Village of Kirkland

Board of Trustees Regular Meeting
Kirkland, Illinois 60146
Monday, October 19, 2026

OFFICIAL MINUTES

I. **Call to Order** – Trustee Chambers called the Board of Trustee Regular meeting to order at 7:00 P.M.

II. **Roll call** - Members answered present as follows: Trustee Michener, Trustee Benes, Trustee Ziegler, Trustee Marshall, Trustee Fruit and Trustee Chambers were present. Also, in attendance were Village President Ryan Block, Village Attorney Matthew Walters, Village Clerk Leslie Scidmore, Chief of Police, Adam Davenport and Public Work Supervisor James Stark.

III. **Pledge of Allegiance** – President Block led the Board of Trustees in the Pledge of Allegiance.

IV. **Comments from the Audience** –
- Village resident Rick Hodgkinson addressed the Board regarding several concerns around the Village including the Veterans Memorial and recognition of a past resident who helped create planter boxes, an older development project and its proposed Septic system, location and condition of Village Fire Hydrants and the need for the Kirkland Police Department as means to save money for the Village.

V. **Approval of Minutes** – President Block asked for a motion for the approval of Regular Meeting Minutes for Monday, September 21, 2026, and Special Board Meeting Minutes for Monday, September 28, 2026. Trustee Ziegler made a motion to approve the minutes, with a 2nd by Trustee Michener. On a voice call vote, all were in favor. Motion carried.

VI. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of $459,952.38. Trustee Ziegler made a motion to approve the Warrant for $459,952.38, 2nd by Trustee Fruit. On a roll call vote Trustees Ziegler, Marshall, Fruit, Chambers, Michener and Benes voted yes. Motion carried.

VII. **Guest Speaker** – Kelsey Gettle, Director of Advocacy with Safe Passage, addressed the Board regarding Domestic Violence Awareness Month in DeKalb County for October 2026. Village President Block read and officially executed a proclamation on behalf of the Village of Kirkland, proclaiming the month of October 2026 as Domestic Violence Awareness Month.

VIII. **Reports** –
a. Police Report – Chief Davenport gave his report for September 2026 activity, please see attached.
b. Public Works – Jim Stark gave his report for September 2026 activity, please see attached report. Trustee Fruit inquired about some manhole work done in the village.
c. Committee Reports –

- Tree Commission –Trustee Benes gave an update from their October 6, 2026, meeting. The Village's Tree City USA application is currently in the processing stage, and the committee is awaiting official notification. The 50/50 Tree Planting Program for this current year's program was noted as successful. The Village is scheduled to plant seven new trees. This includes a replacement tree behind the Veterans Memorial at 6th Street and Main Street to replace a tree removed in prior years. The committee is also reviewing eligibility requirements and preparing an application for the Illinois Community Canopy Grant Program. Brian also mentioned C.R. Nelson Nursery is the new preferred vendor due to their reliable plant quality and cooperative working relationship with the Village. The next Tree Committee meeting is scheduled for November 7, 2026.

1. Water, Sewer, Streets, Alleys & Parks Committee – No updates
2. Economic Development Committee – No updates

IX. Current Business –

a. **Discussion / Approval of Village of Kirkland Waste Services Bid** -
Proposals were submitted during the bid opening on Friday, October 23, 2026, for the Village's waste management contract. Two bids were received and analyzed:
   - LRS (Lakeshore Recycling Systems): Submitted a baseline bid of $28.75 per month per home for weekly waste and weekly recycling collection. An alternative option matching the Village's current service model (weekly waste, seasonal yard waste, and bi-weekly recycling) was offered at a flat rate of $25.00 per month per home.
   - WM (Waste Management): Submitted a comprehensive bid of $25.36 per month per home, which included an annual shredding event. Removing the shredding event would reduce the rate by $0.27, bringing the cost down to $25.09 per month per home. It was noted that adding the At Your Door service back into the proposal would increase the rate by $0.79 per month per home.

   Board members discussed the structural differences in collection frequencies, the value of the potential new shredding event, and the contract timeline. Attorney Walters asked if there was a list of exceptions that LRS would like to have added to the contract should they get the bid, and if so to please email that information to Village Clerk Scidmore. More review time was requested before making a final decision vote; therefore, the topic was tabled for the next board meeting on Monday, November 2, 2026.

b. **Discussion / Approval of Ordinance for Streaming Tax for Village of Kirkland** – Village Attorney Walters introduced a proposal to establish an amusement tax on digital streaming services (such as Netflix and Hulu). It was explained that municipalities across Illinois are increasingly enacting streaming taxes to recapture revenue losses from declining cable franchise fees as residents transition to streaming platforms. The draft ordinance requires the Board to specify an effective date and a tax rate, which typically ranges from 1% to 10% across the state. Financial projections indicate the tax would generate minimal, incremental revenue. Collection and administration would eventually be processed through the Illinois Department of Revenue. Trustees noted that the Village currently receives minimal revenue (approximately $300 per month) from existing cable franchise agreements. Board members expressed a desire to review historical cable franchise revenue from approximately 5 to 10 years ago to properly assess the total revenue lost. Concerns were also raised regarding the public impact of implementing a new tax closely following a recent increase in municipal water utility rates. The Board agreed to table the ordinance to allow for additional data collection, therefore the topic was tabled for the next board meeting on Monday, November 2, 2026.

c. **Discussion / Approval of Village of Kirkland FY2025-2026 Financial Audit** - The Board reviewed the final Village financial audit for the fiscal year ending 2025–2026. It was noted that the auditing firm presented the details of the financial report during the previous month's meeting, and the municipal bank accounts and financial records have undergone a complete review. This item represents the final, formal administrative approval and filing of the audit. Trustees discussed recent state legislative changes introduced or highlighted by State Senator Andrew Chesney regarding municipal audit reporting thresholds and filing requirements. Staff will follow up with regional planning representatives to verify how these adjusted compliance standards impact future municipal filings for the Village. Trustee Benes made a motion to approve the Fiscal Year2025-2026 Financial Audit as presented, with a 2nd by Trustee Chambers. On a voice call vote, all were in favor. Motion carried.

d. **Discussion / Approval of Bid for 700 Prospect – Village of Kirkland Surplus Land** - The Board reviewed a purchase offer submitted for the Village-owned surplus land located at 700 Prospect Avenue. A single bid was received from residents Jason and Joanne Chriske in the amount of $5,000.00, with the buyers agreeing to cover all associated closing costs. Upon Board approval, the Village Clerk will compile the necessary buyer details and provide to Village Attorney Walters to finalize and execute the formal sales contract. Trustee Fruit made a motion was made to approve the purchase bid of $5,000.00 plus closing costs from Jason and Joanne Friskey for the surplus property at 700 Prospect Avenue, with a 2nd by Trustee Ziegler. On a roll call vote Trustees Michener, Benes, Ziegler, Marshall, Fruit and Chambers voted yes. Motion carried.

e. **Discussion / Approval of Ordinance for Village of Kirkland Backflow Prevention** - The Board reviewed a proposed ordinance to establish a standalone cross-connection control and backflow prevention protocol for the Village. It was reported that while backflow regulations are broadly covered under the Illinois Building Code previously adopted by the Village, the Illinois Environmental Protection Agency (IEPA) requires a dedicated, standalone municipal ordinance to be officially on file. Public Works has already initiated outreach to local business owners and residents regarding upcoming testing mandates. Preliminary data gathering revealed that certain local entities were not in compliance with current backflow tests. The ordinance shifts compliance tracking to a formalized system managed by Village staff. It mandates that property owners provide the Village with certified inspection copies annually, affecting both commercial accounts and residential properties equipped with cross-connections, such as lawn irrigation systems. A dedicated tracking framework has been integrated into the Village's real estate transfer and moving documentation to flag properties with backflow devices seamlessly upon a change of ownership. Trustee Ziegler made a motion to approve Ordinance Number 2026-18, an ordinance amending Chapter 52 of the Village Code of the Village of Kirkland to establish cross-connection control, backflow prevention, annual testing, and normal expansion requirements, with a 2nd by Trustee Chambers. On a roll call vote Trustees Benes, Ziegler, Marshall, Fruit, Chambers and Michener voted yes. Motion carried.

f. **Discussion / Approval of Ordinance updating Building Permit Fees within Village Codebook** – The Board reviewed a proposed ordinance to update the building permit fee framework within the municipal code. President Block explained that the amendment of the Village Code Chapter 150 is to resolve historical inconsistencies and structural price fluctuations associated with external building inspection services (B&F). The existing codebook contained outdated or missing pricing metrics that did not accurately align with current operational costs or service delivery models. To prevent future codebook redundancies and administrative delays, the

ordinance removes the rigid, itemized pricing tables directly from the statutory text. Instead, the Village will maintain an independent, adaptable fee schedule. Staff will provide this standardized document directly to applicants, clearly detailing calculated permit fees, structured benchmarks, and specific timelines for when payments are due during the project review and approval cycle. Trustee Ziegler made a motion to approve Ordinance 2026-19, amending Chapter 150 of the Village Code of the Village of Kirkland regarding the establishment of building permit fees and related fees, with a 2nd by Trustee Michener. Motion carried. On a roll call vote Trustees Ziegler, Marshall, Fruit, Chambers, Michener and Benes voted yes. Motion carried.

g. **Discussion / Approval of Masonry Work at Kirkland Wastewater Treatment Plant** – The Board reviewed a proposal for essential masonry repairs, tuck-pointing, and block repair at the Village Wastewater Treatment Plant building. The quote was submitted by local contractor Peter, for a total amount of $3,680.00. The scope of work includes comprehensive exterior structural repairs and specialized window flashing installation; the contractor will temporarily remove the window, install custom metal flashing to ensure complete waterproofing, and reset the unit. It was noted that the Village recently generated unbudgeted revenue from the surplus equipment sales of a Jetter ($3,000.00) and a generator ($600.00). Proponents of the project recommended reinvesting these funds directly into the wastewater facility to ensure the long-term structural integrity of the building. However, Trustee Fruit clarified that a portion of those surplus sales proceeds had already been reallocated to gravel infrastructure improvements at Benke Park. Trustees discussed the fairness of the quote, comparing it favorably against regional masonry market rates in nearby cities like Rockford. To optimize municipal funds, the Board requested that Public Works coordinate any feasible site preparation or post-project cleanup internally to minimize ancillary labor expenses. Trustees also questioned the immediacy of the repairs; staff confirmed that while active fluid leaks are not currently threatening operations, environmental exposure and severe gaps between the concrete blocks compromise the thermal envelope, allowing external drafts to be felt directly inside the facility. Trustee Benes made a motion to approve the masonry work at Kirkland Wastewater Treatment Plant with contractor Peter in the amount of $3,680.00. The motion was 2nd by Trustee Chambers. On a roll call vote Trustees Marshall, Fruit, Chambers, Michener, Benes and Ziegler voted yes. Motion carried.

h. Discussion / Approval of Energy Contract for Kirkland Wastewater Treatment / Wells – The Board reviewed commercial energy supply proposals for the municipal utility accounts, specifically covering the Kirkland Wastewater Treatment Plant and Village water wells. Public Works Manager Joe Caveny conducted an internal audit of recent utility expenditures following unseasonably high electricity billings under the standard Commonwealth Edison (ComEd) default rate. He solicited competitive contract portfolios from multiple aggregation services. Santanna Energy Services emerged as the lowest bidder, offering a fixed rate that reduces the Village's annual estimated energy cost from approximately $48,000.00 down to $28,000.00. This fixed rate represents an estimated savings of $12,000.00 to $20,000.00 annually compared to historical baseline expenditures and current ComEd pricing trends. Trustees evaluated the contract duration options, noting that statewide utility pricing indices are forecasted to see notable escalation over the next 5 to 10 years due to legislative changes and macro-grid factors. To hedge against this volatility, the Board favored locking in the fixed rate for a 30-month period. Trustees deliberated whether the aggregation pricing could be extended to cover the entire Village as a whole. Because switching providers depends entirely on utility billing cutoff metrics, it was noted that the transition would not take physical effect until the November/December billing cycle, leaving the Village on ComEd supply for one

additional month regardless of immediate action. Trustee Fruit made a motion to approve a 30-month energy supply contract with Santanna Energy Services for the Kirkland Wastewater Treatment Plant and municipal wells, with a directive for Public Works to simultaneously request municipal aggregation pricing data for the entire Village of Kirkland. The approval includes a condition that if bundling with the entire Village alters or further optimizes the utility rate structure for the water and sewer infrastructure, final signature execution may be temporarily held until next week for verification, 2nd by Trustee Ziegler. On a roll call vote Trustees Fruit, Chambers, Michener, Benes, Ziegler and Marshall voted yes. Motion carried.

i. **Discussion / Approval of Letter from State of IL regarding Annual Notice of Legal Reporting Requirements** - The Board reviewed the annual notice received from the State of Illinois concerning mandatory municipal legal and structural reporting requirements. Village Attorney Walters clarified that this correspondence is a standard, statewide notice distributed to all Illinois municipalities, likely prompted by renewed enforcement or data-tracking initiatives within the Capital Development Board. The letter acts as a regulatory reminder and does not mandate immediate administrative action or procedural changes for the Village. Walters explained that the reporting mechanisms detailed in the notice are only triggered if the Village formally adopts new regulatory frameworks in the future, for example the upcoming 2027 International Fire Code. In such an event, specific statutory data and local modifications would need to be officially compiled and submitted to the state. Attorney Walters advised that the Village is currently in full compliance and confirmed he will provide direct guidance should any legislative actions trigger these reporting requirements moving forward. No formal motion or Board action was required. The correspondence was accepted and placed on file.

j. **Discussion of IML Grants available per Attorney Matt Walters** - The Board discussed potential grant opportunities highlighted by Village Attorney Matt Walters following information he gathered at the recent Illinois Municipal League (IML) annual conference. Attorney Walters briefed the Board on a presentation regarding United States Department of Agriculture (USDA) Rural Development Grants that open on a periodic, cyclical basis every few years. The presentation materials were compiled and forwarded to Village Clerk Scidmore who distributed them to the full Board. The targeted funding programs primarily focus on rural water infrastructure and environmental compliance projects. These programs typically feature a combination of low-interest municipal loans and subsidized federal grant funds designed to offset standard capital improvement costs. It was noted that because the Village routinely funds maintenance and upgrades for its water and sewer utilities, tracking these federal cycles presents a strategic opportunity to secure low-interest financing. Public Works should monitor the upcoming application windows to evaluate project eligibility. No formal action or motion was required. The report was accepted and placed on file for future planning purposes.

Public Complaint and Discussion Regarding Vehicle Damage – Public Works Supervisor Stark noted that a resident and her son were still in the audience to address the Board on a property damage claim involving their personal vehicle. They were not on the agenda and had not signed up for Public Comments. Village Clerk Scidmore apologized for the oversight. The resident stated that a Public Works employee operating a weed trimmer had sprayed rocks and debris at their vehicle, causing chips to the paint and a chip in the windshield glass. A police report of the incident was previously filed. An initial repair quote totaling approximately $4,000.00 had been obtained to fix all cosmetic and structural damage, though the Board noted prior discussion regarding distinguishing between new damage and pre-existing wear. Because the item was not explicitly published on the meeting's active agenda, Village Attorney Walters advised that the Board was legally prohibited from making a binding

financial decision or authorizing a payout during the current session. Trustees and the residents discussed potential remedies, including checking if the resident's personal auto insurance policy offered comprehensive glass replacement waivers. The residents proposed a potential compromise of $500.00 from the Village to cover their insurance deductible so that the vehicle—the owner's primary means of daily transportation—could be repaired promptly. No formal action could be taken due to Open Meetings Act restrictions. The Board directed staff to formally place the damage settlement request on the agenda for the next scheduled voting meeting in two weeks. The residents were invited to return at that time for a formal review and potential board approval of a settlement check.

k. **Discussion of Franklin Road & Bridge Property Levy Taxes related to Village of Kirkland** - The Board reviewed historical tax levy data and municipal allocation structures following Village staff attendance at a recent DeKalb County tax levy workshop. Village Clerk Scidmore presented findings regarding property tax distributions from Franklin Township's Road and Bridge levy. Audit records revealed that from 2008 through 2014, the Village of Kirkland received an average annual allocation exceeding $24,000.00 from the Township (reflecting a historical 40% allocation rate). However, following a township leadership change in 2015, the allocation percentage was unilaterally reduced to 10%, causing municipal revenues to drop substantially to approximately $5,000.00 annually. This structural shift has resulted in a cumulative revenue loss of approximately $217,000.00 for the Village over the past 11 years. Village Clerk Scidmore provided a comparative analysis of neighboring jurisdictions, noting that adjacent townships allocate significantly higher percentages of their Road and Bridge levies to their respective municipalities. Trustees noted that the missing $217,000.00 in township funding would have effectively covered the capital improvement loan the Village was recently forced to secure to repair a local bridge—an infrastructure asset historically acquired by the Village from Franklin Township. It was clarified that most Illinois municipalities intentionally levy $0.00 for their internal Road and Bridge funds because they rely structurally on reciprocal township road fund distributions, Motor Fuel Tax (MFT) allocations, and active intergovernmental cooperation. Board members discussed previous local cross-jurisdictional disputes from the 2014–2015 timeline regarding winter road maintenance, plowing responsibilities on border roads like Park Street, and heavy vehicle/school bus traffic restrictions. It was suggested that the timing of the severe funding reduction be directly aligned with those historical operational friction points between the Township and the Village. To remedy the funding disparity ahead of the upcoming December tax levy introductions, the Board authorized Village President Ryan to initiate direct intergovernmental discussions with Franklin Township officials, including Highway Commission Blake Bratcher and Superintendent Vince Killcullen. The Village will formally request a structured, multi-year plan to reallocate the township distribution back toward the historical 40% benchmark. If necessary, the Village board can send a delegate to an upcoming Franklin Township board meeting if preliminary discussions fail to move the needle. No formal motion or voting action was taken. The informational report was accepted and placed on file to guide immediate intergovernmental negotiations.

l. **Discussion of IGA between Village of Kirkland and Hiawatha School District 426 for School Law Enforcement Services** - The Board evaluated the potential establishment of a formalized Intergovernmental Agreement (IGA) with Hiawatha School District 426 to secure municipal cost-recoupment for police protection and safety services. Police department personnel provided a comprehensive overview of active tracking logs and patrol operations. Data pulled from mobile data terminals (MDTs) verified regular, consistent law enforcement presence across school properties, spanning routine morning and afternoon traffic monitoring, stationary safety checkpoints, middle school walkthroughs, athletic event security, structural

safety audits, and ALICE active-threat training. Law enforcement emphasized that while certain local traffic control focus areas fluctuate based on community feedback (such as commercial truck enforcement on Main Street or intersection safety at 3rd Street and Horton Street), school security has historically received critical, uncompensated priority to ensure student safety. Village Clerk Scidmore provided the Board with a comparative IGA documentation utilized by neighboring municipal agencies, detailing how the City of DeKalb structures its contractual agreements to split the personnel and operational costs of School Resource Officers (SROs) with its local school districts. Trustees noted that while the Village has absorbed 100% of these safety labor costs for years, Hiawatha School District 426 generates significant annual property tax revenues exceeding $5.5 million. Financial analysis of the school district's budget lines indicated specific allocations for fire prevention, safety, and energy funds that could potentially fund a shared safety agreement. Trustees deliberated on the fiscal responsibility of recapturing municipal funds, clarifying that the goal is not to overburden the district but to establish an equitable cost-sharing baseline (proposing an initial target framework of approximately $40,000.00 to cover dedicated hours). The Board noted that reciprocal intergovernmental support should also expand logically to other departments, such as Public Works infrastructure assistance at district parks and land holdings. The Board directed the Chief of Police to compile a tight historical audit of actual hours spent on school-related safety services. This localized data will serve as the foundation for Village President Block to initiate formal IGA negotiations with Hiawatha School District Superintendent Mr. Poynter in the upcoming weeks.

m. **Discussion of Village of Kirkland Purchasing at corner of 72 & Malta** - The Board reviewed a proposal regarding the potential purchase of a 3.4-acre parcel of land situated at the strategic intersection of Route 72 and Malta Road. It was reported that resident Jeff Miller investigated the ownership of the parcel and established contact with the owner who currently holds the deed. The owner has expressed a clear desire to liquidate the asset, indicating a willingness to take a significant price reduction ("take a haircut") to sell the land directly to the Village. The property has previously been listed on the open commercial market by real estate agent Dan Chambers. The Board discussed multiple internal concepts for the 3.4 acres. A primary internal suggestion emerged from the Tree Commission to utilize the space as a strategic tree sapling farm ("sampling fund") to nurse young trees for the Village's ongoing canopy expansion. Proponents noted that the site sits safely outside of local floodways, reducing environmental risks, and features low foot traffic which decreases the likelihood of vandalism compared to local parks or the wastewater treatment plant grounds. Trustees expressed severe hesitation and general opposition regarding the Village directly purchasing additional real estate given current municipal financial constraints. They instead suggested the use of Village owned property on Elizabeth Court or Hortense. The Board heavily favored utilizing this ownership lead to drive private commercial development and bring in tax revenue. Trustees highlighted that the high-visibility intersection would be an ideal location for a second commercial gas station, convenience store, or grocery provider to introduce healthy commercial competition into Kirkland. It was noted that while prior municipal recruitment efforts with chains like Casey's General Store did not materialize, neighboring small communities (such as Kingston) have seen multiple locations open successfully within close proximity. The Board expressed a desire to actively re-engage regional convenience store brands, fuel stations, and commercial developers to connect them with the owner listed for private acquisition.

n. **Discussion / Approval of Caterpillar Equipment End of Lease Options / Maintenance Coverage** – President Block recused himself from the meeting due to this topic involving Caterpillar Equipment. The Board reviewed the concluding lease terms and structural buyout

options for the Village's Caterpillar (CAT) heavy machinery. Village Clerk Scidmore confirmed that the Village has one remaining baseline lease payment of $12,000.00. Upon fulfillment of this final payment, the Village faces two primary pathways to address the remaining $29,000.00 residual balance:

- Executing an immediate cash buyout of approximately $29,000.00 to acquire full title to the equipment.
- Extending the lease structure to finance the remaining $29,000.00 over a two-year period at an estimated annual cost slightly exceeding $12,000.00 per year, utilizing 0% government interest rate programs.

