The corporate authorities find that the real property described in Exhibit A is no longer necessary, appropriate, required for the use of, profitable to, or in the best interests of the Village to retain.

SECTION 3. AUTHORIZATION TO SELL.

Pursuant to 65 ILCS 5/11-76-2, the Village President and Board of Trustees hereby authorize the sale of the Properties, or any part thereof, subject to the conditions set forth in this Ordinance.

SECTION 4. METHOD OF SALE.

The Village shall publish notice of its intent to sell the Property in a newspaper of general circulation within DeKalb County no later than July 29, 2026, which shall be not less than ten (10) days prior to the opening of sealed offers. Interested parties may submit sealed written offers to purchase the Property to the Village Clerk, Village of Kirkland, 511 W. Main Street, Kirkland, Illinois 60146, no later than 4:00 p.m. on August 26, 2026. All timely submitted sealed offers shall be publicly opened and read aloud at 10:00 a.m. on August 28, 2026, at Village Hall. The Village reserves the right to reject any and all offers and to accept the offer deemed to be in the best interests of the Village.

SECTION 5. TERMS AND CONDITIONS.

The Property shall be sold "as-is," with no warranties or representations as to condition, suitability, or fitness for any particular purpose. The successful purchaser shall be responsible for all closing costs, title charges, and recording fees. The sale shall not be final until approved by motion or resolution of the Village Board at a public meeting.

SECTION 6. AUTHORIZATION OF EXECUTION.

The Village President and Village Clerk are hereby authorized and directed to execute and deliver all documents necessary to effectuate the sale of the Property in accordance with this Ordinance.

SECTION 7. EFFECTIVE DATE.

This Ordinance shall be in full force and effect immediately upon its passage by a three-fourths ($\frac{3}{4}$) vote of all corporate authorities then holding office and approval by the Village President, as required by law.

PASSED by a three-fourths ($\frac{3}{4}$) vote of all corporate authorities then holding office this 20 day of JULY, 2026.

APPROVED this 20 day of July, 2026.

AYES: 4

NAYS: 0

ABSENT: 2

APPROVED:



Village President

ATTEST:



Village Clerk



EXHIBIT A
Property to be Sold

101 Brennan Drive -- 01-26-129-005

700 Prospect Street

**Public Notice of Village of Kirkland's Ordinance
Authorizing the Solicitation of Bids for Certain Village Real Property**

The Village of Lakewood has adopted an ordinance authorizing the acceptance of bids for the following public real estate: 101 Brennan Drive

(the "Subject Property").

The Subject Property is presently assigned property identification number 01-26-129-005, is commonly known as 101 Brennan Dr, Village of Kirkland, IL, is vacant and is zoned M-1, Manufacturing General.

The Village will accept written bids to purchase all or part of the Subject Property until 4:00 p.m., August 26, 2026 at the Village of Kirkland Village Hall, c/o Village Clerk, 511 W. Main Street, Kirkland, IL 60146. The Village will open the bids on August 28, 2026, at 10:00am. The Village is setting a minimum bid for the property of \$47,333.00, plus closing costs. The Village reserves the right to reject any or all bids for the Subject Property by a majority vote of the Village's corporate authorities then holding office and to accept any bid determined by the Village's corporate authorities to be in the best interest of the Village by a vote of three-fourths of the corporate authorities then holding office.

Leslie Scidmore, Village of Kirkland
Village Clerk

**Public Notice of Village of Kirkland's Ordinance
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The Village of Lakewood has adopted an ordinance authorizing the acceptance of bids for the following public real estate: 700 Prospect Street

(the "Subject Property").

The Subject Property is commonly known as 700 Prospect, Village of Kirkland, IL, is vacant and is zoned R-3, Residential Single Family High Density.

The Village will accept written bids to purchase all or part of the Subject Property until 4:00 p.m., August 26, 2026 at the Village of Kirkland Village Hall, c/o Village Clerk, 511 W. Main Street, Kirkland, IL 60146. The Village will open the bids on August 28, 2026, at 10:00am. The Village is setting a minimum bid for the property of \$5,000.00, plus closing costs. The Village reserves the right to reject any or all bids for the Subject Property by a majority vote of the Village's corporate authorities then holding office and to accept any bid determined by the Village's corporate authorities to be in the best interest of the Village by a vote of three-fourths of the corporate authorities then holding office.