Trustees discussed the long-term operational advantages of an extended lease structure, noting that major mechanical maintenance coverage remains bound to the equipment under the lease extension framework. Members also noted functional performance variations between specialized track systems and traditional commercial utility wheels regarding soil dispersion and turf displacement during public right-of-way maintenance. The Board agreed to table the matter to the November 2nd voting session. Staff will retrieve the original municipal purchase and lease contract from the Village files to verify the explicit statutory language, manufacturer serial data, and maintenance clauses before a final execution vote is taken.

X. **Adjournment** – The Village Board discussed that the next meeting would be Monday, November 2, 2026. President Block asked for a Motion to Adjourn. Trustee Chambers moved to adjourn, with a 2nd by Trustee Fruit. On a voice call vote, all were in favor. Motion carried. Meeting Adjourned at 8:50 P.M.

Next Board of Trustees Regular Meeting will be Monday, November 2, 2026, at 7:00 P.M.

Leslie Scidmore
Village Clerk

Ryan Block
Village President

AGENDA
Board of Trustees Regular Meeting
Village of Kirkland
Kirkland, Illinois 60146
Monday, October 19, 2026 – 7:00 P.M.

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Comments from Audience

V. Approval of Minutes

VI. Approval of Warrant

VII. Guest Speaker(s) – Safe Passage (Presentation and Proclamation)

VIII. Reports
1. Police Report
2. Public Works
3. Committee Reports

IX. Current Business
1. Discussion / Approval of Village of Kirkland Waste Services Bid
2. Discussion / Approval of Ordinance for Streaming Tax for Village of Kirkland
3. Discussion / Approval of Village of Kirkland FY2025-2026 Financial Audit
4. Discussion / Approval of Bid for 700 Prospect – Village of Kirkland Surplus Land
5. Discussion / Approval of Ordinance for Village of Kirkland Backflow Prevention
6. Discussion / Approval of Ordinance updating Building Permit Fees within Village Codebook
7. Discussion / Approval of Masonry Work at Kirkland Wastewater Treatment Plant
8. Discussion / Approval of Energy Contract for Kirkland Wastewater Treatment / Wells
9. Discussion / Approval of Letter from State of IL regarding Annual Notice of Legal Reporting Requirements
10. Discussion of IML Grants available per Attorney Matt Walters
11. Discussion of Franklin Road & Bridge Property Levy Taxes related to Village of Kirkland
12. Discussion of IGA between Village of Kirkland and Hiawatha School District 426 for School Law Enforcement Services
13. Discussion of Village of Kirkland Purchasing Property at corner of 72 & Malta
14. Discussion / Approval of Caterpillar Equipment End of Lease Options / Maintenance Coverage

X. Adjournment

VILLAGE OF KIRKLAND

Accounts Payable

Warrant

October 5, 2026

The President and Board of Trustees of the Village of Kirkland
Recommends the following Warrant to be paid in the amount of

Total: $459,952.38

Village President : _____

Attest : _____

Village Clerk : _____

Date : 19 OCTOBER 2026

Warrant Worksheet for General Board Meeting October 19, 2026

	PAID					Unpaid	Warrant Totals	
Description	SOS Ck#29982, GMC Title Fee	PR-091826 Run #339	Resource Bank-Pearl St Bridge Loan Fee	Resource Bank - Cashier's Ck to IDOT Pearl St Bridge Inv	PR-100226 Run #340	AP-100526		
Date Checks Cut	9/10/2026	9/18/2026	9/25/2026	9/28/2026	10/2/2026	10/5/2026	10/5/2026	
01 - General Fund		$ 16,024.92	$ 250.00		$ 16,702.83	$ 26,477.86	$ 59,455.61	
20 - Motor Fuel Tax				$ 366,871.61		$ 292.30	$ 367,163.91	
35 - Capital Project							$ -	
50 - Water Fund	$ 50.00	$ 1,527.26			$ 782.26	$ 9,757.97	$ 12,117.49	
51 - Sewer Fund		$ 2,112.00			$ 2,290.20	$ 7,882.17	$ 12,284.37	
52 - Water Imp						$ 8,931.00	$ 8,931.00	
55 - Sewer Imp							$ -	
60 - Grant Funds							$ -	
70 - Kirk Street Project							$ -	
	$ 50.00	$ 19,664.18	$ 250.00	$ 366,871.61	$ 19,775.29	$ 53,341.30	$ 459,952.38	*Total Warrant Balance*
							$ 459,952.38	*Total Warrant Balance*

Attach
10/5/26

Humana Vision

Oct-26		ER	EE	01-001-001-5052	01-002-001-5052	01-003-001-5052	50-001-001-5052	51-001-001-5052	Total
Fruit, Chandler	EE	$ 14.40				$ 4.90	$ 4.75	$ 4.75	$ 14.40
Rufenacht, Matthew	EE	$ 14.40			$ 14.40				$ 14.40
Scidmore, Leslie	EE	$ 14.40		$ 7.20			$ 3.60	$ 3.60	$ 14.40
Stark, Jim	Family		$ 43.00			$ 14.62	$ 14.19	$ 14.19	$ 43.00
		$ 43.20	$ 43.00	$ 7.20	14.4	$ 19.52	$ 22.54	$ 22.54	$ 86.20
								$ 86.20	

01-001-001-5052	$ 7.20
01-002-001-5052	$ 14.40
01-003-001-5052	$ 19.52
50-001-001-5052	$ 22.54
51-001-001-5052	$ 22.54
	$ 86.20

95

Invoice #83522784 dtd 08/13/2026 Pay with Check

VOID

VILLAGE OF KIRKLAND

Accounts Payable

Warrant

October 5, 2026

The President and Board of Trustees of the Village of Kirkland
Recommends the following Warrant to be paid in the amount of

Total: $460,038.58

Village President : _____

Attest : _____

Village Clerk : _____

Date : _____

Warrant Worksheet for General Board Meeting October 19, 2026

	PAID					Unpaid	Warrant Totals
Description	SOS Ck#29982, GMC Title Fee	PR-091826 Run #339	Resource Bank-Pearl St Bridge Loan Fee	Resource Bank - Cashier's Ck to IDOT Pearl St Bridge Inv	PR-100226 Run #340	AP-100526	
Date Checks Cut	9/10/2026	9/18/2026	9/25/2026	9/28/2026	10/2/2026	10/5/2026	10/5/2026
01 - General Fund		$ 16,024.92	$ 250.00		$ 16,702.83	$ 26,518.98	$ 59,496.73
20 - Motor Fuel Tax				$ 366,871.61		$ 292.30	$ 367,163.91
35 - Capital Project							$ -
50 - Water Fund	$ 50.00	$ 1,527.26			$ 782.26	$ 9,780.51	$ 12,140.03
51 - Sewer Fund		$ 2,112.00			$ 2,290.20	$ 7,904.71	$ 12,306.91
52 - Water Imp						$ 8,931.00	$ 8,931.00
55 - Sewer Imp							$ -
60 - Grant Funds							$ -
70 - Kirk Street Project							$ -
	$ 50.00	$ 19,664.18	$ 250.00	$ 366,871.61	$ 19,775.29	$ 53,427.50	$ 460,038.58 *Total Warrant Balance*
							$ 460,038.58 *Total Warrant Balance*

Adjustments to October 2026 amount due

Close

Total of listed transactions: -$86.20

Transaction date	Member name	Member ID	Description	Coverage period	Coverage type	Plan	Amount
09/18/2026	[redacted]	[redacted]	[redacted]ON	10/01/2026	EMP	VIS	-$14.40
09/18/2026	[redacted]	[redacted]	[redacted]N	10/01/2026	FAM	VIS	-$43.00
09/18/2026	[redacted]	[redacted]	[redacted]	10/01/2026	EMP	VIS	-$14.40
09/18/2026	[redacted]	[redacted]	[redacted]	10/01/2026	EMP	VIS	-$14.40

Village of Kirkland

A/P Control Report

UnPosted Transactions for user asystAdmin from 10/5/2026 to 10/5/2026

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Discount Date	Amount
8164	212	Humana Insurance Co.	3	10/2026 Reimbu	No	2026	6		10/5/2026	10/5/2026		$86.20

Desc:	10/2026 Group Termination Reimbursement						
Line	Account Number		AP Amount	Liq Amount	Project	Task	Category
1	01-001-001-5052	Health Insurance	-7.20	0.00	0		
Desc:	Health Insurance						
2	01-002-001-5052	Health Insurance	-14.40	0.00	0		
Desc:	Health Insurance						
3	01-003-001-5052	Health Insurance	-19.52	0.00	0		
Desc:	Health Insurance						
4	50-001-001-5052	Health Insurance	-22.54	0.00	0		
Desc:	Health Insurance						
5	51-001-001-5052	Health Insurance	-22.54	0.00	0		
Desc:	Health Insurance						

Fund 01 Total	-41.12	0.00
Fund 50 Total	-22.54	0.00
Fund 51 Total	-22.54	0.00
Grand Total	-86.20	0.00

Humana

Invoice

For coverage in October 2026

VILLAGE OF KIRKLAND

Billing ID
[redacted]

Invoice number - Invoice date
835227895 - September 13, 2026

Billing contact
1-800-232-2006
GB MIDWEST REGION

Pay online at Humana.com/employer/ebilling

Payment due October 1, 2026

VILLAGE OF KIRKLAND
CAROL STIEGMAN
511 W MAIN ST
KIRKLAND, IL 60146

Invoice Summary

Amount due from last invoice	$86.20
Total payments received	-$86.20
Amount past due	$0.00
Premiums this period	$86.20
Member adjustments	$0.00
Fees and other adjustments	$0.00
Please pay total amount due	**$86.20**

HBSG10LETHBSG031A0914202600560010623

continued ▶

RETURN THIS PORTION WITH YOUR PAYMENT

Humana

Payment Coupon

Billing ID: [redacted]
Invoice number: 835227895

Payment due date: **October 1, 2026**
Amount due: **$86.20**
Amount enclosed:

835227819 001 0000008620 10012026 88779 8

HBSG10LETHBSG031A0914202600560010623
VILLAGE OF KIRKLAND
CAROL STIEGMAN
511 W MAIN ST
KIRKLAND, IL 60146

Please remit to:

HUMANA INSURANCE CO.
PO BOX 4600
CAROL STREAM, IL 60197-4600

For change of address, please contact your Billing Representative.

Group Summary

Payments

Date	Description	Amount	Balance
	Amount due from last invoice		$86.20
Sep 9	Payment received (thank you)	-$86.20	$0.00
	Amount past due		**$0.00**

015163 3/3

Premiums by Product Type

Product type	QTY	Employee (EMP)	QTY	Employee Plus Spouse (ESP)	QTY	Employee Plus Children (ECH)	QTY	Family (FAM)	Total
Specialty	3	$43.20	0	$0.00	0	$0.00	1	$43.00	$86.20
Total	**3**	**$43.20**	**0**	**$0.00**	**0**	**$0.00**	**1**	**$43.00**	**$86.20**

Premiums by Plan Type

Plan type	QTY	Employee (EMP)	QTY	Employee Plus Spouse (ESP)	QTY	Employee Plus Children (ECH)	QTY	Family (FAM)	Total
VIS	3	$43.20	0	$0.00	0	$0.00	1	$43.00	$86.20
Total	**3**	**$43.20**	**0**	**$0.00**	**0**	**$0.00**	**1**	**$43.00**	**$86.20**

Plan Type Legend

VIS VISION

Employee Detail:
VILLAGE OF KIRKLAND

[redacted]

VILLAGE OF KIRKLAND

Member Name	Member ID Number	Plan	Premium Type	Medical	Dental	Specialty	Total Premium
[redacted]	[redacted]	VIS	EMP			$14.40	
Employee Total							**$14.40**
[redacted]	[redacted]	VIS	EMP			$14.40	
Employee Total							**$14.40**
[redacted]	[redacted]	VIS	EMP			$14.40	
Employee Total							**$14.40**
[redacted]	[redacted]	VIS	FAM			$43.00	
Employee Total							**$43.00**

◆ Cobra Coverage ■ State Continuation Coverage ● State Continuation with Subsidy

Village of Kirkland
Council Approval Report
(Council Approval Report)

Vendor										
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
481 - Secretary of State, , , ,									
1990 GMC Van Titl	09/10/26	Repair & Maint. - Equipment	09/10/26	$50.00	$50.00	50-001-002-5110	Repair & Maint. - Equipm	$0.00	$0.00
					$50.00				
Total Bills To Pay:					$50.00				

VILLAGE OF KIRKLAND GENERAL ACCOUNT

29982

INVOICE NUMBER	DATE	AMOUNT	INVOICE NUMBER	DATE	AMOUNT
SOS	9/10/26	$50			
1990 GMC VAN Title					

Current Plate Number	Plate Type Requested	Exp. Month	Year

Do not write in Validation Area.

OWNER / PURCHASER INFORMATION

First	Last	Middle
Village of Kirkland		
First	Last	Middle

Residence/Business Street Address: 311 Dillman St. PO Box 350

City: Kirkland | ZIP: IL 60146

0970744407

6. Owner 1 DL/FEIN #

Owner 2 DL/FEIN #

VEHICLE INFORMATION

Vehicle Identification Number (VIN): 1GDHP32K8L3500033

Year	Make	Model	Body Style	Color
2020	GMC	P3500	VAN	White

Rebuilt	Flood	Other Branded Title	MCY C.C.	Mobile Home Sq. Ft.	Rental	Leased
☐	☐	☐ State ____			☐	☐

Check if G.V.W.R. over 16,000 pounds (odometer reading not required)	Gross Weight (RV, RT, TRK, BUS, TRLR)	For Hire	# of Axles
Yes ☐		☐	

#50

Code please. ☺

50-001-002-5110

$50.00 *Leslie*

9/15/26

Your appointment has been scheduled. Your text confirmation will be sent to the mobile number provided below.

Appointment Confirmation

Dear Leslie Scidmore:
You have an appointment on Thursday, September 10, 2026 at 8:20 AM

Appointment Information
Office:
Belvidere (No CDL Written)
Service:
Advance Vehicle Services
Appointment ID:
15514583

Customer Information
Last Name:
Scidmore
First Name:
Leslie
Telephone Number:
(630) 728-5445
Email:
l.scidmore@villageofkirkland.com

Municibid Invoice # 85569996 **9/4/2026 8:43 AM ET**

Seller: Village of Kirkland Public Works
Buyer: Michael Gustis (mgustis)
Company:

Seller Address
Village of Kirkland Public Works
300 7th Street
P.O. Box 550
Kirkland, IL, 60146
US

Billing Address
Michael Gustis
610 e pleasant st
Belvidere, IL, 61008
US 630-768-7340

ITEM (LISTING #)	PRICE	TOTAL	
1990 Grumman Step Van (82833979)	$1,550.00	$1,550.00	*Tax exempt*
	Subtotal	$1,550.00	
	Sales Tax	$0.00	
	Total	**$1,550.00**	
	Total Due	**$1,550.00**	

Comments
Call Jim at (847)409-7756,Buyer is responsible for picking the item up within 7 days. We are open from 7am-2:30pm Mon.-Fri.

Cashier's Check # 27847
$1,550.00

PAID
SEP 04 2026
VILLAGE OF KIRKLAND

ILLINOIS VEHICLE BILL OF SALE

This document constitutes a legal and binding agreement for the sale and transfer of ownership of the vehicle described below, executed on this 4th day of September, 2026.

1. PARTIES TO THIS TRANSACTION

SELLER (CURRENT OWNER)

Name: Village of Kirkland
Address: 511 W Main St, PO Box 550
City/State/Zip: Kirkland, IL 60146

BUYER (NEW OWNER)

Name: Michael Gustis
Address: 610 E Pleasant St
City/State/Zip: Belvidere, IL 61008

2. VEHICLE DESCRIPTION

Year: 1990 | **Make:** GMC | **Model:** P3500

Body Style: VAN | **No. Cylinders:** 8 | **Odometer Reading:** 265,422.5

VIN: 1GDHP32KBL3500033 | **Description:** 1990 Grumman Step Van (82833979)

3. PURCHASE PRICE & PAYMENT TERMS

The Buyer agrees to pay the Seller the total sum of **$1,550.00** (One Thousand Five Hundred Fifty Dollars and 00/100) in exchange for the ownership and title of the vehicle specified above. Payment shall be made in full at the time of transaction execution via (check one):

[ ] Cash [X] Cashier's Check [ ] Certified Check [ ] Other: _____

4. SELLER REPRESENTATIONS & WARRANTIES (AS-IS SALE)

The vehicle is sold strictly in **"AS-IS" condition**, without any explicit or implied warranties, guarantees, or representations regarding its mechanical functionality, merchantability, or fitness for a particular purpose. The Seller assumes no post-sale responsibility for defects, malfunctions, or repairs.

The Seller certifies under penalty of perjury that they are the legal and rightful owner of this vehicle, possess full legal authority to sell it, and that the vehicle is free and clear of all liens, encumbrances, or legal claims by third parties.

5. ODOMETER DISCLOSURE STATEMENT

Federal and State laws require the Seller to state the odometer mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.
The Seller hereby certifies that the odometer reading entered above reflects the actual mileage of the vehicle to the best of their knowledge, unless one of the following statements is explicitly checked:
[ ] 1. The mileage stated exceeds its mechanical limits.
[ ] 2. The odometer reading is NOT the actual mileage. ***WARNING - ODOMETER DISCREPANCY.***

Seller's Report of Sale

This space for use by Secretary of State.

Secretary of State
Vehicle Services Department
Record Inquiry Section
501 S. Second St.
Springfield, IL 62756
ilsos.gov

When you sell or release interest in a vehicle that is titled or registered in Illinois, you must complete this form immediately and mail it to the Secretary of State Vehicle Services Department. This will release your responsibility for the vehicle.

Note: Completing this form does not meet the legal requirements for transferring ownership. Illinois law requires the vehicle owner to complete and sign the "Assignment of Title" section on the Certificate of Title to the buyer. The buyer must then apply for a new title.

Date of Sale _____

Vehicle Year _____ Vehicle Make _____

Vehicle Identification Number (VIN) _____

Name of Seller _____

Address of Seller _____

_____
City State ZIP

Name of Buyer _____

Address of Buyer _____

_____
City State ZIP

Mail To: Secretary of State
Vehicle Services Department
Record Inquiry Division
501 S. Second St.
Springfield, IL 62756

Under penalties of perjury, I certify that the above information is true and correct according to U.S. laws.

Executed on _____ _____
Date Signature of Seller

_____
Printed Name of Seller

Printed by authority of the State of Illinois by union employees. February 2026 — 1 — VSD 703.3 ADA

STATE OF ILLINOIS

CERTIFICATE OF TITLE OF A VEHICLE

VEHICLE IDENTIFICATION NO.	YEAR	MAKE	MODEL
1GDHP32KBL3500033	90	GMC	P3500

BODY STYLE	NO. CYL.	HP/CCM	PURCHASE DATE	PURCHASED	TYPE OF TITLE
VAN	8	51.2	02/20/90	NEW	ORIGINAL

TITLE NO.	ISSUE DATE	PREVIOUS TITLE NO.	MOBILE HOME SQ. FT.	ODOMETER
P5139377	03/28/90	MCO		273

MAILING ADDRESS

1ST NATIONAL BANK & TRUST
401 E STATE ST
ROCKFORD IL 61104-1014

LEGEND(S)

ACTUAL MILEAGE

OWNER(S) NAME AND ADDRESS

TYDEE DYDEE DIAPER SERVICES
626 N MADISON ST
ROCKFORD IL 61107-3932

FIRST LIENHOLDER NAME AND ADDRESS

1ST NATIONAL BANK & TRUST
401 E STATE ST
ROCKFORD IL 61104-1014

SECOND LIENHOLDER NAME AND ADDRESS

BANK ONE, ILLINOIS, NA
PAID
AUG 0 1997
Firm Name
FIRST NATIONAL BANK
OF ROCKFORD

RELEASE OF LIEN

The holder of Lien on the vehicle described in this Certificate does hereby state that the lien is released and discharged.

By Hollie J Johnson Date 8/6/97
Signature of Authorized Agent

By _____ Date _____
Signature of Authorized Agent

I, Jim Edgar, Secretary of State of the State of Illinois, do hereby certify that according to the records on file with my Office, the person or entity named hereon is the owner of the vehicle described hereon, which is subject to the above named liens and encumbrances, if any.

IN WITNESS WHEREOF, I HAVE HERETO AFFIXED MY SIGNATURE AND THE GREAT SEAL OF THE STATE OF ILLINOIS, AT SPRINGFIELD.

A14660007
CONTROL NO.

Jim Edgar
JIM EDGAR, Secretary of State



DO NOT ACCEPT TITLE SHOWING ANY ERASURES, ALTERATIONS OR MUTILATIONS.

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

Cashier's Check

HSB BANK **HOME STATE BANK** N.A.

40 Grant Street, P.O. Box 1738, Crystal Lake, IL 60039-1738 • 815/459-2000

27847

REMITTER: MICHAEL J GUSTIS

September 04, 2026

VILLAGE OF KIRKLAND ***1,550.00***

**** One Thousand Five Hundred Fifty and 00/100****

Memo: _____ Signature: Jennifer J Gustis

PAID AT PAR WHEN PRESENTED WITH HEAT

Security Features Included Details on back.

STATE OF ILLINOIS

CERTIFICATE OF TITLE OF A VEHICLE

VEHICLE IDENTIFICATION NO.	YEAR	MAKE	MODEL
1GDHP32K8L3500033	90	GMC	P3500

BODY STYLE	NO. CYL.	HP/CCM	PURCHASE DATE	PURCHASED	TYPE OF TITLE
VAN	8	51.2	02/20/90	NEW	ORIGINAL

TITLE NO.	ISSUE DATE	PREVIOUS TITLE NO.	MOBILE HOME SQ. FT.	ODOMETER
P5139377	03/28/90	MCO		273

MAILING ADDRESS

1ST NATIONAL BANK & TRUST
401 E STATE ST
ROCKFORD IL 61104-1014

LEGEND(S)

ACTUAL MILEAGE

OWNER(S) NAME AND ADDRESS

TYDEE DYDEE DIAPER SERVICES
626 N MADISON ST
ROCKFORD IL 61107-3932

FIRST LIENHOLDER NAME AND ADDRESS

1ST NATIONAL BANK & TRUST
401 E STATE ST
ROCKFORD IL 61104-1014

SECOND LIENHOLDER NAME AND ADDRESS

BANK ONE, ILLINOIS, NA
PAID
AUG 0 6 1997
FIRST NATIONAL BANK
OF ROCKFORD

RELEASE OF LIEN

The holder of Lien on the vehicle described in this Certificate does hereby state that the lien is released and discharged:

By Hallie J Johnson (Signature of Authorized Agent) Date 8/6/97

By _____ (Signature of Authorized Agent) Date _____

I, Jim Edgar, Secretary of State of the State of Illinois, do hereby certify that according to the records of this office, the person or entity named hereon is the owner of the vehicle described hereon, which is subject to the above named liens and encumbrances, if any.

IN WITNESS WHEREOF, I HAVE HERETO AFFIXED MY SIGNATURE AND THE GREAT SEAL OF THE STATE OF ILLINOIS, AT SPRINGFIELD.

A14660007
CONTROL NO.

Jim Edgar
JIM EDGAR, Secretary of State



DO NOT ACCEPT TITLE SHOWING ANY ERASURES, ALTERATIONS OR MUTILATIONS.

IL M98113

AUGUSTYNIAK CONSTRUCTION, LLC

815-326-8702

plate/ Tag/ Sticky M 98 113

1994 Chevy

VIN# 1GCHK34K1RE269733

OJ

Village of Kirkland
Departmental Pay Run Recap

Run #339 Summary

Department	Net Pay	Deductions	Taxes	Gross Pay
Admin				
Total for Admin - 1 employee(s)	$1,627.04	$221.59	$459.37	$2,308.00
Police				
Total for Police - 4 employee(s)	$5,822.18	$322.78	$1,829.07	$7,974.03
Sewer				
Total for Sewer - 1 employee(s)	$1,495.33	$113.44	$503.23	$2,112.00
Streets				
Total for Streets - 3 employee(s)	$4,051.28	$509.94	$1,181.67	$5,742.89
Water				
Total for Water - 1 employee(s)	$1,243.01	$0.00	$284.25	$1,527.26
Grand Total - 10 employee(s)	$14,238.84	$1,167.75	$4,257.59	$19,664.18

Village of Kirkland
Payroll Breakdown Report
For Run(s) 339

Business Number: 36-6005949

Pay Type		Total Pay	Total Hours
1Yr Backpay		$253.00	1.00
Holiday		$1,388.82	40.00
Hourly FT		$12,390.15	357.25
Hourly PT		$4,722.56	181.00
Insurance Stipend		$215.00	
Overtime		$674.65	13.00
Phone Stipend		$20.00	
	Totals:	$19,664.18	592.25

Deduction		Total Amount
AFLAC Posttax		$34.02
AFLAC Pretax		$85.89
Health Insurance		$395.12
IMRF		$652.72
	Totals:	$1,167.75

Tax Type		Total Tax	Taxable Wages
Federal Tax		$1,792.58	$18,530.45
FICA		$1,213.85	$19,578.29
Medicare		$283.89	$19,578.29
State Tax		$967.27	$18,530.45
	Totals:	$4,257.59	

Employer Liability Type		Total Tax	Taxable Wages
FICA ER		$1,213.85	$19,578.29
Medicare ER		$283.89	$19,578.29
SUI		$167.14	$19,664.18
	Totals:	$1,664.88	

Benefit		Total Amount
Health Insurance		$332.03
IMRF - ER		$477.44
	Totals:	$809.47

Remittance Number	No. of Empl.	Total Deductions	Gross Taxable
36-6005949	10	$5,425.34	$18,530.45
Totals:		$5,425.34	$18,530.45

Village of Kirkland
Council Approval Report
(Council Approval Report)

Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
242	**Resource Bank, 419 Main St, Kirkland, IL, 60146**								
Intial Loan Fee	09/25/26	Pearl Street Bridge Loan Principal	09/25/26	$250.00	$250.00	01-003-004-6005	Pearl Street Bridge Loan	$0.00	$0.00
					$250.00				
		Total Bills To Pay:			**$250.00**				

Customer #: Resource Bank 9/25/2026 **Chk #:** 250386

QB

Intial Loan Fee	9/25/2026	$250.00
Intial Loan Fee for Pearl St Bridge IDOT Inv		

Total: **$250.00**

ResourceBank
A NATIONAL BANK

DISBURSEMENT AUTHORIZATION AND CASH PAYMENT SUMMARY

DATE AND PARTIES. The date of this Disbursement Authorization and Cash Payment Summary is September 25, 2026. The parties and their addresses are:

LENDER:
RESOURCE BANK, N.A.
555 Bethany Road
DeKalb, IL 60115
Telephone: (815) 756-6321

BORROWER:
VILLAGE OF KIRKLAND
PO BOX 550
KIRKLAND, IL 60146-0550

Loan Number: [redacted]

1. DEFINITIONS. As used in this Disbursement Authorization and Cash Payment Summary, the terms have the following meanings:

A. Pronouns. The pronouns "I", "me" and "my" refer to all Borrowers signing this Disbursement Authorization and Cash Payment Summary, individually and together. "You" and "Your" refer to the Lender.

B. Loan. "Loan" refers to this transaction generally, including obligations and duties arising from the terms of all documents prepared or submitted for this transaction such as applications, security agreements, disclosures or notes, and this Disbursement Authorization and Cash Payment Summary.

2. DISBURSEMENT SUMMARY. The following summarizes the disbursements from the Loan.

Loan		$225,000.00
Cash Paid In	$250.00	
Amount Contributed by Borrower	$0.00	
Total Cash Received		$250.00
Disbursed to Borrowers	$225,000.00	
Disbursed to Lender	$250.00	
Disbursed to Other Payees	$0.00	
Total Amounts Disbursed		$225,250.00
Amount Remaining To Be Disbursed		$0.00
Undisbursed Fees/Charges		$0.00

3. DISBURSEMENT AUTHORIZATION. I authorize you to disburse the following amounts from my Loan.

DISBURSED TO:	DATE:		AMOUNT DISBURSED:
Disbursements to Borrower:			$225,000.00
Deposit to account #5115130	09/25/2026	$225,000.00	
Disbursements to Lender:			$0.00
Disbursements to third parties:			$0.00
TOTAL DISBURSED:			$225,000.00

4. CASH PAYMENT SUMMARY. The following loan charges are cash payments collected prior to or at settlement.

DISBURSED TO:	DATE:		AMOUNT DISBURSED:
Cash Fees & Charges disbursed to Lender:	09/25/2026		$250.00
Loan		$250.00 B	

Items marked with an asterisk (*) have been paid outside of closing in whole or in part

Items marked with a (B) are paid by borrower, Items marked with a (S) are paid by seller, Items marked with a (L) are paid by lender, Items marked with a (T) are paid by third party

TOTAL OF CASH PAYMENTS: $250.00

Village of Kirkland
Council Approval Report
(Council Approval Report)

Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
373 Illinois Department of Transportation, Room 322, Harry R Hanley Building, 2300 So. Dirksen Parkway, Springfield, IL, 62764									
IDOT Inv 127326	09/28/26	Pearl St Bridge Construction	09/28/26	$366,871.61	$366,871.61	20-001-001-5700	Pearl St Bridge Construct	$0.00	$0.00
					$366,871.61				
			Total Bills To Pay:		**$366,871.61**				

Customer #: Illinois Department of Transportation 9/28/2026 **Chk #:** 250387

IDOT Inv 127326 IDOT Inv 127326	9/28/2026	$366,871.61

Total: **$366,871.61**

meggan.n.williams@illinois.gov

ResourceBank
A NATIONAL BANK
DEKALB, ILLINOIS 60115
(815) 756-6321

70-1435/719

136170

REMITTER

VILLAGE OF KIRKLAND

DATE September 28, 2026

PAY TO THE ORDER OF TREASURE, STATE OF ILLINOIS

$ ***366,871.61***

**** Three Hundred Sixty Six Thousand Eight Hundred Seventy One and 61/100**** DOLLARS

INVOICE # 127326

CASHIER'S CHECK

Paige Ross

MP

⑈136170⑈ ⑆071914358⑆ 301 600 8⑈

CLIENT COPY

ResourceBank
A NATIONAL BANK
DEKALB, ILLINOIS 60115
(815) 756-6321

70-1435/719

136170

REMITTER

VILLAGE OF KIRKLAND

DATE September 28, 2026

PAY TO THE ORDER OF TREASURE, STATE OF ILLINOIS

$ ***366,871.61***

**** Three Hundred Sixty Six Thousand Eight Hundred Seventy One and 61/100**** DOLLARS

INVOICE # 127326

CASHIER'S CHECK

Illinois Department of Transportation

Invoice

INVOICE NO.	**127326**
RESP. CODE	9040
INVOICE DATE	02/01/2026
REVENUE CODE	6305
COBJ NUMBER	3770000005900
DOC NUMBER	

Village of Kirkland
Village Clerk
511 Main St.
Kirkland, IL 60146

EXPLANATION OF CHARGES — **PAY FROM THIS INVOICE**

		AMOUNT
LOCATION:	PEARL STREET	
LOCAL SECTION:		
ROUTE:	MS 6090	
SECTION:	14-00009-00-BR	
COUNTY :	DeKalb	
JOB NO. :	C-93-010-20	
PROJECT NO.:	W9BR-227	
CONTRACT NO.:	87722	
DISTRICT:	2	

20-001-001-5700

The Agreement executed 10/9/2024 between Village of Kirkland, and the State of Illinois provides that the village will reimburse the State for part of the construction costs.

VILLAGE SHARE:

Y233B01		$2,595,846.42
LESS FEDERAL SHARE @ 80% NTE $2,498,000		($2,076,677.14)
LOCAL AGENCY SHARE	$519,169.28	
LESS PREVIOUS PAYMENT(S)		($152,297.67)
Payment Due Date 02/15/2026	**TOTAL DUE**	$366,871.61

PLEASE MAKE CHECK PAYABLE TO TREASURER, STATE OF ILLINOIS

MAIL TO: Illinois Department of Transportation
Room 322, Harry R. Hanley Building
2300 So. Dirksen Parkway
Springfield, IL 62764

INQUIRIES CONTACT: Local Agency-Agreement Analyst at 217/524-6531.

Please Note:

Even though the support may show that the work in place is greater than 80% – we try to cap progress billings at 80% to avoid overpayments. Your next bill for this project will be upon completion.

Thank you.

Date Time : 1/14/2026 3:46:30 PM

Illinois Department of Transportation

Contractor Invoice

ROUTE:	MS 6090	CONTRACT NUMBER:	87722
SECTION:	14-00009-00-BR	FROM DATE:	11/25/25
PROJECT:	W98R-227	TO DATE:	01/06/26
STATE JOB:	C9301020	DISTRICT/COUNTY:	03/037 - DeKalb

Aeronautics IL Project Number:

Airport Proj. Mgmt. Sys. Line Item No.:

Contract Description: REPLACE THE BRIDGE CARRYING PEARL STREET OVER SOUTH BRANCH OF THE KISHWAUKEE RI VER IN THE VILLAGE OF KIRKLAND.

PAYEE:	Civil Constructors, Inc. d/b/a Helm Civil	CONTRACTOR:	Civil Constructors, Inc. d/b/a Helm Civil
ADDRESS:	2283 Bus Hwy 20 East Freeport IL 61032	ADDRESS:	2283 Bus Hwy 20 East Freeport IL 61032

Pay Estimate: 10

Billed @ 80%

Percent Complete: 99.49%

FAS ID	CONTRACT AWARDED AMOUNT	TOTAL ADJUSTED CONTRACT VALUE	TOTAL AMOUNT DUE TO DATE
Y233B01	$3,263,761.98	$3,244,808.02	$3,159,789.35
Total	**$3,263,761.98**	**$3,244,808.02**	**$3,159,789.35**

Total Completed Amount:	$3,159,789.35
Other Direct Pay Participant(s) Share (including this estimate):	$0.00
Total Amount Due before retainage, liens, and other deductions:	$3,159,789.35
Retainage % held by Dept:	0.00%
Total Retained by Dept. (including this estimate):	$0.00
Retainage % held by Trust:	0.00%
Total Retained by Trust (including this estimate):	$0.00
Liens:	$0.00
Other Deductions:	$0.00
Total Amount Due after retainage, liens, and other deductions:	$3,159,789.35
Previous Paid Amount:	($2,864,426.36)
Pay Estimate 10 Total:	**$295,362.99**

APPROPRIATION	INVOICE AMOUNT	SCHEDULE NUMBER
260114944279001025	$295,362.99	
Total	**$295,362.99**	

Illinois Department of Transportation

All ITEMS (SUBMITTAL FORM)
OFFICIAL COPY OF CLOSED ESTIMATE

Route: MS 6090
Section: 14-00009-00-BR
Job Number: C9301020
To Date: 01/06/2026
Report Date: 01/14/2026

Contract #: 87722
Contract Name: REPLACE THE BRIDGE CARRYING PEARL STREET OVER SOUTH BRANCH OF THE KISHWAUKEE RI VER IN THE VILLAGE OF KIRKLAND.
PARTIAL ESTIMATE NUMBER 10
Contractor: Civil Constructors, Inc. d/b/a Helm Civil
2283 Bus Hwy 20 East
P. O. Box 750
Freeport, IL 61032
District: District 3
Resident Engineer: Terry Remhof
County: DeKalb
PROJECT NUMBER: W98R-227

FUND KEY: Y233B010370010			QTY THIS EST	UOM	AMT THIS EST	QTY TO DATE	AMT TO DATE	QTY	UNIT PRICE
A2005040	TREE, GYMNOCLADUS DIOICUS ESPRES	PLACED	2.000	EACH	$2,100.00	2.000	$2,100.00	2.000	$1,050.0000
A2005956	TREE, PLATANUS X ACERIFOLIA MORTON	PLACED	2.000	EACH	$1,960.00	2.000	$1,960.00	2.000	$980.0000
A2007616	TREE, TAXODIUM DISTICHUM (COMMON	PLACED	2.000	EACH	$1,960.00	2.000	$1,960.00	2.000	$980.0000
A2018718	TREE, ULMUS CARPINIFOLIA MORTON, (A	PLACED	2.000	EACH	$1,960.00	2.000	$1,960.00	2.000	$980.0000
X2010350	TREE REMOVAL, ACRES (SPECIAL)	PLACED	0.997	ACRE	$7,477.50	1.000	$7,500.00	1.000	$7,500.0000
X2130010	EXPLORATION TRENCH, SPECIAL		0.000	FOOT	$0.00			0.000	$40.0000
X4021000	TEMPORARY ACCESS (PRIVATE ENTRAN		0.000	EACH	$0.00			0.000	$900.0000
X4024000	TEMPORARY ACCESS (FIELD ENTRANCE)		0.000	EACH	$0.00			0.000	$1,500.0000
X5080530	BAR TERMINATORS	PLACED	0.000	EACH	$0.00	426.000	$9,798.00	488.000	$23.0000
X7010216	TRAFFIC CONTROL AND PROTECTION, (S	PLACED	0.000	L SUM	$0.00	1.000	$19,000.00	1.000	$19,000.0000
XX006821	CONC TRUCK WASHOUT	PLACED	0.000	L SUM	$0.00	1.000	$2,200.00	1.000	$2,200.0000
XX009301	FIELD TILE ADJUST		0.000	FOOT	$0.00			0.000	$80.0000
Z0004514	HOT-MIX ASPHALT DRIVEWAY PAVEMENT,	PLACED	59.740	SQ YD	$2,150.64	217.740	$7,838.64	158.000	$36.0000