Leslie Scidmore, Village of Kirkland
Village Clerk

ORDINANCE NO. 2026-14

AN ORDINANCE GRANTING A VARIANCE FROM SECTION 154.020 OF THE VILLAGE CODE TO PERMIT THE CONSTRUCTION OF AN EIGHT-FOOT (8') FENCE AT PROPERTY LOCATED AT 209 N. 6TH STREET, 205 N. 6TH STREET, AND 510 NORTH STREET KIRKLAND, ILLINOIS

WHEREAS, Mark Thurlby, Scott Erickson, and Chris Cooper ("Applicant") the owner of certain real property commonly known as 209 N. 6th Street, 205 N. 6th Street, and 510 North Street, Kirkland, Illinois (the "Property"); and

WHEREAS, Section 154.020 of the Village Code limits the height of residential fences to six (6) feet; and

WHEREAS, the Applicant submitted an application requesting a variance from Section 154.020 of the Village Code to permit the construction of an eight-foot (8') fence on the Property; and

WHEREAS, the Applicant has represented that a significant grade differential exists between the Property and the adjoining property, such that strict application of the six-foot fence height limitation would substantially reduce the privacy and screening ordinarily provided by a six-foot fence on level ground; and

WHEREAS, the Village of Kirkland Planning and Zoning Commission conducted a duly noticed public hearing on July 13, 2026, at which interested persons were afforded an opportunity to present testimony and evidence regarding the requested variance; and

WHEREAS, following the public hearing, the Planning and Zoning Commission adopted Findings of Fact supporting the requested variance and recommended that the President and Board of Trustees approve the requested variance; and

WHEREAS, pursuant to the authority granted by the Illinois Municipal Code (65 ILCS 5/11-13-1 *et seq.*) and the Village Code, the President and Board of Trustees are authorized to grant variances from the strict application of the Village's zoning regulations where the applicable standards have been satisfied; and

WHEREAS, the President and Board of Trustees have reviewed the application, the record of the proceedings before the Planning and Zoning Commission, the Findings of Fact adopted by the Planning and Zoning Commission, and the Commission's recommendation, and find that the requested variance satisfies the standards governing variances under the Village Code, represents the minimum relief necessary to alleviate the practical difficulties associated with the Property, and is consistent with the public health, safety, and welfare.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Kirkland, DeKalb County, Illinois, as follows:

SECTION 1.

Recitals; Adoption of Findings of Fact.

The foregoing recitals are hereby incorporated into and made a part of this Ordinance as though fully set forth herein.

The President and Board of Trustees further find that the Findings of Fact adopted by the Planning and Zoning Commission on July 13, 2026, are supported by the evidence presented at the public hearing, are consistent with the standards governing variances under the Village Code, and are hereby approved, adopted, and incorporated herein by reference as the Findings of Fact of the President and Board of Trustees.

SECTION 2.

Grant of Variance.

Based upon the Findings of Fact adopted by the Planning and Zoning Commission, as adopted herein by the President and Board of Trustees, the President and Board of Trustees hereby grant a variance from Section 154.020 of the Village Code to permit the construction and maintenance of an eight-foot (8') fence, substantially in accordance with the plans submitted by the Applicant.

SECTION 3.

Conditions of Approval.

The variance granted herein is expressly conditioned upon the following:

1. The fence shall be constructed substantially in accordance with the plans submitted with the variance application and approved by the Village.
2. The maximum height of the fence shall not exceed eight (8) feet.
3. This variance authorizes relief solely from the maximum fence height established by Section 154.020 of the Village Code. Except as expressly modified herein, the fence shall comply with all other applicable provisions of the Village Code, including, without limitation, those governing location, setbacks, visibility at intersections, maintenance, construction standards, and permitting.
4. The Applicant shall obtain all permits required by the Village prior to commencement of construction.
5. Failure to comply with any condition contained in this Ordinance shall constitute a violation of this approval and may result in enforcement proceedings or other remedies authorized by law.