! denotes item funding overrun

FUND KEY:	Y233B010370010		QTY THIS EST	UOM	AMT THIS EST	QTY TO DATE	AMT TO DATE	QTY	UNIT PRICE
Z0013797	STABILIZED CONSTRUCTION ENTRANCE		0.000	SQ YD	$0.00			0.000	$35.0000
Z0013798	CONSTRUCTION LAYOUT	PLACED	0.000	L SUM	$0.00	1.000	$14,000.00	1.000	$14,000.0000
Z0030850	TEMPORARY INFORMATION SIGNING		0.000	SQ FT	$0.00			0.000	$24.0000
20101100	TREE TRUNK PROTECTION		0.000	EACH	$0.00			11.000	$480.0000
20200100	EARTH EXCAVATION	PLACED	1,665.000	CU YD	$49,950.00	1,665.000	$49,950.00	1,665.000	$30.0000
20201200	REMOVAL AND DISPOSAL OF UNSUITABL		0.000	CU YD	$0.00			908.000	$30.0000
20400800	FURNISHED EXCAVATION	PLACED	238.520	CU YD	$8,348.20	340.000	$11,900.00	340.000	$35.0000
20800150	TRENCH BACKFILL		0.000	CU YD	$0.00			34.000	$32.0000
21001000	GEOTECHNICAL FABRIC FOR GROUND ST	PLACED	483.330	SQ YD	$1,933.32	483.330	$1,933.32	1,017.000	$4.0000
21101615	TOPSOIL FURNISH AND PLACE, 4"	PLACED	3,530.240	SQ YD	$55,954.30	3,530.240	$55,954.30	4,035.000	$15.8500
25000200	SEEDING, CLASS 2	PLACED	0.140	ACRE	$812.00	0.140	$812.00	0.250	$5,800.0000
25000210	SEEDING, CLASS 2A	PLACED	0.510	ACRE	$1,555.50	0.510	$1,555.50	0.750	$3,050.0000
25000312	SEEDING, CLASS 4A	PLACED	0.080	ACRE	$464.00	0.080	$464.00	0.250	$5,800.0000
25000400	NITROGEN FERTILIZER NUTRIENT	PLACED	60.110	LB	$240.44	60.110	$240.44	75.000	$4.0000
25000500	PHOSPHORUS FERTILIZER NUTRIENT	PLACED	60.110	LB	$240.44	60.110	$240.44	75.000	$4.0000
25000600	POTASSIUM FERTILIZER NUTRIENT	PLACED	60.110	LB	$240.44	60.110	$240.44	75.000	$4.0000
25100630	EROSION CONTROL BLANKET	PLACED	686.830	SQ YD	$1,751.42	686.830	$1,751.42	915.000	$2.5500
25100900	TURF REINFORCEMENT MAT	PLACED	2,714.410	SQ YD	$25,515.45	2,714.410	$25,515.45	2,843.000	$9.4000
28000250	TEMPORARY EROSION CONTROL SEEDIN		0.000	LB	$0.00			165.000	$6.0000
28000305	TEMPORARY DITCH CHECKS	PLACED	72.840	FOOT	$1,165.44	97.840	$1,565.44	203.000	$16.0000
28000400	PERIMETER EROSION BARRIER	PLACED	0.000	FOOT	$0.00	757.250	$3,180.45	1,097.000	$4.2000
28001100	TEMPORARY EROSION CONTROL BLANK		0.000	SQ YD	$0.00			4,035.000	$0.8500
28100105	STONE RIPRAP, CLASS A3	PLACED	22.000	SQ YD	$2,200.00	28.000	$2,800.00	6.000	$100.0000
28100107	STONE RIPRAP, CLASS A4	PLACED	5.100	SQ YD	$331.50	68.100	$4,426.50	63.000	$65.0000

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28100109	STONE RIPRAP, CLASS A5	PLACED	45.290	SQ YD	$3,623.20	1,000.000	$80,000.00	1,000.000	$80.0000
28200200	FILTER FABRIC	PLACED	0.000	SQ YD	$0.00	1,036.650	$4,146.60	1,069.000	$4.0000
30300001	AGGREGATE SUBGRADE IMPROVEMENT		0.000	CU YD	$0.00			339.000	$65.0000
30300112	AGGREGATE SUBGRADE IMPROVEMENT	PLACED	1,668.850	SQ YD	$35,045.85	1,668.850	$35,045.85	1,557.000	$21.0000
31101191	SUBBASE GRANULAR MATERIAL, TYPE B	PLACED	459.230	SQ YD	$3,673.84	459.230	$3,673.84	455.000	$8.0000
40200700	AGGREGATE SURFACE COURSE, TYPE A		0.000	SQ YD	$0.00			0.000	$20.0000
40600275	BITUMINOUS MATERIALS (PRIME COAT)		0.000	LB	$0.00			3,385.000	$0.0100
40600290	BITUMINOUS MATERIALS (TACK COAT)	PLACED	0.000	LB	$0.00	639.790	$6.40	644.000	$0.0100
40600370	LONGITUDINAL JOINT SEALANT		0.000	FOOT	$0.00			487.000	$21.0000
40603080	HOT-MIX ASPHALT BINDER COURSE, IL-19	PLACED	4.430	TON	$443.00	255.430	$25,543.00	251.000	$100.0000
40604050	HOT-MIX ASPHALT SURFACE COURSE, IL-	PLACED	4.080	TON	$530.40	140.080	$18,210.40	136.000	$130.0000
42000080	PAVEMENT CONNECTOR (PCC) FOR BRID	PLACED	0.000	SQ YD	$0.00	97.994	$22,048.65	97.994	$225.0000
42001300	PROTECTIVE COAT	PLACED	0.060	SQ YD	$0.16	1,053.060	$2,843.26	1,053.000	$2.7000
44000100	PAVEMENT REMOVAL	PLACED	1,112.000	SQ YD	$6,672.00	1,112.000	$6,672.00	1,112.000	$6.0000
44000157	HOT-MIX ASPHALT SURFACE REMOVAL, 2	PLACED	353.520	SQ YD	$3,888.72	353.520	$3,888.72	339.000	$11.0000
44000200	DRIVEWAY PAVEMENT REMOVAL	PLACED	130.560	SQ YD	$1,958.40	130.560	$1,958.40	118.000	$15.0000
48100600	AGGREGATE SHOULDERS, TYPE A 7"		0.000	SQ YD	$0.00			0.000	$75.0000
48203013	HOT-MIX ASPHALT SHOULDERS, 4"	PLACED	23.220	SQ YD	$696.60	478.220	$14,346.60	455.000	$30.0000
50100300	REMOVAL OF EXISTING STRUCTURES NO	PLACED	0.000	EACH	$0.00	1.000	$200,000.00	1.000	$200,000.0000
50200100	STRUCTURE EXCAVATION	PLACED	456.300	CU YD	$17,339.40	456.300	$17,339.40	456.300	$38.0000
50200300	COFFERDAM EXCAVATION	PLACED	0.000	CU YD	$0.00	374.420	$28,081.50	374.420	$75.0000
50201101	COFFERDAM (TYPE 1) (LOCATION - 1)	PLACED	0.000	EACH	$0.00	1.000	$40,000.00	1.000	$40,000.0000
50201121	COFFERDAM (TYPE 2) (LOCATION - 1)	PLACED	0.000	EACH	$0.00	1.000	$105,000.00	1.000	$105,000.0000
50201122	COFFERDAM (TYPE 2) (LOCATION - 2)	PLACED	0.000	EACH	$0.00	1.000	$105,000.00	1.000	$105,000.0000

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FUND KEY: Y233B010370010			QTY THIS EST	UOM	AMT THIS EST	QTY TO DATE	AMT TO DATE	QTY	UNIT PRICE
50300225	CONCRETE STRUCTURES	PLACED	18.440	CU YD	$15,674.00	274.950	$233,707.50	256.510	$850.0000
50300255	CONCRETE SUPERSTRUCTURE	PLACED	0.000	CU YD	$0.00	235.660	$381,769.20	235.660	$1,620.0000
50300260	BRIDGE DECK GROOVING		0.000	SQ YD	$0.00			947.000	$7.0000
50300265	SEAL COAT CONCRETE	PLACED	0.000	CU YD	$0.00	147.710	$32,496.20	147.710	$220.0000
50301350	CONCRETE SUPERSTRUCTURE (APPROA	PLACED	-18.440	CU YD	($11,248.40)	83.340	$50,837.40	101.780	$610.0000
50401305	FURNISHING AND ERECTING PRECAST P	MATERIAL AL	0.000	FOOT	$0.00	0.000	$0.00	1,102.000	$500.0000
		PLACED	0.000	FOOT	$0.00	1,102.000	$551,000.00	1,102.000	$500.0000
50800205	REINFORCEMENT BARS, EPOXY COATED	PLACED	93.250	LB	$163.19	130,093.250	$227,663.20	130,000.000	$1.7500
50901050	STEEL RAILING, TYPE SM	PLACED	0.000	FOOT	$0.00	508.000	$125,343.92	508.000	$246.7400
51200963	FURNISHING METAL SHELL PILES 16" X 0.	PLACED	0.000	FOOT	$0.00	1,130.000	$115,599.00	1,130.000	$102.3000
51202305	DRIVING PILES	PLACED	0.000	FOOT	$0.00	1,052.896	$10.53	1,052.896	$0.0100
51203200	TEST PILE METAL SHELLS	PLACED	0.000	EACH	$0.00	5.000	$42,000.00	5.000	$8,400.0000
51204650	PILE SHOES	PLACED	0.000	EACH	$0.00	30.000	$17,550.00	30.000	$585.0000
51500100	NAME PLATES	PLACED	0.000	EACH	$0.00	1.000	$585.00	1.000	$585.0000
52100010	ELASTOMERIC BEARING ASSEMBLY, TYP	PLACED	0.000	EACH	$0.00	20.000	$28,600.00	20.000	$1,430.0000
52100540	ANCHOR BOLTS, 1 1/2"	PLACED	0.000	EACH	$0.00	44.000	$5,896.00	44.000	$134.0000
52200015	PERMANENT SHEET PILING	PLACED	0.000	SQ FT	$0.00	2,225.456	$77,890.96	2,225.456	$35.0000
54210202	PIPE ELBOW, 60"	PLACED	2.000	EACH	$13,000.00	2.000	$13,000.00	2.000	$6,500.0000
542C0220	PIPE CULVERTS, CLASS C, TYPE 1 15"	PLACED	80.000	FOOT	$5,600.00	80.000	$5,600.00	80.000	$70.0000
542C0265	PIPE CULVERTS, CLASS C, TYPE 1 60"	PLACED	26.000	FOOT	$10,400.00	26.000	$10,400.00	26.000	$400.0000
58600101	GRANULAR BACKFILL FOR STRUCTURES	PLACED	0.000	CU YD	$0.00	117.110	$11,125.45	117.110	$95.0000
59100100	GEOCOMPOSITE WALL DRAIN	PLACED	0.000	SQ YD	$0.00	74.750	$2,691.00	74.750	$36.0000
60100060	CONCRETE HEADWALLS FOR PIPE DRAIN	PLACED	2.000	EACH	$2,668.48	6.000	$8,005.44	6.000	$1,334.2400
60108100	PIPE UNDERDRAINS 4" (SPECIAL)	PLACED	26.000	FOOT	$1,040.00	26.000	$1,040.00	30.000	$40.0000

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FUND KEY:	Y233B010370010		QTY THIS EST	UOM	AMT THIS EST	QTY TO DATE	AMT TO DATE	QTY	UNIT PRICE
60108501	PIPE UNDERDRAINS, TYPE 3	PLACED	46.000	FOOT	$1,150.00	591.000	$14,775.00	774.000	$25.0000
60146304	P UNDR FOR STRUCT 4	PLACED	28.420	FOOT	$784.96	164.420	$4,541.28	136.000	$27.6200
60235300	INLETS, TYPE A, TYPE 1 FRAME, CLOSED		0.000	EACH	$0.00			0.000	$2,500.0000
63000003	STEEL PLATE BEAM GUARDRAIL, TYPE A,	PLACED	0.000	FOOT	$0.00	155.000	$7,595.00	213.000	$49.0000
63100087	TRAFFIC BARRIER TERMINAL, TYPE 6A	PLACED	0.000	EACH	$0.00	4.000	$18,400.00	4.000	$4,600.0000
63100167	TRAFFIC BARRIER TERMINAL, TYPE 1 (SP	PLACED	0.000	EACH	$0.00	4.000	$15,200.00	4.000	$3,800.0000
67000400	ENGINEER'S FIELD OFFICE, TYPE A		0.000	CAL MO	$0.00			0.000	$3,211.3900
67100100	MOBILIZATION	PLACED	0.000	L SUM	$0.00	1.000	$195,825.71	1.000	$195,825.7100
70107025	CHANGEABLE MESSAGE SN	PLACED	0.000	CAL DA	$0.00	21.000	$882.00	21.000	$42.0000
72400100	REMOVE SIGN PANEL ASSEMBLY - TYPE A	PLACED	0.000	EACH	$0.00	6.000	$900.00	6.000	$150.0000
72501000	TERMINAL MARKER - DIRECT APPLIED	PLACED	0.000	EACH	$0.00	4.000	$80.00	4.000	$20.0000
78001110	PAINT PAVEMENT MARKING - LINE 4"	PLACED	6,508.000	FOOT	$6,182.60	6,508.000	$6,182.60	6,416.000	$0.9500
78200005	GUARDRAIL REFLECTORS, TYPE A	PLACED	0.000	EACH	$0.00	9.000	$180.00	11.000	$20.0000
X9300300	AGGREGATE SURFACE COUSE, TY B, 8"	PLACED	60.950	SQ YD	$1,097.10	60.950	$1,097.10	58.000	$18.0000
X9300301	AGGREGATE SHOULDERS, TY B, 7"	PLACED	95.270	SQ YD	$6,668.90	95.270	$6,668.90	37.000	$70.0000
				Total:	$295,362.99		$3,159,789.35		

! denotes item funding overrun

Village of Kirkland
Departmental Pay Run Recap

Run #340 Summary

Department	Net Pay	Deductions	Taxes	Gross Pay
Admin				
Total for Admin - 1 employee(s)	$1,628.54	$219.79	$459.67	$2,308.00
Police				
Total for Police - 4 employee(s)	$6,159.96	$320.98	$1,918.54	$8,399.48
Sewer				
Total for Sewer - 1 employee(s)	$1,607.32	$119.66	$563.22	$2,290.20
Streets				
Total for Streets - 4 employee(s)	$4,159.12	$515.43	$1,320.80	$5,995.35
Water				
Total for Water - 1 employee(s)	$668.94	$0.00	$113.32	$782.26
Grand Total - 11 employee(s)	$14,223.88	$1,175.86	$4,375.55	$19,775.29

Village of Kirkland
Payroll Breakdown Report
For Run(s) 340

Business Number: 36-6005949

Pay Type		Total Pay	Total Hours
1Yr Backpay		$253.00	1.00
Hourly FT		$13,557.85	389.00
Hourly PT		$5,002.99	194.25
Insurance Stipend		$215.00	
Overtime		$356.64	7.50
Phone Stipend		$20.00	
Vacation		$369.81	12.00
	Totals:	$19,775.29	603.75

Deduction		Total Amount
AFLAC Posttax		$34.02
AFLAC Pretax		$85.89
Health Insurance		$391.20
IMRF		$664.75
	Totals:	$1,175.86

Tax Type		Total Tax	Taxable Wages
Federal Tax		$1,846.92	$18,633.45
FICA		$1,220.75	$19,689.40
Medicare		$285.51	$19,689.40
State Tax		$1,022.37	$18,633.45
	Totals:	$4,375.55	

Employer Liability Type		Total Tax	Taxable Wages
FICA ER		$1,220.75	$19,689.40
Medicare ER		$285.51	$19,689.40
SUI		$168.10	$19,775.29
	Totals:	$1,674.36	

Benefit		Total Amount
Health Insurance		$332.03
IMRF - ER		$486.40
	Totals:	$818.43

Remittance Number		No. of Empl.	Total Deductions	Gross Taxable
36-6005949		11	$5,551.41	$18,633.45
	Totals:		$5,551.41	$18,633.45

Village of Kirkland
Council Approval Report
(Council Approval Report)

Vendor / InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
392	**Advanced Automation & Controls, Inc, PO Box 826, Wheaton,, IL, 60187**								
26-5506	10/05/26	Repair & Maintenance - Treatment	10/05/26	$840.00	$840.00	50-001-002-5116	Repair & Maintenance - T	$0.00	$0.00
					$840.00				
54	**AFLAC, PO Box 5626, Chicago, IL, 60680-5600**								
276434	10/05/26	Inv 276434	10/05/26	$198.66	$198.66	01-001-001-5091	Aflac	$0.00	$0.00
276434	10/05/26	Aflac	10/05/26	$13.99	$13.99	01-003-001-5091	Aflac	$0.00	$0.00
276434	10/05/26	Aflac	10/05/26	$13.58	$13.58	50-000-001-5091	Aflac	$0.00	$0.00
276434	10/05/26	Aflac	10/05/26	$13.59	$13.59	51-000-001-5091	Aflac	$0.00	$0.00
					$239.82				
483	**American Family Life Assurance Co of Columbus, PO Box 746777, Atlanta, GA, 30374-6777**								
20260921000147	10/05/26	Health Insurance	10/05/26	$5.25	$5.25	01-001-001-5052	Health Insurance	$0.00	$0.00
20260921000147	10/05/26	Health Insurance	10/05/26	$10.49	$10.49	01-002-001-5052	Health Insurance	$0.00	$0.00
20260921000147	10/05/26	Health Insurance	10/05/26	$13.96	$13.96	01-003-001-5052	Health Insurance	$0.00	$0.00
20260921000147	10/05/26	Health Insurance	10/05/26	$16.17	$16.17	50-001-001-5052	Health Insurance	$0.00	$0.00
20260921000147	10/05/26	Health Insurance	10/05/26	$16.17	$16.17	51-001-001-5052	Health Insurance	$0.00	$0.00
					$62.04				
35	**B&F CONSTRUCTION CODE SERVICES INC, PO BOX 5178, ELGIN, IL, 60121-5178**								
22949	10/05/26	Inv 22949	10/05/26	$860.00	$860.00	01-001-002-5131	Building Inspection Expe	$0.00	$0.00
22968	10/05/26	Inv 22968	10/05/26	$591.68	$591.68	01-001-002-5131	Building Inspection Expe	$0.00	$0.00
73264	10/05/26	Inv 73264	10/05/26	$350.00	$350.00	01-001-002-5131	Building Inspection Expe	$0.00	$0.00
					$1,801.68				
213	**Blue Cross and Blue Shield of Illinois, PO Box 650615, Dallas, TX, 75265-0615**								
10/1/26-10/31/26	10/05/26	Health Insurance	10/05/26	$512.74	$512.74	01-001-001-5052	Health Insurance	$0.00	$0.00
10/1/26-10/31/26	10/05/26	Health Insurance	10/05/26	$1,025.47	$1,025.47	01-002-001-5052	Health Insurance	$0.00	$0.00
10/1/26-10/31/26	10/05/26	Health Insurance	10/05/26	$1,367.30	$1,367.30	01-003-001-5052	Health Insurance	$0.00	$0.00
10/1/26-10/31/26	10/05/26	Health Insurance	10/05/26	$940.02	$940.02	50-001-001-5052	Health Insurance	$0.00	$0.00
10/1/26-10/31/26	10/05/26	Health Insurance	10/05/26	$940.01	$940.01	51-001-001-5052	Health Insurance	$0.00	$0.00
					$4,785.54				
99	**BRAD MANNING FORD, 402 MANNING DRIVE, PO BOX 428, DEkALB, IL, 60115**								
FOCS175842	10/05/26	Equipment Repair & Maintenance	10/05/26	$82.99	$82.99	01-002-002-5110	Equipment Repair & Main	$0.00	$0.00
					$82.99				
255	**Ceroni Piping, 7770 Ceroni Rd, Cherry Valley, IL, 61016**								
72541	10/05/26	Building Maintenance & Cleaning	10/05/26	$150.00	$150.00	01-001-002-5118	Building Maintenance &	$0.00	$0.00
72541	10/05/26	Repair, Maint, Clean - Building	10/05/26	$150.00	$150.00	50-001-002-5118	Repair, Maint, Clean - Bui	$0.00	$0.00
72541	10/05/26	Building Maint. - Cleaning	10/05/26	$150.00	$150.00	51-001-002-5118	Building Maint. - Cleaning	$0.00	$0.00
					$450.00				
382	**Chandler Fruit, , , ,**								

Village of Kirkland
Council Approval Report
(Council Approval Report)

Vendor / InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
9/16/26 Boot Reim	10/05/26	Uniforms F/T & P/T	10/05/26	$250.00	$250.00	01-003-003-5380	Uniforms F/T & P/T	$0.00	$0.00
					$250.00				
320	**Conserv FS, PO Box 775653, Chicago, IL, 60677-5653**								
113031429	10/05/26	Automotive Fuel	10/05/26	$703.47	$703.47	01-003-003-5370	Automotive Fuel	$0.00	$0.00
113031429	10/05/26	Automotive Fuel	10/05/26	$351.74	$351.74	50-001-003-5370	Automotive Fuel	$0.00	$0.00
113031429	10/05/26	Automotive Fuel	10/05/26	$351.74	$351.74	51-001-003-5370	Automotive Fuel	$0.00	$0.00
					$1,406.95				
49	**CORE & MAIN, PO BOX 28330, ST LOUIS, MO, 63146**								
Z572700	10/05/26	Repair & Maintenance - Treatment	10/05/26	$2,495.00	$2,495.00	50-001-002-5116	Repair & Maintenance - T	$0.00	$0.00
Z734770	10/05/26	Meter Repair/Replacement	10/05/26	$8,931.00	$8,931.00	52-001-002-5115	Meter Repair/Replaceme	$0.00	$0.00
					$11,426.00				
39	**DAVID G. ETERNO, 910 N. MARSHA DRIVE, PALATINE, IL, 60067**								
11050	10/05/26	Adjudication Expense	10/05/26	$262.50	$262.50	01-002-002-5121	Adjudication Expense	$0.00	$0.00
					$262.50				
425	**Elan Financial Services, P.O. Box 790408, St. Louis, MO, 63179-0408**								
AP-100526	10/05/26	Accounting Expense	10/05/26	$750.00	$750.00	01-001-002-5123	Accounting Expense	$0.00	$0.00
AP-100526	10/05/26	Phone Service	10/05/26	$95.48	$95.48	01-001-002-5155	Phone Service	$0.00	$0.00
AP-100526	10/05/26	Phone Service	10/05/26	$32.53	$32.53	01-001-002-5155	Phone Service	$0.00	$0.00
AP-100526	10/05/26	Printing & Publishing	10/05/26	$35.43	$35.43	01-001-002-5175	Printing & Publishing	$0.00	$0.00
AP-100526	10/05/26	Dues & Subscriptions	10/05/26	$18.95	$18.95	01-001-002-5230	Dues & Subscriptions	$0.00	$0.00
AP-100526	10/05/26	Dues & Subscriptions	10/05/26	$799.99	$799.99	01-001-002-5230	Dues & Subscriptions	$0.00	$0.00
AP-100526	10/05/26	Billing Software	10/05/26	$18.05	$18.05	01-001-003-5335	Billing Software	$0.00	$0.00
AP-100526	10/05/26	Billing Software	10/05/26	$476.67	$476.67	01-001-003-5335	Billing Software	$0.00	$0.00
AP-100526	10/05/26	Office Supplies	10/05/26	$14.69	$14.69	01-001-003-5340	Office Supplies	$0.00	$0.00
AP-100526	10/05/26	Office Supplies	10/05/26	$28.37	$28.37	01-001-003-5340	Office Supplies	$0.00	$0.00
AP-100526	10/05/26	Office Supplies	10/05/26	$32.09	$32.09	01-001-003-5340	Office Supplies	$0.00	$0.00
AP-100526	10/05/26	Equipment Repair & Maintenance	10/05/26	$12.00	$12.00	01-002-002-5110	Equipment Repair & Main	$0.00	$0.00
AP-100526	10/05/26	Training	10/05/26	$35.88	$35.88	01-002-002-5147	Training	$0.00	$0.00
AP-100526	10/05/26	Electric - ComEd	10/05/26	$43.98	$43.98	01-002-002-5150	Electric - ComEd	$0.00	$0.00
AP-100526	10/05/26	Heating Gas Service	10/05/26	$65.54	$65.54	01-002-002-5153	Heating Gas Service	$0.00	$0.00
AP-100526	10/05/26	Phone Service	10/05/26	$205.08	$205.08	01-002-002-5155	Phone Service	$0.00	$0.00
AP-100526	10/05/26	Phone Service	10/05/26	$144.04	$144.04	01-002-002-5155	Phone Service	$0.00	$0.00
AP-100526	10/05/26	Phone Service	10/05/26	$118.08	$118.08	01-002-002-5155	Phone Service	$0.00	$0.00
AP-100526	10/05/26	Billing Software	10/05/26	$36.11	$36.11	01-002-003-5335	Billing Software	$0.00	$0.00
AP-100526	10/05/26	Tool / Equipments - Police	10/05/26	$60.12	$60.12	01-002-003-5341	Tool / Equipments - Polic	$0.00	$0.00
AP-100526	10/05/26	Repair & Maint. - Equipment	10/05/26	$56.54	$56.54	01-003-002-5110	Repair & Maint. - Equipm	$0.00	$0.00
AP-100526	10/05/26	Repair & Maint. - Equipment	10/05/26	$124.92	$124.92	01-003-002-5110	Repair & Maint. - Equipm	$0.00	$0.00
AP-100526	10/05/26	Building Maintenance & Cleaning	10/05/26	$45.99	$45.99	01-003-002-5118	Building Maintenance &	$0.00	$0.00
AP-100526	10/05/26	Electric - ComEd - Street Lights	10/05/26	$45.36	$45.36	01-003-002-5150	Electric - ComEd - Street	$0.00	$0.00

Village of Kirkland
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Vendor									
InvoiceNumber	**Date**	**Description**	**Due Date**	**Invoice Amt**	**Approved Amt**	**Account Number**	**Account Description**	**Budgeted $**	**YTD Balance**
AP-100526	10/05/26	Electric - ComEd - Street Lights	10/05/26	$29.19	$29.19	01-003-002-5150	Electric - ComEd - Street	$0.00	$0.00
AP-100526	10/05/26	Electric - ComEd - Street Lights	10/05/26	$47.85	$47.85	01-003-002-5150	Electric - ComEd - Street	$0.00	$0.00
AP-100526	10/05/26	Electric - ComEd - Street Lights	10/05/26	$866.08	$866.08	01-003-002-5150	Electric - ComEd - Street	$0.00	$0.00
AP-100526	10/05/26	Phone Service	10/05/26	$15.52	$15.52	01-003-002-5155	Phone Service	$0.00	$0.00
AP-100526	10/05/26	Billing Software	10/05/26	$6.01	$6.01	01-003-003-5335	Billing Software	$0.00	$0.00
AP-100526	10/05/26	Repair, Maint, Clean - Building	10/05/26	$45.99	$45.99	50-001-002-5118	Repair, Maint, Clean - Bui	$0.00	$0.00
AP-100526	10/05/26	Electric - ComEd - Water	10/05/26	$275.02	$275.02	50-001-002-5150	Electric - ComEd - Water	$0.00	$0.00
AP-100526	10/05/26	Electric - ComEd - Water	10/05/26	$260.43	$260.43	50-001-002-5150	Electric - ComEd - Water	$0.00	$0.00
AP-100526	10/05/26	Electric - ComEd - Water	10/05/26	$378.30	$378.30	50-001-002-5150	Electric - ComEd - Water	$0.00	$0.00
AP-100526	10/05/26	Heating Gas Service - Water	10/05/26	$181.95	$181.95	50-001-002-5153	Heating Gas Service - W	$0.00	$0.00
AP-100526	10/05/26	Phone Service	10/05/26	$7.76	$7.76	50-001-002-5155	Phone Service	$0.00	$0.00
AP-100526	10/05/26	Phone Service	10/05/26	$95.39	$95.39	50-001-002-5155	Phone Service	$0.00	$0.00
AP-100526	10/05/26	Printing & Publishing	10/05/26	$53.13	$53.13	50-001-002-5175	Printing & Publishing	$0.00	$0.00
AP-100526	10/05/26	Billing Software	10/05/26	$6.02	$6.02	50-001-003-5335	Billing Software	$0.00	$0.00
AP-100526	10/05/26	Training	10/05/26	$112.00	$112.00	51-001-002-5147	Training	$0.00	$0.00
AP-100526	10/05/26	Electric - ComEd - Sewer	10/05/26	$2,117.56	$2,117.56	51-001-002-5150	Electric - ComEd - Sewer	$0.00	$0.00
AP-100526	10/05/26	Electric - ComEd - Sewer	10/05/26	$84.14	$84.14	51-001-002-5150	Electric - ComEd - Sewer	$0.00	$0.00
AP-100526	10/05/26	Heating Gas Service - Sewer	10/05/26	$63.47	$63.47	51-001-002-5153	Heating Gas Service - Se	$0.00	$0.00
AP-100526	10/05/26	Phone Service	10/05/26	$72.02	$72.02	51-001-002-5155	Phone Service	$0.00	$0.00
AP-100526	10/05/26	Phone Service	10/05/26	$7.76	$7.76	51-001-002-5155	Phone Service	$0.00	$0.00
AP-100526	10/05/26	Internet Service	10/05/26	$19.99	$19.99	51-001-002-5157	Internet Service	$0.00	$0.00
AP-100526	10/05/26	Printing & Publishing	10/05/26	$53.13	$53.13	51-001-002-5175	Printing & Publishing	$0.00	$0.00
AP-100526	10/05/26	Billing Software	10/05/26	$6.02	$6.02	51-001-003-5335	Billing Software	$0.00	$0.00
					$8,100.62				
34	**Fehr Graham, 101 West Stephenson Street, Freeport, IL, 61032-4221**								
143268	10/05/26	Engineering Expense	10/05/26	$540.00	$540.00	01-001-002-5135	Engineering Expense	$0.00	$0.00
Inv#19-Pearl Brdg	10/05/26	Pearl St Bridge Const. Engineering	10/05/26	$292.30	$292.30	20-001-001-5669	Pearl St Bridge Const. En	$0.00	$0.00
					$832.30				
47	**Frontier, PO BOX 740407, CINCINNATI, OH, 45274-0407**								
AP-100526	10/05/26	Phone Service	10/05/26	$109.47	$109.47	01-001-002-5155	Phone Service	$0.00	$0.00
AP-100526	10/05/26	Phone Service	10/05/26	$371.95	$371.95	50-001-002-5155	Phone Service	$0.00	$0.00
					$481.42				
477	**Great America, PO Box 660831, Dallas, TX, 75266-0831**								
42987000	10/05/26	Inv 42987000	10/05/26	$131.41	$131.41	01-002-002-5175	Printing & Publishing	$0.00	$0.00
Overpayment	10/05/26	Overpayment Credit	10/05/26	($384.82)	($384.82)	01-002-002-5175	Printing & Publishing	$0.00	$0.00
					($253.41)				
50	**Hawkins, Inc, PO Box 860263, Minneapolis, MN, 55486-0263**								
7558866	10/05/26	Materials & Supplies - Water	10/05/26	$395.24	$395.24	50-001-003-5330	Materials & Supplies - W	$0.00	$0.00
7558866	10/05/26	Materials & Supplies - Sewer	10/05/26	$1,040.47	$1,040.47	51-001-003-5330	Materials & Supplies - Se	$0.00	$0.00

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Vendor / InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
					$1,435.71				
393	**Hopkins & Associates CPAs, 314 S McCoy St, Granville, IL, 61326**								
13748	10/05/26	Audit Expense	10/05/26	$9,700.00	$9,700.00	01-001-002-5125	Audit Expense	$0.00	$0.00
					$9,700.00				
212	**Humana Insurance Co., PO Box 4600, Carol Stream, IL, 60197-4600**								
835227895	10/05/26	Health Insurance	10/05/26	$7.20	$7.20	01-001-001-5052	Health Insurance	$0.00	$0.00
835227895	10/05/26	Health Insurance	10/05/26	$14.40	$14.40	01-002-001-5052	Health Insurance	$0.00	$0.00
835227895	10/05/26	Health Insurance	10/05/26	$19.52	$19.52	01-003-001-5052	Health Insurance	$0.00	$0.00
835227895	10/05/26	Health Insurance	10/05/26	$22.54	$22.54	50-001-001-5052	Health Insurance	$0.00	$0.00
835227895	10/05/26	Health Insurance	10/05/26	$22.54	$22.54	51-001-001-5052	Health Insurance	$0.00	$0.00
					$86.20				
394	**Impact Networking, LLC, PO Box 71104, Chicago, IL, 60694-1104**								
3801497	10/05/26	Printing & Publishing	10/05/26	$66.18	$66.18	50-001-002-5175	Printing & Publishing	$0.00	$0.00
					$66.18				
235	**Konica Minolta Business Solutions, USA Inc, Dept. Ch 19188, Palatine, IL, 60055-9188**								
509965118	10/05/26	Printing & Publishing	10/05/26	$13.07	$13.07	01-001-002-5175	Printing & Publishing	$0.00	$0.00
509965118	10/05/26	Printing & Publishing	10/05/26	$19.60	$19.60	50-001-002-5175	Printing & Publishing	$0.00	$0.00
509965118	10/05/26	Printing & Publishing	10/05/26	$19.60	$19.60	51-001-002-5175	Printing & Publishing	$0.00	$0.00
					$52.27				
19	**Marathon Universal, PO Box 6293, Carol Stream, IL, 90197-6293**								
115191547	10/05/26	Automotive Fuel	10/05/26	$1,629.78	$1,629.78	01-002-003-5370	Automotive Fuel	$0.00	$0.00
					$1,629.78				
70	**Napa - Genoa, 330 W Main St, Genoa, IL, 60135**								
515036	10/05/26	Repair & Maint. - Equipment	10/05/26	$21.69	$21.69	01-003-002-5110	Repair & Maint. - Equipm	$0.00	$0.00
515396	10/05/26	Repair & Maint. - Equipment	10/05/26	$261.09	$261.09	01-003-002-5110	Repair & Maint. - Equipm	$0.00	$0.00
515853	10/05/26	Repair & Maint. - Equipment	10/05/26	$107.16	$107.16	01-003-002-5110	Repair & Maint. - Equipm	$0.00	$0.00
					$389.94				
13	**Pace Analytical Services, LLC, PO Box 684056, CHICAGO, IL, 60695-4056**								
267226710	10/05/26	Testing - Water	10/05/26	$270.00	$270.00	50-001-002-5180	Testing - Water	$0.00	$0.00
267227621	10/05/26	Testing - Water	10/05/26	$135.00	$135.00	50-001-002-5180	Testing - Water	$0.00	$0.00
267227734	10/05/26	Testing - Water	10/05/26	$20.00	$20.00	50-001-002-5180	Testing - Water	$0.00	$0.00
267227735	10/05/26	Testing - Water	10/05/26	$20.00	$20.00	50-001-002-5180	Testing - Water	$0.00	$0.00
267227505	10/05/26	Testing - Treatment	10/05/26	$208.00	$208.00	51-001-002-5180	Testing - Treatment	$0.00	$0.00
267228039	10/05/26	Testing - Treatment	10/05/26	$257.00	$257.00	51-001-002-5180	Testing - Treatment	$0.00	$0.00
					$910.00				
482	**PIRTEK Rockford, PO Box 886, Hampshire, IL, 60140**								
RF-T00012162	10/05/26	Repair & Maint. - Equipment	10/05/26	$846.42	$846.42	01-003-002-5110	Repair & Maint. - Equipm	$0.00	$0.00

Village of Kirkland
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Vendor / InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
					$846.42				
83	**SENSUS USA, 26717 Network Place, Chicago, IL, 60673-1267**								
ZA82601676	10/05/26	Billing Software	10/05/26	$2,349.50	$2,349.50	50-001-003-5335	Billing Software	$0.00	$0.00
ZA82601676	10/05/26	Billing Software	10/05/26	$2,349.50	$2,349.50	51-001-003-5335	Billing Software	$0.00	$0.00
					$4,699.00				
479	**Shine Time Cleaners, PO Box 286, Kirkland, IL, 60146**								
0000002	10/05/26	Inv 0000002	10/05/26	$150.00	$150.00	01-002-002-5118	Building Maintenance &	$0.00	$0.00
0000003	10/05/26	Inv 0000003	10/05/26	$150.00	$150.00	01-002-002-5118	Building Maintenance &	$0.00	$0.00
					$300.00				
377	**Suburban Tire Auto Repair Center #9498, 424 E Lincoln Highway, DeKalb, IL, 60115**								
4007119	10/05/26	Repair & Maint. - Equipment	10/05/26	$674.80	$674.80	01-003-002-5110	Repair & Maint. - Equipm	$0.00	$0.00
					$674.80				
29	**ZUKOWSKI, ROGERS, FLOOD & McARDLE, 50 VIRGINIA STREET, CRYSTAL LAKE, IL, 60014**								
186035	10/05/26	Legal Expense	10/05/26	$700.00	$700.00	01-001-002-5120	Legal Expense	$0.00	$0.00
186036	10/05/26	Legal Expense	10/05/26	$950.00	$950.00	01-001-002-5120	Legal Expense	$0.00	$0.00
186034	10/05/26	Adjudication Expense	10/05/26	$218.75	$218.75	01-002-002-5121	Adjudication Expense	$0.00	$0.00
					$1,868.75				
		Total Bills To Pay:			**$53,427.50**				

Village of Kirkland

A/P Control Report

for user asystAdmin from 10/5/2026 to 10/5/2026

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Discount Date	Amount
8101	99	BRAD MANNING FORD	3	FOCS175842	Yes	2026	6		10/5/2026	10/5/2026		$82.99
	Desc:	Inv FOCS175842										
	Line	Account Number						AP Amount	Liq Amount	Project	Task	Category
	1	01-002-002-5110		Equipment Repair & Mainten				82.99	0.00	0		
	Desc:	Equipment Repair & Maintenance										
8102	382	Chandler Fruit	3	9/16/26 Boot Rei	Yes	2026	6		10/5/2026	10/5/2026		$250.00
	Desc:	9/16/26 Boot Reimbursement										
	Line	Account Number						AP Amount	Liq Amount	Project	Task	Category
	1	01-003-003-5380		Uniforms F/T & P/T				250.00	0.00	0		
	Desc:	Uniforms F/T & P/T										
8103	320	Conserv FS	3	113031429	Yes	2026	6		10/5/2026	10/5/2026		$1,406.95
	Desc:	Inv 113031429										
	Line	Account Number						AP Amount	Liq Amount	Project	Task	Category
	1	01-003-003-5370		Automotive Fuel				703.47	0.00	0		
	Desc:	Automotive Fuel										
	2	50-001-003-5370		Automotive Fuel				351.74	0.00	0		
	Desc:	Automotive Fuel										
	3	51-001-003-5370		Automotive Fuel				351.74	0.00	0		
	Desc:	Automotive Fuel										
8104	39	DAVID G. ETERNO	3	11050	Yes	2026	6		10/5/2026	10/5/2026		$262.50
	Desc:	Inv 11050										
	Line	Account Number						AP Amount	Liq Amount	Project	Task	Category
	1	01-002-002-5121		Adjudication Expense				262.50	0.00	0		
	Desc:	Adjudication Expense										
8105	477	Great America	3	42987000	Yes	2026	6		10/5/2026	10/5/2026		$131.41
	Desc:	Inv 42987000										
	Line	Account Number						AP Amount	Liq Amount	Project	Task	Category
	1	01-002-002-5175		Printing & Publishing				131.41	0.00	0		
	Desc:											
8106	50	Hawkins, Inc	3	7558866	Yes	2026	6		10/5/2026	10/5/2026		$1,435.71
	Desc:	Inv 7558866										
	Line	Account Number						AP Amount	Liq Amount	Project	Task	Category
	1	51-001-003-5330		Materials & Supplies - Sewer				1,040.47	0.00	0		
	Desc:	Materials & Supplies - Sewer										
	2	50-001-003-5330		Materials & Supplies - Water				395.24	0.00	0		
	Desc:	Materials & Supplies - Water										
8107	394	Impact Networking, LLC	3	3801497	Yes	2026	6		10/5/2026	10/5/2026		$66.18
	Desc:	Inv 3801497										
	Line	Account Number						AP Amount	Liq Amount	Project	Task	Category
	1	50-001-002-5175		Printing & Publishing				66.18	0.00	0		
	Desc:	Printing & Publishing										
8108	19	Marathon Universal	3	115191547	Yes	2026	6		10/5/2026	10/5/2026		$1,629.78
	Desc:	Inv 115191547										
	Line	Account Number						AP Amount	Liq Amount	Project	Task	Category
	1	01-002-003-5370		Automotive Fuel				1,629.78	0.00	0		
	Desc:	Automotive Fuel										
8109	70	Napa - Genoa	3	515036	Yes	2026	6		10/5/2026	10/5/2026		$21.69
	Desc:	Inv 515036										
	Line	Account Number						AP Amount	Liq Amount	Project	Task	Category
	1	01-003-002-5110		Repair & Maint. - Equipment				21.69	0.00	0		
	Desc:	Repair & Maint. - Equipment										
8110	70	Napa - Genoa	3	515396	Yes	2026	6		10/5/2026	10/5/2026		$261.09
	Desc:	Inv 515396										
	Line	Account Number						AP Amount	Liq Amount	Project	Task	Category