SECTION 4.

Severability.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 5.

Repealer.

All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed only to the extent of such conflict.

SECTION 6.

Effective Date.

This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed this 20 day of July, 2026, by a roll call vote as follows:

Ayes	Nays	Absent	Abstain			
Trustee John Michener		<u>X</u>	_____	_____	_____	_____
Trustee Sarah Ziegler		<u>X</u>	_____	_____	_____	_____
Trustee Daniel Chambers		_____	_____	<u>X</u>	_____	_____
Trustee Jessica Fruit		<u>X</u>	_____	_____	_____	_____
Trustee Erik Marshall		<u>X</u>	_____	_____	_____	_____
Trustee Brian Benes		_____	_____	<u>X</u>	_____	_____
President Ryan Block		_____	_____	_____	_____	_____

APPROVED THIS 20 DAY OF July, 2026



Village President Ryan Block

(SEAL)

ATTEST: 
Village Clerk Leslie Scidmore

Published: _____



CERTIFICATION

I, LESLIE SCIDMORE, do hereby certify that I am the Clerk of the Village of Kirkland, DeKalb County, Illinois, and that as Clerk, I am the keeper of the records and minutes and proceedings of the President and Board of Trustees of said Village of Kirkland.

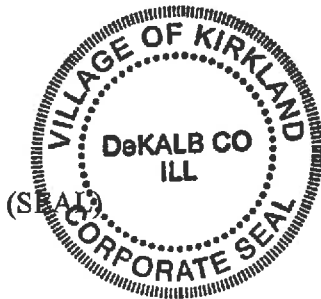
I do further certify that at a regular meeting of the President and Board of Trustees of the Village of Kirkland, held on the 20 day of July, 2026, the foregoing Ordinance entitled **AN ORDINANCE GRANTING A VARIANCE FROM SECTION 154.020 OF THE VILLAGE CODE TO PERMIT THE CONSTRUCTION OF AN EIGHT-FOOT (8') FENCE AT PROPERTY LOCATED AT 209 N. 6TH STREET, 205 N. 6TH STREET, AND 510 NORTH STREET KIRKLAND, ILLINOIS**

, was duly passed by the President and Board of Trustees of the Village of Kirkland.

The pamphlet form of Ordinance No. 2026- 14, including the Ordinance was prepared, and a copy of such Ordinance was available in the Village Hall, commencing on the 20 day of July 2026, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the Village Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said Village for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and seal of the Village of Kirkland, this 20 day of July, 2026.




Leslie Scidmore, Village Clerk
Village of Kirkland
DeKalb County, Illinois

ORDINANCE NO. 2026-15

AN ORDINANCE GRANTING A VARIANCE FROM SECTION 154.017 OF THE VILLAGE CODE TO PERMIT A SECOND DRIVEWAY FOR PROPERTY LOCATED AT 103 HICKORY LANE, KIRKLAND, ILLINOIS

WHEREAS, Joe Ballou ("Applicant") is the owner of certain real property commonly known as 103 Hickory Lane, Kirkland, Illinois (the "Property"); and

WHEREAS, Section 154.017 of the Village Code generally permits only one driveway access from a residential lot to a public street; and

WHEREAS, the Applicant submitted an application requesting a variance from Section 154.017 of the Village Code to permit construction of a second residential driveway providing access to the rear yard of the Property; and

WHEREAS, the Village of Kirkland Planning and Zoning Commission conducted a duly noticed public hearing on July 13, 2026, at which interested persons were afforded an opportunity to present testimony and evidence concerning the requested variance; and

WHEREAS, following the public hearing, the Planning and Zoning Commission adopted Findings of Fact supporting the requested variance and voted to recommend approval of the requested variance to the President and Board of Trustees; and