Village of Kirkland

A/P Control Report

for user asystAdmin from 10/5/2026 to 10/5/2026

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	1	01-003-002-5110		Repair & Maint. - Equipment				261.09		0.00	0	
	Desc:	Repair & Maint. - Equipment										
8111	13	Pace Analytical Services,	3	267228039	Yes	2026	6		10/5/2026	10/5/2026		$257.00
	Desc:	Inv 267228039										
	Line	Account Number						AP Amount		Liq Amount	Project	Task	Category
	1	51-001-002-5180		Testing - Treatment				257.00		0.00	0		
	Desc:	Testing - Treatment										
8112	13	Pace Analytical Services,	3	267226710	Yes	2026	6		10/5/2026	10/5/2026		$270.00
	Desc:	Inv 267226710										
	Line	Account Number						AP Amount		Liq Amount	Project	Task	Category
	1	50-001-002-5180		Testing - Water				270.00		0.00	0		
	Desc:	Testing - Water										
8113	13	Pace Analytical Services,	3	267227734	Yes	2026	6		10/5/2026	10/5/2026		$20.00
	Desc:	Inv 267227734										
	Line	Account Number						AP Amount		Liq Amount	Project	Task	Category
	1	50-001-002-5180		Testing - Water				20.00		0.00	0		
	Desc:	Testing - Water										
8114	13	Pace Analytical Services,	3	267227735	Yes	2026	6		10/5/2026	10/5/2026		$20.00
	Desc:	Inv 267227735										
	Line	Account Number						AP Amount		Liq Amount	Project	Task	Category
	1	50-001-002-5180		Testing - Water				20.00		0.00	0		
	Desc:	Testing - Water										
8115	13	Pace Analytical Services,	3	267227621	Yes	2026	6		10/5/2026	10/5/2026		$135.00
	Desc:	Inv 267227621										
	Line	Account Number						AP Amount		Liq Amount	Project	Task	Category
	1	50-001-002-5180		Testing - Water				135.00		0.00	0		
	Desc:	Testing - Water										
8116	13	Pace Analytical Services,	3	267227505	Yes	2026	6		10/5/2026	10/5/2026		$208.00
	Desc:	Inv 267227505										
	Line	Account Number						AP Amount		Liq Amount	Project	Task	Category
	1	51-001-002-5180		Testing - Treatment				208.00		0.00	0		
	Desc:	Testing - Treatment										
8117	255	Ceroni Piping	3	72541	Yes	2026	6		10/5/2026	10/5/2026		$450.00
	Desc:	Inv 72541										
	Line	Account Number						AP Amount		Liq Amount	Project	Task	Category
	1	50-001-002-5118		Repair, Maint, Clean - Buildin				150.00		0.00	0		
	Desc:	Repair, Maint, Clean - Building										
	2	51-001-002-5118		Building Maint. - Cleaning				150.00		0.00	0		
	Desc:	Building Maint. - Cleaning										
	3	01-001-002-5118		Building Maintenance & Clea				150.00		0.00	0		
	Desc:	Building Maintenance & Cleaning										
8119	482	PIRTEK Rockford	3	RF-T00012162	Yes	2026	6		10/5/2026	10/5/2026		$846.42
	Desc:	Inv RF-T00012162										
	Line	Account Number						AP Amount		Liq Amount	Project	Task	Category
	1	01-003-002-5110		Repair & Maint. - Equipment				846.42		0.00	0		
	Desc:	Repair & Maint. - Equipment										
8120	479	Shine Time Cleaners	3	0000002	Yes	2026	6		10/5/2026	10/5/2026		$150.00
	Desc:	Inv 0000002										
	Line	Account Number						AP Amount		Liq Amount	Project	Task	Category
	1	01-002-002-5118		Building Maintenance & Clea				150.00		0.00	0		
	Desc:											
8121	479	Shine Time Cleaners	3	0000003	Yes	2026	6		10/5/2026	10/5/2026		$150.00
	Desc:	Inv 0000003										
	Line	Account Number						AP Amount		Liq Amount	Project	Task	Category

Village of Kirkland

A/P Control Report

for user asystAdmin from 10/5/2026 to 10/5/2026

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	1	01-002-002-5118		Building Maintenance & Clea			150.00		0.00	0	
	Desc:										
8122	377	Suburban Tire Auto Repair	3	4007119	Yes	2026	6	10/5/2026	10/5/2026		$674.80
	Desc:	Inv 4007119									
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	01-003-002-5110		Repair & Maint. - Equipment			674.80		0.00	0		
	Desc:	Repair & Maint. - Equipment										
8123	54	AFLAC	3	276434	Yes	2026	6	10/5/2026	10/5/2026		$239.82
	Desc:	Inv 276434									
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	01-001-001-5091		Aflac			198.66		0.00	0		
	Desc:											
	2	01-003-001-5091		Aflac			13.99		0.00	0		
	Desc:	Aflac										
	3	50-000-001-5091		Aflac			13.58		0.00	0		
	Desc:	Aflac										
	4	51-000-001-5091		Aflac			13.59		0.00	0		
	Desc:	Aflac										
8124	35	B&F CONSTRUCTION CO	3	73264	Yes	2026	6	10/5/2026	10/5/2026		$350.00
	Desc:	Inv 73264									
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	01-001-002-5131		Building Inspection Expense (			350.00		0.00	0		
	Desc:											
8125	35	B&F CONSTRUCTION CO	3	22949	Yes	2026	6	10/5/2026	10/5/2026		$860.00
	Desc:	Inv 22949									
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	01-001-002-5131		Building Inspection Expense (			860.00		0.00	0		
	Desc:											
8126	35	B&F CONSTRUCTION CO	3	22968	Yes	2026	6	10/5/2026	10/5/2026		$591.68
	Desc:	Inv 22968									
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	01-001-002-5131		Building Inspection Expense (			591.68		0.00	0		
	Desc:											
8127	213	Blue Cross and Blue Shiel	3	10/1/26-10/31/26	Yes	2026	6	10/5/2026	10/5/2026		$4,785.54
	Desc:	10/1/26-10/31/26									
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	01-001-001-5052		Health Insurance			512.74		0.00	0		
	Desc:	Health Insurance										
	2	01-002-001-5052		Health Insurance			1,025.47		0.00	0		
	Desc:	Health Insurance										
	3	01-003-001-5052		Health Insurance			1,367.30		0.00	0		
	Desc:	Health Insurance										
	4	50-001-001-5052		Health Insurance			940.02		0.00	0		
	Desc:	Health Insurance										
	5	51-001-001-5052		Health Insurance			940.01		0.00	0		
	Desc:	Health Insurance										
8128	212	Humana Insurance Co.	3	835227895	Yes	2026	6	10/5/2026	10/5/2026		$86.20
	Desc:	Inv 835227895									
	Line	Account Number					AP Amount		Liq Amount	Project	Task	Category
	1	01-001-001-5052		Health Insurance			7.20		0.00	0		
	Desc:	Health Insurance										
	2	01-002-001-5052		Health Insurance			14.40		0.00	0		
	Desc:	Health Insurance										

Village of Kirkland

A/P Control Report

for user asystAdmin from 10/5/2026 to 10/5/2026

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	3	01-003-001-5052		Health Insurance			19.52		0.00 0		
	Desc:	Health Insurance									
	4	50-001-001-5052		Health Insurance			22.54		0.00 0		
	Desc:	Health Insurance									
	5	51-001-001-5052		Health Insurance			22.54		0.00 0		
	Desc:	Health Insurance									
8130	34	Fehr Graham	3	Inv#19-Pearl Brd	Yes	2026	6	10/5/2026	10/5/2026		$292.30
	Desc:	Inv#19-Pearl Brdg									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	20-001-001-5669		Pearl St Bridge Const. Engine			292.30	0.00	0		
	Desc:	Pearl St Bridge Const. Engineering									
8131	34	Fehr Graham	3	143268	Yes	2026	6	10/5/2026	10/5/2026		$540.00
	Desc:	Inv 143268									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	01-001-002-5135		Engineering Expense			540.00	0.00	0		
	Desc:	Engineering Expense									
8132	393	Hopkins & Associates CP	3	13748	Yes	2026	6	10/5/2026	10/5/2026		$9,700.00
	Desc:	Inv 13748									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	01-001-002-5125		Audit Expense			9,700.00	0.00	0		
	Desc:	Audit Expense									
8133	235	Konica Minolta Business S	3	509965118	Yes	2026	6	10/5/2026	10/5/2026		$52.27
	Desc:	Inv 509965118									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	01-001-002-5175		Printing & Publishing			13.07	0.00	0		
	Desc:	Printing & Publishing									
	2	50-001-002-5175		Printing & Publishing			19.60	0.00	0		
	Desc:	Printing & Publishing									
	3	51-001-002-5175		Printing & Publishing			19.60	0.00	0		
	Desc:	Printing & Publishing									
8134	29	ZUKOWSKI, ROGERS, FL	3	186034	Yes	2026	6	10/5/2026	10/5/2026		$218.75
	Desc:	Inv 186034									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	01-002-002-5121		Adjudication Expense			218.75	0.00	0		
	Desc:	Adjudication Expense									
8135	29	ZUKOWSKI, ROGERS, FL	3	186035	Yes	2026	6	10/5/2026	10/5/2026		$700.00
	Desc:	Inv 186035									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	01-001-002-5120		Legal Expense			700.00	0.00	0		
	Desc:	Legal Expense									
8136	29	ZUKOWSKI, ROGERS, FL	3	186036	Yes	2026	6	10/5/2026	10/5/2026		$950.00
	Desc:	Inv 186036									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	01-001-002-5120		Legal Expense			950.00	0.00	0		
	Desc:	Legal Expense									
8149	392	Advanced Automation & C	3	26-5506	Yes	2026	6	10/5/2026	10/5/2026		$840.00
	Desc:	Inv 26-5506									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	50-001-002-5116		Repair & Maintenance - Treat			840.00	0.00	0		
	Desc:	Repair & Maintenance - Treatment									
8150	49	CORE & MAIN	3	Z572700	Yes	2026	6	10/5/2026	10/5/2026		$2,495.00
	Desc:	Inv Z572700									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category

Village of Kirkland

A/P Control Report

for user asystAdmin from 10/5/2026 to 10/5/2026

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	1	50-001-002-5116		Repair & Maintenance - Treat			2,495.00		0.00	0	
	Desc:	Repair & Maintenance - Treatment									
8151	49	CORE & MAIN	3	Z734770	Yes	2026	6	10/5/2026	10/5/2026		$8,931.00
	Desc:	Inv Z734770									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	52-001-002-5115		Meter Repair/Replacement			8,931.00	0.00	0		
	Desc:	Meter Repair/Replacement									
8152	70	Napa - Genoa	3	515853	Yes	2026	6	10/5/2026	10/5/2026		$107.16
	Desc:	Inv 515853									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	01-003-002-5110		Repair & Maint. - Equipment			107.16	0.00	0		
	Desc:	Repair & Maint. - Equipment									
8153	83	SENSUS USA	3	ZA82601676	Yes	2026	6	10/5/2026	10/5/2026		$4,699.00
	Desc:	Inv ZA82601676									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	50-001-003-5335		Billing Software			2,349.50	0.00	0		
	Desc:	Billing Software									
	2	51-001-003-5335		Billing Software			2,349.50	0.00	0		
	Desc:	Billing Software									
8155	483	American Family Life Assu	3	20260921000147	Yes	2026	6	10/5/2026	10/5/2026		$62.04
	Desc:	Inv 20260921000147									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	01-001-001-5052		Health Insurance			5.25	0.00	0		
	Desc:	Health Insurance									
	2	01-002-001-5052		Health Insurance			10.49	0.00	0		
	Desc:	Health Insurance									
	3	01-003-001-5052		Health Insurance			13.96	0.00	0		
	Desc:	Health Insurance									
	4	50-001-001-5052		Health Insurance			16.17	0.00	0		
	Desc:	Health Insurance									
	5	51-001-001-5052		Health Insurance			16.17	0.00	0		
	Desc:	Health Insurance									
8156	47	Frontier	3	AP-100526	Yes	2026	6	10/5/2026	10/5/2026		$481.42
	Desc:	AP-100526									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	01-001-002-5155		Phone Service			109.47	0.00	0		
	Desc:	Phone Service									
	2	50-001-002-5155		Phone Service			371.95	0.00	0		
	Desc:	Phone Service									
8158	425	Elan Financial Services	3	AP-100526	Yes	2026	6	10/5/2026	10/5/2026		$8,100.62
	Desc:	AP-100526									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	01-001-002-5230		Dues & Subscriptions			18.95	0.00	0		
	Desc:	Dues & Subscriptions									
	2	01-002-003-5341		Tool / Equipments - Police			60.12	0.00	0		
	Desc:	Tool / Equipments - Police									
	3	01-002-002-5110		Equipment Repair & Mainten			12.00	0.00	0		
	Desc:	Equipment Repair & Maintenance									
	4	01-002-002-5147		Training			35.88	0.00	0		
	Desc:	Training									
	5	01-003-002-5110		Repair & Maint. - Equipment			124.92	0.00	0		
	Desc:	Repair & Maint. - Equipment									
	6	01-003-002-5118		Building Maintenance & Clea			45.99	0.00	0		
	Desc:	Building Maintenance & Cleaning									

Village of Kirkland

A/P Control Report

for user asystAdmin from 10/5/2026 to 10/5/2026

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date		Discount Date	Amount
	7	50-001-002-5118		Repair, Maint, Clean - Buildin			45.99		0.00	0		
	Desc:	Repair, Maint, Clean - Building										
	8	01-003-002-5110		Repair & Maint. - Equipment			56.54		0.00	0		
	Desc:	Repair & Maint. - Equipment										
	9	51-001-002-5147		Training			112.00		0.00	0		
	Desc:	Training										
	10	01-001-002-5175		Printing & Publishing			35.43		0.00	0		
	Desc:	Printing & Publishing										
	11	50-001-002-5175		Printing & Publishing			53.13		0.00	0		
	Desc:	Printing & Publishing										
	12	51-001-002-5175		Printing & Publishing			53.13		0.00	0		
	Desc:	Printing & Publishing										
	13	01-001-003-5340		Office Supplies			28.37		0.00	0		
	Desc:	Office Supplies										
	14	01-001-002-5155		Phone Service			95.48		0.00	0		
	Desc:	Phone Service										
	15	01-002-002-5155		Phone Service			205.08		0.00	0		
	Desc:	Phone Service										
	16	51-001-002-5157		Internet Service			19.99		0.00	0		
	Desc:	Internet Service										
	17	50-001-002-5150		Electric - ComEd - Water			378.30		0.00	0		
	Desc:	Electric - ComEd - Water										
	18	01-001-002-5123		Accounting Expense			750.00		0.00	0		
	Desc:	Accounting Expense										
	19	01-002-002-5153		Heating Gas Service			65.54		0.00	0		
	Desc:	Heating Gas Service										
	20	50-001-002-5153		Heating Gas Service - Water			181.95		0.00	0		
	Desc:	Heating Gas Service - Water										
	21	51-001-002-5153		Heating Gas Service - Sewer			63.47		0.00	0		
	Desc:	Heating Gas Service - Sewer										
	22	01-001-003-5340		Office Supplies			14.69		0.00	0		
	Desc:	Office Supplies										
	23	01-001-003-5340		Office Supplies			32.09		0.00	0		
	Desc:	Office Supplies										
	24	01-001-003-5335		Billing Software			476.67		0.00	0		
	Desc:	Billing Software										
	25	01-002-002-5155		Phone Service			144.04		0.00	0		
	Desc:	Phone Service										
	26	01-001-002-5155		Phone Service			32.53		0.00	0		
	Desc:	Phone Service										
	27	01-003-002-5155		Phone Service			15.52		0.00	0		
	Desc:	Phone Service										
	28	50-001-002-5155		Phone Service			7.76		0.00	0		
	Desc:	Phone Service										
	29	51-001-002-5155		Phone Service			7.76		0.00	0		
	Desc:	Phone Service										
	30	01-002-002-5155		Phone Service			118.08		0.00	0		
	Desc:	Phone Service										
	31	50-001-002-5155		Phone Service			95.39		0.00	0		
	Desc:	Phone Service										
	32	51-001-002-5155		Phone Service			72.02		0.00	0		
	Desc:	Phone Service										
	33	01-001-002-5230		Dues & Subscriptions			799.99		0.00	0		
	Desc:	Dues & Subscriptions										

Village of Kirkland

A/P Control Report

for user asystAdmin from 10/5/2026 to 10/5/2026

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Discount Date	Amount
	34	01-001-003-5335		Billing Software			18.05		0.00 0		
	Desc:	Billing Software									
	35	01-002-003-5335		Billing Software			36.11		0.00 0		
	Desc:	Billing Software									
	36	01-003-003-5335		Billing Software			6.01		0.00 0		
	Desc:	Billing Software									
	37	50-001-003-5335		Billing Software			6.02		0.00 0		
	Desc:	Billing Software									
	38	51-001-003-5335		Billing Software			6.02		0.00 0		
	Desc:	Billing Software									
	39	01-003-002-5150		Electric - ComEd - Street Ligh			866.08		0.00 0		
	Desc:	Electric - ComEd - Street Lights									
	40	01-003-002-5150		Electric - ComEd - Street Ligh			47.85		0.00 0		
	Desc:	Electric - ComEd - Street Lights									
	41	01-003-002-5150		Electric - ComEd - Street Ligh			29.19		0.00 0		
	Desc:	Electric - ComEd - Street Lights									
	42	51-001-002-5150		Electric - ComEd - Sewer			84.14		0.00 0		
	Desc:	Electric - ComEd - Sewer									
	43	50-001-002-5150		Electric - ComEd - Water			275.02		0.00 0		
	Desc:	Electric - ComEd - Water									
	44	51-001-002-5150		Electric - ComEd - Sewer			2,117.56		0.00 0		
	Desc:	Electric - ComEd - Sewer									
	45	01-003-002-5150		Electric - ComEd - Street Ligh			45.36		0.00 0		
	Desc:	Electric - ComEd - Street Lights									
	46	01-002-002-5150		Electric - ComEd			43.98		0.00 0		
	Desc:	Electric - ComEd									
	47	50-001-002-5150		Electric - ComEd - Water			260.43		0.00 0		
	Desc:	Electric - ComEd - Water									
8162	**477**	**Great America**	**3**	**Overpayment**	**Yes**	**2026**	**6**		**10/5/2026**	**10/5/2026**	**$384.82**
	Desc:	**Overpayment Credit**									
	Line	**Account Number**					**AP Amount**		**Liq Amount**	**Project**	**Task**	**Category**
	1	01-002-002-5175		Printing & Publishing			-384.82		0.00 0		
	Desc:										

Fund 01 Total	26,518.98	0.00
Fund 20 Total	292.30	0.00
Fund 50 Total	9,780.51	0.00
Fund 51 Total	7,904.71	0.00
Fund 52 Total	8,931.00	0.00
Grand Total	53,427.50	0.00

Village of Kirkland
A/P Aging Detail
As of October 5, 2026

Type	Date	Num	Name	Due Date	Aging	Open Balance
Current						
Bill	10/05/2026	FOCS...	Brad Manning Ford	10/05/2026		82.99
Bill	10/05/2026	9/16/2...	Chandler Fruit - Ven...	10/05/2026		250.00
Bill	10/05/2026	11303...	Conserv FS	10/05/2026		1,406.95
Bill	10/05/2026	11050	David G. Eterno	10/05/2026		262.50
Bill	10/05/2026	42987...	GreatAmerica	10/05/2026		131.41
Bill	10/05/2026	75588...	Hawkins, Inc.	10/05/2026		1,435.71
Bill	10/05/2026	38014...	Impact Networking, ...	10/05/2026		66.18
Bill	10/05/2026	11519...	Marathon Universal ...	10/05/2026		1,629.78
Bill	10/05/2026	515036	Napa of Genoa	10/05/2026		21.69
Bill	10/05/2026	515396	Napa of Genoa	10/05/2026		261.09
Bill	10/05/2026	26722...	Pace Analytical Serv...	10/05/2026		257.00
Bill	10/05/2026	26722...	Pace Analytical Serv...	10/05/2026		270.00
Bill	10/05/2026	26722...	Pace Analytical Serv...	10/05/2026		20.00
Bill	10/05/2026	26722...	Pace Analytical Serv...	10/05/2026		20.00
Bill	10/05/2026	26722...	Pace Analytical Serv...	10/05/2026		135.00
Bill	10/05/2026	26722...	Pace Analytical Serv...	10/05/2026		208.00
Bill	10/05/2026	72541	Ceroni Piping	10/05/2026		450.00
Bill	10/05/2026	RF-T0...	PIRTEK Rockford	10/05/2026		846.42
Bill	10/05/2026	00000...	Shine Time Cleaners	10/05/2026		150.00
Bill	10/05/2026	00000...	Shine Time Cleaners	10/05/2026		150.00
Bill	10/05/2026	40071...	Suburban Tire Auto ...	10/05/2026		674.80
Bill	10/05/2026	276434	Aflac	10/05/2026		239.82
Bill	10/05/2026	73264	B&F Construction C...	10/05/2026		350.00
Bill	10/05/2026	22949	B&F Construction C...	10/05/2026		860.00
Bill	10/05/2026	22968	B&F Construction C...	10/05/2026		591.68
Bill	10/05/2026	10/1/2...	Blue Cross and Blue...	10/05/2026		4,785.54
Bill	10/05/2026	83522...	Humana Insurance Co	10/05/2026		86.20
Bill	10/05/2026	Inv#1...	Fehr Graham	10/05/2026		292.30
Bill	10/05/2026	143268	Fehr Graham	10/05/2026		540.00
Bill	10/05/2026	13748	Hopkins & Associat...	10/05/2026		9,700.00
Bill	10/05/2026	50996...	Konica Minolta Busi...	10/05/2026		52.27
Bill	10/05/2026	186034	Zukowski, Rogers, F...	10/05/2026		218.75
Bill	10/05/2026	186035	Zukowski, Rogers, F...	10/05/2026		700.00
Bill	10/05/2026	186036	Zukowski, Rogers, F...	10/05/2026		950.00
Bill	10/05/2026	26-5506	Advanced Automati...	10/05/2026		840.00
Bill	10/05/2026	Z5727...	CORE & MAIN	10/05/2026		2,495.00
Bill	10/05/2026	Z7347...	CORE & MAIN	10/05/2026		8,931.00
Bill	10/05/2026	515853	Napa of Genoa	10/05/2026		107.16
Bill	10/05/2026	ZA826...	Sensus	10/05/2026		4,699.00
Bill	10/05/2026	20260...	American Family Lif...	10/05/2026		62.04
Bill	10/05/2026	AP-10...	Frontier	10/05/2026		481.42
Bill	10/05/2026	AP-10...	Elan Financial Service	10/05/2026		8,100.62
Credit	10/05/2026	Overp...	GreatAmerica			-384.82
Total Current						53,427.50
1 - 30						
Total 1 - 30						
31 - 60						
Total 31 - 60						
61 - 90						
Total 61 - 90						
> 90						
Bill Pmt -Check	05/06/2026	29827	Menards - Cherry V...			-127.94
Total > 90						-127.94
TOTAL						**53,299.56**

Village of Kirkland
A/P Preliminary Cash Disbursements

	Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Payment Method
392	**Advanced Automation & Controls, Inc, PO Box 826, Wheaton,, IL, 60187**						
		26-5506	10/5/2026	$840.00	$0.00	$840.00	Check
	Total Vendor Payment:			**$840.00**	**$0.00**	**$840.00**	
	Vendor Payment Method:		Check	**$840.00**	**$0.00**	**$840.00**	
54	**AFLAC, PO Box 5626, Chicago, IL, 60680-5600**						
		276434	10/5/2026	$239.82	$0.00	$239.82	Check
	Total Vendor Payment:			**$239.82**	**$0.00**	**$239.82**	
	Vendor Payment Method:		Check	**$239.82**	**$0.00**	**$239.82**	
483	**American Family Life Assurance Co of Columbus, PO Box 746777, Atlanta, GA, 30374-6777**						
		20260921000147	10/5/2026	$62.04	$0.00	$62.04	Check
	Total Vendor Payment:			**$62.04**	**$0.00**	**$62.04**	
	Vendor Payment Method:		Check	**$62.04**	**$0.00**	**$62.04**	
35	**B&F CONSTRUCTION CODE SERVICES INC, PO BOX 5178, ELGIN, IL, 60121-5178**						
		22949	10/5/2026	$860.00	$0.00	$860.00	Check
		22968	10/5/2026	$591.68	$0.00	$591.68	Check
		73264	10/5/2026	$350.00	$0.00	$350.00	Check
	Total Vendor Payment:			**$1,801.68**	**$0.00**	**$1,801.68**	
	Vendor Payment Method:		Check	**$1,801.68**	**$0.00**	**$1,801.68**	
213	**Blue Cross and Blue Shield of Illinois, PO Box 650615, Dallas, TX, 75265-0615**						
		10/1/26-10/31/26	10/5/2026	$4,785.54	$0.00	$4,785.54	Check
	Total Vendor Payment:			**$4,785.54**	**$0.00**	**$4,785.54**	
	Vendor Payment Method:		Check	**$4,785.54**	**$0.00**	**$4,785.54**	
99	**BRAD MANNING FORD, 402 MANNING DRIVE, PO BOX 428, DEkALB, IL, 60115**						
		FOCS175842	10/5/2026	$82.99	$0.00	$82.99	Check
	Total Vendor Payment:			**$82.99**	**$0.00**	**$82.99**	
	Vendor Payment Method:		Check	**$82.99**	**$0.00**	**$82.99**	
255	**Ceroni Piping, 7770 Ceroni Rd, Cherry Valley, IL, 61016**						
		72541	10/5/2026	$450.00	$0.00	$450.00	Check
	Total Vendor Payment:			**$450.00**	**$0.00**	**$450.00**	
	Vendor Payment Method:		Check	**$450.00**	**$0.00**	**$450.00**	
382	**Chandler Fruit, , , ,**						
		9/16/26 Boot Reimbu	10/5/2026	$250.00	$0.00	$250.00	Check
	Total Vendor Payment:			**$250.00**	**$0.00**	**$250.00**	
	Vendor Payment Method:		Check	**$250.00**	**$0.00**	**$250.00**	
320	**Conserv FS, PO Box 775653, Chicago, IL, 60677-5653**						
		113031429	10/5/2026	$1,406.95	$0.00	$1,406.95	Check

Village of Kirkland
A/P Preliminary Cash Disbursements

Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Payment Method
	Total Vendor Payment:		**$1,406.95**	**$0.00**	**$1,406.95**	
	Vendor Payment Method:	Check	**$1,406.95**	**$0.00**	**$1,406.95**	
49	**CORE & MAIN, PO BOX 28330, ST LOUIS, MO, 63146**					
	Z572700	10/5/2026	$2,495.00	$0.00	$2,495.00	Check
	Z734770	10/5/2026	$8,931.00	$0.00	$8,931.00	Check
	Total Vendor Payment:		**$11,426.00**	**$0.00**	**$11,426.00**	
	Vendor Payment Method:	Check	**$11,426.00**	**$0.00**	**$11,426.00**	
39	**DAVID G. ETERNO, 910 N. MARSHA DRIVE, PALATINE, IL, 60067**					
	11050	10/5/2026	$262.50	$0.00	$262.50	Check
	Total Vendor Payment:		**$262.50**	**$0.00**	**$262.50**	
	Vendor Payment Method:	Check	**$262.50**	**$0.00**	**$262.50**	
425	**Elan Financial Services, P.O. Box 790408, St. Louis, MO, 63179-0408**					
	AP-100526	10/5/2026	$8,100.62	$0.00	$8,100.62	Check
	Total Vendor Payment:		**$8,100.62**	**$0.00**	**$8,100.62**	
	Vendor Payment Method:	Check	**$8,100.62**	**$0.00**	**$8,100.62**	
34	**Fehr Graham, 101 West Stephenson Street, Freeport, IL, 61032-4221**					
	143268	10/5/2026	$540.00	$0.00	$540.00	Check
	Inv#19-Pearl Brdg	10/5/2026	$292.30	$0.00	$292.30	Check
	Total Vendor Payment:		**$832.30**	**$0.00**	**$832.30**	
	Vendor Payment Method:	Check	**$832.30**	**$0.00**	**$832.30**	
47	**Frontier, PO BOX 740407, CINCINNATI, OH, 45274-0407**					
	AP-100526	10/5/2026	$481.42	$0.00	$481.42	Check
	Total Vendor Payment:		**$481.42**	**$0.00**	**$481.42**	
	Vendor Payment Method:	Check	**$481.42**	**$0.00**	**$481.42**	
***** 477**	**Great America, PO Box 660831, Dallas, TX, 75266-0831**					
	42987000	10/5/2026	$131.41	$0.00	$131.41	Check
	Overpayment	10/5/2026	($384.82)	$0.00	($384.82)	Check
	Total Vendor Payment:		**($253.41)**	**$0.00**	**($253.41)**	
	Vendor Payment Method:	Check	**($253.41)**	**$0.00**	**($253.41)**	
50	**Hawkins, Inc, PO Box 860263, Minneapolis, MN, 55486-0263**					
	7558866	10/5/2026	$1,435.71	$0.00	$1,435.71	Check
	Total Vendor Payment:		**$1,435.71**	**$0.00**	**$1,435.71**	
	Vendor Payment Method:	Check	**$1,435.71**	**$0.00**	**$1,435.71**	
393	**Hopkins & Associates CPAs, 314 S McCoy St, Granville, IL, 61326**					
	13748	10/5/2026	$9,700.00	$0.00	$9,700.00	Check

Village of Kirkland
A/P Preliminary Cash Disbursements

Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Payment Method
	Total Vendor Payment:		**$9,700.00**	**$0.00**	**$9,700.00**	
	Vendor Payment Method:	Check	**$9,700.00**	**$0.00**	**$9,700.00**	
212	**Humana Insurance Co., PO Box 4600, Carol Stream, IL, 60197-4600**					
	835227895	10/5/2026	$86.20	$0.00	$86.20	Check
	Total Vendor Payment:		**$86.20**	**$0.00**	**$86.20**	
	Vendor Payment Method:	Check	**$86.20**	**$0.00**	**$86.20**	
394	**Impact Networking, LLC, PO Box 71104, Chicago, IL, 60694-1104**					
	3801497	10/5/2026	$66.18	$0.00	$66.18	Check
	Total Vendor Payment:		**$66.18**	**$0.00**	**$66.18**	
	Vendor Payment Method:	Check	**$66.18**	**$0.00**	**$66.18**	
235	**Konica Minolta Business Solutions, USA Inc, Dept. Ch 19188, Palatine, IL, 60055-9188**					
	509965118	10/5/2026	$52.27	$0.00	$52.27	Check
	Total Vendor Payment:		**$52.27**	**$0.00**	**$52.27**	
	Vendor Payment Method:	Check	**$52.27**	**$0.00**	**$52.27**	
19	**Marathon Universal, PO Box 6293, Carol Stream, IL, 90197-6293**					
	115191547	10/5/2026	$1,629.78	$0.00	$1,629.78	Check
	Total Vendor Payment:		**$1,629.78**	**$0.00**	**$1,629.78**	
	Vendor Payment Method:	Check	**$1,629.78**	**$0.00**	**$1,629.78**	
70	**Napa - Genoa, 330 W Main St, Genoa, IL, 60135**					
	515036	10/5/2026	$21.69	$0.00	$21.69	Check
	515396	10/5/2026	$261.09	$0.00	$261.09	Check
	515853	10/5/2026	$107.16	$0.00	$107.16	Check
	Total Vendor Payment:		**$389.94**	**$0.00**	**$389.94**	
	Vendor Payment Method:	Check	**$389.94**	**$0.00**	**$389.94**	
13	**Pace Analytical Services, LLC, PO Box 684056, CHICAGO, IL, 60695-4056**					
	267226710	10/5/2026	$270.00	$0.00	$270.00	Check
	267227505	10/5/2026	$208.00	$0.00	$208.00	Check
	267227621	10/5/2026	$135.00	$0.00	$135.00	Check
	267227734	10/5/2026	$20.00	$0.00	$20.00	Check
	267227735	10/5/2026	$20.00	$0.00	$20.00	Check
	267228039	10/5/2026	$257.00	$0.00	$257.00	Check
	Total Vendor Payment:		**$910.00**	**$0.00**	**$910.00**	
	Vendor Payment Method:	Check	**$910.00**	**$0.00**	**$910.00**	
482	**PIRTEK Rockford, PO Box 886, Hampshire, IL, 60140**					
	RF-T00012162	10/5/2026	$846.42	$0.00	$846.42	Check
	Total Vendor Payment:		**$846.42**	**$0.00**	**$846.42**	

Village of Kirkland
A/P Preliminary Cash Disbursements

Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Payment Method
	Vendor Payment Method:	Check	**$846.42**	**$0.00**	**$846.42**	
83	**SENSUS USA, 26717 Network Place, Chicago, IL, 60673-1267**					
	ZA82601676	10/5/2026	$4,699.00	$0.00	$4,699.00	Check
	Total Vendor Payment:		**$4,699.00**	**$0.00**	**$4,699.00**	
	Vendor Payment Method:	Check	**$4,699.00**	**$0.00**	**$4,699.00**	
479	**Shine Time Cleaners, PO Box 286, Kirkland, IL, 60146**					
	0000002	10/5/2026	$150.00	$0.00	$150.00	Check
	0000003	10/5/2026	$150.00	$0.00	$150.00	Check
	Total Vendor Payment:		**$300.00**	**$0.00**	**$300.00**	
	Vendor Payment Method:	Check	**$300.00**	**$0.00**	**$300.00**	
377	**Suburban Tire Auto Repair Center #9498, 424 E Lincoln Highway, DeKalb, IL, 60115**					
	4007119	10/5/2026	$674.80	$0.00	$674.80	Check
	Total Vendor Payment:		**$674.80**	**$0.00**	**$674.80**	
	Vendor Payment Method:	Check	**$674.80**	**$0.00**	**$674.80**	
29	**ZUKOWSKI, ROGERS, FLOOD & McARDLE, 50 VIRGINIA STREET, CRYSTAL LAKE, IL, 60014**					
	186034	10/5/2026	$218.75	$0.00	$218.75	Check
	186035	10/5/2026	$700.00	$0.00	$700.00	Check
	186036	10/5/2026	$950.00	$0.00	$950.00	Check
	Total Vendor Payment:		**$1,868.75**	**$0.00**	**$1,868.75**	
	Vendor Payment Method:	Check	**$1,868.75**	**$0.00**	**$1,868.75**	
	Total Selected for Payment:		**$53,427.50**	**$0.00**	**$53,427.50**	
	Number of Checks/eChecks:	28				

*** Indicates that the total of the invoices and credit memos for a vendor payment method is less than or equal to zero. Rerun the check selection process and either unselect all invoices and credit memos for the vendor, to not print a check at this time, or unselect enough invoices and credit memos to result in a check amount greater than zero. This report must be reprinted until all errors are corrected.

A Proclamation Recognizing October as Domestic Violence Awareness Month in DeKalb County

WHEREAS, domestic violence is a serious public health and community issue that affects individuals and families of every background; and

WHEREAS, domestic violence can take many forms, including physical, emotional, sexual, financial, and technological abuse, and its impact extends beyond individual survivors to children, families, workplaces, schools, and the broader community; and

WHEREAS, survivors of domestic violence demonstrate tremendous courage and strength in seeking safety, healing, and a life free from abuse, and every survivor deserves to be treated with dignity, respect, compassion, and without judgment; and

WHEREAS, Safe Passage, DeKalb County's domestic violence and sexual assault crisis center, has provided safety, support, advocacy, and hope to survivors and their families for 45 years through comprehensive, confidential, and trauma-informed services; and

WHEREAS, preventing domestic violence requires the commitment of the entire community, including supporting survivors, promoting healthy relationships, challenging harmful attitudes and behaviors, and recognizing that domestic violence is not a private matter but a community concern; and

WHEREAS, DeKalb County is committed to supporting survivors, promoting safety and equality, strengthening community partnerships, and working toward a future free from domestic violence; and

WHEREAS, Domestic Violence Awareness Month provides an opportunity to honor survivors, recognize the advocates and organizations working to end violence, and encourage every member of our community to take action;

NOW, THEREFORE, BE IT PROCLAIMED, that **October 2026 is hereby recognized as Domestic Violence Awareness Month in INSERT CITY/TOWN/VILLAGE**, and that the County encourages all residents, businesses, schools, community organizations, and public agencies to stand with survivors, support efforts to prevent domestic violence, and work together to create a safer and more compassionate community for all.

Proclaimed this 19 **day of October, 2026.**

Signature of Mayor/Board/etc.

VILLAGE OF KIRKLAND
DeKALB CO
ILL
CORPORATE SEAL

Kirkland Police Department

313 West Main Street, P.O. Box 550
Phone: 815-522-3315
Fax 815-522-7064
Chief Adam Davenport

September 2026 Monthly Police Report
Village Board Meeting
7:00pm

The Kirkland Police Department handled eighty-two (82) reportable calls for the month of September

Sept 3rd Officer Rufenacht and Chief Davenport attended Introduction to CIT course as part of state mandated training and continued education—NITAB Rockford—completed

September 22nd Officer Rufenacht and Chief Davenport completed mandated training for emergency medical response mandate

Juvenile Report and ERAP caseload information report: (general information) no Kirkland juveniles listed

Kishwaukee College Intern successfully completed his 225 hours—programs final review and all pertinent documents sent to Kishwaukee College Instructor Joe Pryzblya. Meeting set for November with Kishwaukee College to discuss the program

Buy/sell exchanges—happening at PD under camera—encouraged and good to see it happening

SCHOOL:

Homecoming week was successful from LE perspective

Homecoming parade detail went well; thank you to Public works for assisting with the parade route. Public works and KPD utilized radios purchased a few years ago by KPD for events and emergency purposes. The parade detail is an opportunity to not only use the tools for which they were purchased, it also allows us to test the radios to ensure they are charged and working as needed.