WHEREAS, pursuant to the authority granted by the Illinois Municipal Code (65 ILCS 5/11-13-1 et seq.) and Chapter 154 of the Village Code, the President and Board of Trustees are authorized, following a public hearing before the Planning and Zoning Commission and upon recommendation of the Planning and Zoning Commission, to grant variances from the strict application of the Village's zoning regulations where the applicable standards have been satisfied; and

WHEREAS, the President and Board of Trustees have reviewed the application, the record of the proceedings before the Planning and Zoning Commission, the Findings of Fact adopted by the Planning and Zoning Commission, and the Commission's recommendation, and find that the requested variance satisfies the standards set forth in Chapter 154 of the Village Code and that granting the requested variance, subject to the conditions contained herein, is in the best interests of the Village of Kirkland.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Kirkland, DeKalb County, Illinois, as follows:

SECTION 1. RECITALS; ADOPTION OF FINDINGS OF FACT.

The foregoing recitals are hereby incorporated into and made a part of this Ordinance as though fully set forth herein.

The President and Board of Trustees further find that the Findings of Fact adopted by the Planning and Zoning Commission on July 13, 2026, are supported by the evidence presented at the public hearing, are consistent with the standards governing variances under Chapter 154 of the Village Code, and are hereby approved, adopted, and incorporated by reference as the findings of the President and Board of Trustees.

SECTION 2. GRANT OF VARIANCE.

Based upon the Findings of Fact adopted by the Planning and Zoning Commission, as adopted herein by the President and Board of Trustees, the Village Board hereby grants a variance from Section 154.017 of the Village Code to permit the construction of one (1) additional residential driveway on the Property, substantially in accordance with the site plan submitted by the Applicant.

SECTION 3. CONDITIONS OF APPROVAL.

The variance granted herein is expressly conditioned upon the following:

1. The second driveway shall be constructed substantially in accordance with the site plan submitted with the variance application and as approved by the Village.
2. The proposed driveway and all associated improvements, including but not limited to gravel, base material, edging, culvert, and any other driveway improvements, shall remain no closer than five (5) feet from the boundary of the existing Public Utility Easement at all times.
3. Nothing contained in this Ordinance authorizes any encroachment into the Public Utility Easement or otherwise modifies, limits, or impairs the rights of the Village of Kirkland or any public utility with respect to the Public Utility Easement.
4. The Applicant shall obtain all permits required by the Village and shall comply with all applicable engineering, stormwater management, drainage, building, and other applicable provisions of the Village Code.
5. Any culvert associated with the driveway shall be installed only after review and approval by the Village Engineer or the Village's designated engineering consultant.
6. This variance authorizes only the second driveway depicted on the approved site plan. Any additional driveway, curb cut, or material deviation from the approved site plan shall require further approval by the Village in accordance with the Village Code.
7. Failure to comply with any condition contained in this Ordinance shall constitute a violation of this approval and may result in enforcement proceedings and such other remedies as are authorized by law.

SECTION 4. SEVERABILITY.

If any provision, clause, sentence, paragraph, or section of this Ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder of this Ordinance, which shall remain in full force and effect.

SECTION 5. REPEALER.

All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed only to the extent of such conflict.

SECTION 6. EFFECTIVE DATE.

This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed this 10 day of July, 2026, by a roll call vote as follows:

	Ayes	Nays	Absent	Abstain
Trustee John Michener	X			
Trustee Sarah Ziegler	X			
Trustee Daniel Chambers			X	
Trustee Jessica Fruit	X			
Trustee Erik Marshall	X			
Trustee Brian Benes			X	
President Ryan Block				

APPROVED THIS 20 DAY OF July, 2026

Village President Ryan Block

(SEAL)

ATTEST:

Jessie K Scidmore
Village Clerk Jessie Scidmore

Published: _____



CERTIFICATION

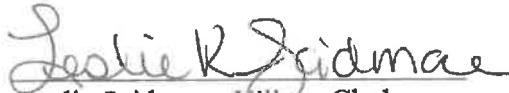
I, LESLIE SCIDMORE, do hereby certify that I am the Clerk of the Village of Kirkland, DeKalb County, Illinois, and that as Clerk, I am the keeper of the records and minutes and proceedings of the President and Board of Trustees of said Village of Kirkland.

I do further certify that at a regular meeting of the President and Board of Trustees of the Village of Kirkland, held on the 20 day of July, 2026, the foregoing Ordinance entitled **AN ORDINANCE GRANTING A VARIANCE FROM SECTION 154.017 OF THE VILLAGE CODE TO PERMIT A SECOND DRIVEWAY FOR PROPERTY LOCATED AT 103 HICKORY LANE, KIRKLAND, ILLINOIS**, was duly passed by the President and Board of Trustees of the Village of Kirkland.

The pamphlet form of Ordinance No. 2026- 15, including the Ordinance was prepared, and a copy of such Ordinance was available in the Village Hall, commencing on the 20 day of July, 2026, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the Village Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said Village for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and seal of the Village of Kirkland, this 20 day of July, 2026.


Leslie Scidmore, Village Clerk
Village of Kirkland
DeKalb County, Illinois

(SEAL)



Leslie Scidmore

From: Adam Davenport
Sent: Friday, July 17, 2026 9:51 AM
To: Leslie Scidmore
Subject: agenda items

Leslie,

I have one other thing I am going to send over to you, but this is what I have for the agenda for now. If you need anything else please let me know.

1. Request approval for purchase of new laptop
2. Request for approval for purchase for new patrol room computer--refurbished

Options proposed by Mike Ryan for replacing laptop:

Dell Pro 14 14" non-touch laptop, 15th gen Intel i5 processor, 16 GB memory, 512 GB drive, 3Y warranty- \$1321

Dell Pro 16 16" non-touch laptop, 15th gen Intel i5 processor, 16 GB memory, 512 GB drive, 3Y warranty- \$1216

Dell Pro 16 16" non-touch laptop, Ryzen Pro processor, 16 GB memory, 512 GB drive, 3Y warranty- \$1328

Patrol computer:

refurbished Dell OptiPlex (10th gen processor, 16 GB memory, 512 GB drive, Windows 11 Pro) would currently cost \$545.

Thanks!
Adam

Adam Davenport
Chief of Police
Village of Kirkland
a.davenport@villageofkirkland.com
Phone: 815-522-3315
Cell: 815-757-5498
Fax: 815-522-7064

AGENDA
Board of Trustees Regular Meeting
Village of Kirkland
Kirkland, Illinois 60146
Monday, July 20, 2026 – 7:00 P.M.

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Comments from Audience
- V. Approval of Minutes
- VI. Approval of Warrant
- VII. Guest Speaker(s) – GIC Representatives
- VIII. Reports
 - 1. Police Report
 - 2. Public Works
 - 3. Committee Reports
- IX. Old Business
- X. New Business
 - 1. Discussion / Approval of Ordinance to Change Timeline for Publication of Village Owned Properties for Sale
 - 2. Discussion / Approval of Variance Request for 6th Street and North Street Lots 5, 6, 7, 8 & 9 - Fence Height Variance
 - 3. Discussion / Approval of Variance Request for 103 Hickory Lane - Driveway Setback Variance
 - 4. Discussion of Bid Request for Village of Kirkland Waste Collection Services
 - 5. Discussion / Approval of Steps regarding Inactive Resident Accounts with Unpaid Balances
 - 6. Discussion / Approval of Building Permit Pre-Payment for Plan Review Fee and STOP WORK Fee for Starting Work without a Building Permit
 - 7. Discussion / Approval for Purchase of New Laptop for Kirkland Police Department
 - 8. Discussion / Approval for Purchase of New Kirkland PD Patrol Room Refurbished Computer
 - 9. Discussion / Approval to Purchase New Meter and required parts for the SCADA System
 - 10. Discussion / Approval to Purchase a Dehumidifier for Well 3, an equal replacement meant to be in a Water/Wastewater Plant (due to Chlorine gases)
 - 11. Discussion / Approval to Purchase a Meter to Measure the Flow at the Wastewater Treatment Plant
- XI. Executive Session
- XII. Adjournment