PUBLIC WORKS REPORT

SEPTEMBER 2026

WATER & SEWER DEPARTMENT

- Sold off an old Generator trailer that was incompatible with our wells due to their upgrades
- Treated the lagoons with Sludge RX and Action-paks to help with the removal of solids in the wastewater
- Received a new aerator for the lagoons which is currently in storage as a backup
- Several water meter installs
- Repaired the chlorine feed pump in-house for the wastewater contact tank

STREETS DEPARTMENT

- Used a free sample of a liquid asphalt patch on some cracking pavement at Forest Dr. and Birch St.
- Repaired a broken daylight sensor on a streetlight at 7th & Hortense
- Lent our Skyjack man-lift to the Fire Department for their Fireman's Dance
- Assisted with blocking the road for the school's Homecoming parade
- Graded all the gravel alleys in town
- Routine pothole filling around town
- Routine mowing and trimming of the Wastewater Plant, the Police Department, the 6th St. Veteran's Memorial and all other village properties

PARKS

- Hauled over 100 tons of fresh gravel to the Behnke Park walking path, which was graded by Jake Miller and then the path was reopened
- Filled in several large holes that were a trip hazard along the frisbee golf course in Pioneer Park

MAINTENACE

- Finished replacing most of the street sweeper's hydraulic lines and adjusting the main broom. The machine works 10x better now

TRAINING

Toured a brand-new well in Freeport where there was a presentation about PFAS (polyfluoroalkyl substances) and "forever chemicals" and how Radium is starting to show up in wells pumping groundwater

Jason & JoAnn Christke

702 Prospect Avenue

* We are officially submitting an offer of $5,000 for the property of 702 Prospect.

Thank you!

Jason Christke

#6304658507

SHAW MEDIA
EST. 1851
PO BOX 250
CRYSTAL LAKE IL 60039-0250
(815)459-4040

ORDER CONFIRMATION (CONTINUED)

Salesperson: DONNA MCDONALD Printed at 09/24/26 08:59 by dmcdo-sm

Acct #: 100515 Ad #: 2352767 Status: New

LEGAL NOTICE

Public Notice of Village of Kirkland's Ordinance Authorizing the Solicitation of Bids for Certain Village Real Property

The Village of Lakewood has adopted an ordinance authorizing the acceptance of bids for the following public real estate:

Lot 40 in Colonial Estates, being a subdivision of part of the Southeast 1/4 of the Northwest 1/4 of Section 26, Township 42 North, Range 3, East of the Third Principal Meridian, Village of Kirkland, according to the plat thereof recorded June 14, 1994, as Document No. 94008442, in Book "Y" of Plats, Page 65, in DeKalb County, Illinois (the "Subject Property"). The Subject Property is part of property identification number 01-26-178-042, is commonly known as 700 Prospect, Village of Kirkland, IL, is vacant and is zoned R-3, Residential Single Family High Density.

The Village will accept written bids to purchase all or part of the Subject Property until 4:00 p.m., Friday, October 16, 2026 at the Village of Kirkland Village Hall, c/o Village Clerk, 511 W. Main Street, Kirkland, IL 60146. The Village will open the bids on October 19, 2026, at 10:00am. The Village is setting a minimum bid for the property of $5,000.00, plus closing costs. The Village reserves the right to reject any or all bids for the Subject Property by a majority vote of the Village's corporate authorities then holding office and to accept any bid determined by the Village's corporate authorities to be in the best interest of the Village by a vote of three-fourths of the corporate authorities then holding office.

Leslie Skidmore, Village of Kirkland, Village Clerk

(Published in the Daily Chronicle Sept. 25, Oct. 2, 9, 2026) 2352767

SHAW MEDIA
EST. 1851
PO BOX 250
CRYSTAL LAKE IL 60039-0250
(815)459-4040

ORDER CONFIRMATION

Salesperson: DONNA MCDONALD — Printed at 09/24/26 08:59 by dmcdo-sm

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Acct #: 100515 — Ad #: 2352767 — Status: New

ZUKOWSKI ROGERS FLOOD & MCARDLE
ATTN: DAVID W. MCARDLE
50 SE VIRGINIA STREET
CRYSTAL LAKE IL 60014

Start: 09/25/2026 — Stop: 10/09/2026
Times Ord: 3 — Times Run: ***
CLEG 1.00 X 65.00 — Words: 275
Total CLEG 65.00
Class: C8100 PUBLIC NOTICES
Rate: LEGAL — Cost: 305.66
Affidavits: 2
Ad Descrpt: BIDS-700 PROSPEC-KIRKLAND
Descr Cont: 2352767
Given by: CHRISTINA WALKER
P.O. #: VILLAGE OF KIRKLAND
Created: dmcdo 09/24/26 08:56
Last Changed: dmcdo 09/24/26 08:59

Contact: HELEN HARKINS
Phone: (815)459-2050
Fax#: (815)459-9057
Email: hharkins@zrfmlaw.com
Agency:

URL: _____

Source: _____ — Section: _____ Page: __
Camera Ready: N — Group: LEGALS AdType: _____
Misc: _____
Proof: __ _____ — Pickup Date: _____ Ad#: _____
Delivery Instr: _____ — Pickup Src: _____
Changes: None __ Copy __ _____ Art __ Size __ Copy Chg Every Run __
Coupon: __ Color: _____ — Gang Ad #: _____
Ad Copy Method: _____
Special Instr: _____

COMMENTS:
COPIED from AD 2352764

PUB	ZONE	EDT	TP	RUN DATES
DC	CL	97	S	09/25 10/02,09
WED	CL	99	S	09/25 10/02,09
APNW	CL	97	S	09/25 10/02,09

(CONTINUED ON NEXT PAGE)

9/24/26 email + call Jason.

VILLAGE OF KIRKLAND
DEKALB COUNTY, ILLINOIS
ORDINANCE NO. 2026-18

AN ORDINANCE AMENDING CHAPTER 52 OF THE VILLAGE CODE OF THE VILLAGE OF KIRKLAND TO ESTABLISH CROSS-CONNECTION CONTROL, BACKFLOW PREVENTION, ANNUAL TESTING, AND THERMAL EXPANSION REQUIREMENTS

WHEREAS, the Village of Kirkland, DeKalb County, Illinois (the "Village"), owns and operates a public water supply system serving residents, businesses, and other properties within the Village; and

WHEREAS, the Village is responsible for protecting its public water supply system against contamination and pollution resulting from cross-connections, backflow, and backsiphonage; and

WHEREAS, the Illinois Environmental Protection Agency requires community water supplies to establish and maintain cross-connection control programs pursuant to 35 Ill. Adm. Code 604.1505 and other applicable regulations; and

WHEREAS, the Illinois Plumbing Code, 77 Ill. Adm. Code 890, establishes requirements governing the protection of potable water systems, including the installation, inspection, testing, maintenance, and repair of backflow prevention devices and assemblies; and

WHEREAS, the Village desires to establish uniform requirements for the installation, inspection, testing, maintenance, and reporting of backflow prevention devices and assemblies, including requirements applicable to commercial, industrial, multifamily residential, and residential irrigation systems; and

WHEREAS, the Village further desires to establish appropriate requirements for the control of thermal expansion in closed plumbing systems; and

WHEREAS, the President and Board of Trustees find that adoption and enforcement of these requirements are necessary and appropriate to protect the public water supply and promote the public health, safety, and welfare.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Kirkland, DeKalb County, Illinois, as follows:

SECTION 1. RECITALS.

The foregoing recitals are hereby incorporated into and made a part of this Ordinance.

SECTION 2. AMENDMENT TO CHAPTER 52.

Chapter 52, entitled "Water," of the Village Code of the Village of Kirkland is hereby amended by adding a new article entitled "Cross-Connection Control and Backflow Prevention," consisting of Sections 52.53 through 52.64, to read as follows:

CROSS-CONNECTION CONTROL AND BACKFLOW PREVENTION

§ 52.53 PURPOSE, APPLICABILITY, AND DEFINITIONS.

(A) Purpose. The purpose of this Article is to protect the Village's public water supply system and the potable water systems of its customers from contamination or pollution caused by cross-connections, backflow, or backsiphonage.

(B) Applicability. The requirements of this Article shall apply to all properties, buildings, facilities, plumbing systems, and water service connections served by the Village's public water supply system, whether constructed or installed before or after the effective date of this Article.

(C) Applicable Regulations. All installations, inspections, testing, maintenance, and repairs required under this Article shall comply with the Illinois Plumbing Code, 77 Ill. Adm. Code 890, applicable Illinois Environmental Protection Agency regulations, including 35 Ill. Adm. Code 604.1505, and all other applicable laws and regulations. Where this Article establishes requirements more restrictive than otherwise applicable requirements, the more restrictive requirements shall govern to the extent permitted by law.

(D) Definitions. For purposes of this Article, the following terms shall have the meanings set forth below:

APPROVED BACKFLOW PREVENTION ASSEMBLY OR DEVICE. A backflow prevention assembly, device, or method approved for its intended application under the Illinois Plumbing Code and applicable Illinois Environmental Protection Agency regulations.

BACKFLOW. The reversal of the normal direction of flow of water or other substances into a potable water supply system as a result of backpressure, backsiphonage, or other conditions.

CLOSED PLUMBING SYSTEM. A plumbing system in which water cannot flow back toward the source of supply because of a check valve, backflow prevention assembly, pressure-reducing valve, or other device or arrangement that prevents reverse flow.

CROSS-CONNECTION. Any physical connection or arrangement between a potable water system and another system, source, or substance of unknown or questionable quality through which contamination or pollution could enter the potable water system.

CROSS-CONNECTION CONTROL DEVICE INSPECTOR (CCCDI). A person holding the qualifications and approval required by the Illinois Environmental Protection Agency and applicable State law to inspect and test backflow prevention assemblies.

OWNER. The owner of record of property served by the Village's public water supply system, including the owner's authorized agent where applicable.

REDUCED PRESSURE ZONE (RPZ) ASSEMBLY. An approved reduced pressure principle backflow prevention assembly meeting applicable State standards.

SUPERINTENDENT. The Superintendent of Public Works of the Village of Kirkland or the Superintendent's authorized designee.

THERMAL EXPANSION. An increase in the volume of water resulting from heating, which may cause an increase in pressure within a closed plumbing system.

§ 52.54 CROSS-CONNECTIONS PROHIBITED.

(A) No person shall establish, maintain, permit, or allow any unprotected cross-connection through which contaminants, pollutants, or other unsafe substances may enter the Village's public water supply system or a potable water system.

(B) No person shall connect or permit the connection of an auxiliary, private, emergency, or other water supply to the Village's public water supply system unless the connection and required means of protection have been approved in accordance with applicable State law and by the Village.

(C) Every cross-connection shall be eliminated or protected by an approved backflow prevention assembly, device, or method appropriate to the degree of hazard presented.

(D) No person shall bypass, remove, disable, alter, or otherwise render ineffective any required backflow prevention assembly or device, except as necessary for authorized maintenance, repair, or replacement performed in accordance with applicable law.

(E) Where a property contains a private well or other auxiliary water supply, the owner shall ensure that no unauthorized connection exists between such supply and the Village's public water supply system. The existence of a private well otherwise permitted under § 52.02 shall not exempt the property from the requirements of this Article.

§ 52.55 ADMINISTRATION, SURVEYS, AND INSPECTIONS.

(A) The Superintendent shall administer and enforce this Article on behalf of the Village.

(B) The Superintendent is authorized to identify properties and water service connections requiring backflow prevention protection, determine the applicable protection requirements consistent with State law and this Article, review inspection and testing records, issue notices of violation, and require corrective action.

(C) The Village may require an owner or water customer to provide information concerning the property's water use, plumbing systems, auxiliary water supplies, backflow prevention assemblies, and potential cross-connections.

(D) In addition to the inspection authority provided under §§ 52.34(F) and 52.65, the Superintendent and authorized representatives may request access to properties served by the Village's water system at reasonable times and upon reasonable notice for inspections and investigations related to cross-connection control. Entry into nonpublic areas shall be with consent or pursuant to other lawful authority.

(E) The Village shall conduct or cause to be conducted cross-connection control surveys and maintain an inventory of water service connections and backflow prevention assemblies as required by applicable Illinois Environmental Protection Agency regulations.

(F) The Superintendent may require additional inspection or evaluation of a property when information obtained through a survey, testing, inspection, or other investigation indicates an actual or potential cross-connection hazard.

§ 52.56 OWNER RESPONSIBILITIES.

(A) Each property owner shall be responsible, at the owner's expense, for the installation, inspection, testing, maintenance, repair, and replacement of all backflow prevention assemblies and devices required to protect the property's plumbing system and the Village's public water supply.

(B) Each owner shall maintain required backflow prevention assemblies and devices in proper operating condition and shall ensure that they remain accessible for inspection, testing, maintenance, and repair.

(C) Each owner shall arrange for all required inspections and testing by properly qualified personnel and shall ensure that the Village receives the required inspection and testing reports.

(D) The obligations imposed by this Article shall apply regardless of whether the property is occupied by the owner, a tenant, or another person.

(E) The requirements of this Section shall be in addition to the obligations established under § 52.36 concerning the maintenance and repair of water service pipes and fixtures.

§ 52.57 BACKFLOW PREVENTION AND CONTAINMENT REQUIREMENTS.

(A) Approved backflow prevention protection shall be installed at all locations required by the Illinois Plumbing Code, applicable Illinois Environmental Protection Agency regulations, and this Article.

(B) The type and location of required protection shall be determined by the nature and degree of the actual or potential hazard, the configuration of the plumbing system, the nature of the property's use, and applicable State requirements.

(C) The Superintendent may require containment protection at a water service connection when an actual or potential cross-connection hazard exists or when such protection is otherwise required under this Article.

(D) Where necessary, approved backflow prevention protection shall be provided at individual fixtures, equipment, processes, or other locations within a property in addition to any required containment assembly at the water service connection.

(E) All required assemblies and devices shall be approved for their intended application and installed in accordance with applicable State law, manufacturer specifications, and Village requirements.

§ 52.58 COMMERCIAL, INDUSTRIAL, AND MULTIFAMILY RESIDENTIAL FACILITIES.

(A) Every commercial, industrial, and multifamily residential facility served by the Village's public water supply system shall be equipped with an approved Reduced Pressure Zone (RPZ) backflow prevention assembly providing containment protection at each water service connection serving the facility.

(B) The required RPZ assembly shall be installed immediately downstream of the water meter serving the applicable connection and before any branch piping, or at another location approved

by the Superintendent that provides equivalent containment protection and complies with applicable State requirements.

(C) The requirements of this Section shall apply to both new and existing buildings, facilities, and water service connections. No property shall be exempt solely because its construction or water service installation predates the adoption of this Article.

(D) Where a property contains equipment, processes, or other conditions presenting an additional cross-connection hazard, separate approved backflow prevention protection shall be installed at the applicable location as required by the Illinois Plumbing Code or as determined by the Superintendent in accordance with applicable law.

(E) Existing facilities that do not satisfy the requirements of this Section shall be brought into compliance within the period established by § 52.62.

(F) Where a particular connection or installation requires an alternative or additional method of protection under applicable State law, such protection shall be provided notwithstanding the requirements of this Section.

§ 52.59 RESIDENTIAL IRRIGATION SYSTEMS.

(A) All underground residential lawn sprinkler and landscape irrigation systems connected to the Village's potable water supply shall be protected by an approved Reduced Pressure Zone (RPZ) assembly or Pressure Vacuum Breaker (PVB), as appropriate for the installation and permitted by the Illinois Plumbing Code.

(B) Backflow prevention assemblies and devices serving irrigation systems shall be installed, maintained, inspected, and tested in accordance with applicable State requirements and this Article.

(C) An irrigation system that is temporarily shut off, winterized, or otherwise taken out of seasonal operation shall remain subject to applicable inspection and testing requirements so long as the system remains connected to the potable water supply.

(D) An owner may request a temporary exemption from annual testing for an irrigation system that has been physically disconnected, severed, or capped so that no connection to the potable water supply remains. Such exemption shall be subject to inspection and written approval by the Superintendent.

(E) An exemption granted under subsection (D) shall apply only during the period in which the irrigation system remains physically disconnected from the potable water supply.

(F) No irrigation system receiving an exemption under this Section may be reconnected or returned to service until all applicable backflow prevention installation, inspection, and testing requirements have been satisfied.

§ 52.60 THERMAL EXPANSION PROTECTION.

(A) Where installation of a backflow prevention assembly, check valve, pressure-reducing valve, or other device creates a closed plumbing system, appropriate thermal expansion protection shall be provided when required by the Illinois Plumbing Code.

(B) Closed plumbing systems with hot-water storage shall be equipped with a properly sized thermal expansion tank installed in accordance with 77 Ill. Adm. Code 890.1130 and other applicable requirements.

(C) In existing buildings, an alternative method of thermal expansion protection may be utilized only where expressly permitted by the Illinois Plumbing Code.

(D) Thermal expansion protection required as a result of installation or modification of a backflow prevention assembly shall be installed in conjunction with that work and before the affected plumbing system is returned to service.

(E) All thermal expansion protection shall be installed and maintained in accordance with applicable State law and manufacturer specifications.

§ 52.61 INSTALLATION, ANNUAL TESTING, MAINTENANCE, AND REPORTING.

(A) All backflow prevention assemblies and devices required by this Article shall be installed by persons authorized to perform the work under applicable Illinois law.

(B) Every backflow prevention assembly requiring field testing under the Illinois Plumbing Code or applicable Illinois Environmental Protection Agency regulations shall be tested upon installation and before being placed into service.

(C) Thereafter, each such assembly shall be inspected and tested at least once every twelve (12) months, or more frequently when required by applicable State law, manufacturer specifications, or an identified hazard.

(D) All required testing shall be performed by a properly qualified and approved Cross-Connection Control Device Inspector (CCCDI).

(E) The owner shall ensure that a complete inspection or testing report is submitted to the Village Public Works Department within fifteen (15) days after the inspection or testing is completed.

(F) Each report shall identify the property, location and type of assembly, date of inspection or testing, identity and approval number of the inspector, results, and any repairs or corrective measures required.

(G) Each assembly shall bear the identification or inspection tag required by applicable State regulations. The owner shall maintain the required inspection, testing, maintenance, and repair records and make them available to the Village upon request.

(H) Any assembly that fails a required test or is found defective shall be repaired or replaced promptly and, except where a shorter period is necessary to protect the public water supply, within five (5) days after discovery of the deficiency. Following repair or replacement, the assembly shall be retested as required before being returned to service.

(I) Where a defective assembly or device presents an immediate threat of contamination, the Village may require immediate corrective action or discontinue water service in accordance with § 52.63.

(J) An owner shall not be required to conduct a mechanical field test of a device or method that is not designed or required to undergo such testing. Such devices and methods shall remain subject to applicable inspection, maintenance, and replacement requirements.

§ 52.62 INITIAL COMPLIANCE AND EXISTING INSTALLATIONS.

(A) Applicability. The requirements of this Article shall apply to all existing and new properties, buildings, facilities, plumbing systems, and water service connections. Existing installations shall not be exempt solely because they predate this Article.

(B) Initial Testing. Within ninety (90) days following the effective date of this Article, every owner of property containing a backflow prevention assembly subject to annual testing shall cause each such assembly to be inspected and tested by a qualified CCCDI and shall ensure that the test results are submitted to the Village within the same ninety (90) day period. An owner who provides documentation of a satisfactory test performed within the twelve (12) months preceding the effective date of this Article shall be deemed to have satisfied the initial testing requirement for that assembly.

(C) Continuing Testing. Following the initial testing required by subsection (B), each assembly subject to annual testing shall be inspected and tested at least once every twelve (12) months, measured from the date of the preceding satisfactory test.

(D) Existing Installation Compliance. Within one hundred eighty (180) days following the effective date of this Article, all existing properties, buildings, facilities, plumbing systems, and water service connections shall be brought into compliance with the installation, containment, thermal expansion, and other applicable protection requirements of this Article, including installation of RPZ assemblies where required.

(E) New Installations. All new construction, water service connections, plumbing installations, and modifications requiring backflow prevention protection shall comply with this Article at the time of installation and before being placed into service.

(F) Administrative Extension. The Superintendent may grant one written extension, not exceeding ninety (90) additional days, for compliance with the installation requirements of subsection (D), upon a written request demonstrating that:

1. The owner has made a good-faith effort to comply within the initial compliance period;

2. The required installation work has been contracted for or otherwise reasonably arranged;

3. Completion within the initial period is impracticable because of equipment availability, contractor scheduling, or other circumstances reasonably beyond the owner's control; and

4. The extension will not present an unacceptable risk to the Village's public water supply.

(G) An extension granted under subsection (F) shall not extend or excuse the initial or continuing testing requirements of this Article.

(H) Immediate Hazards. Nothing in this Section shall authorize the continued existence of an unprotected cross-connection, defective assembly, or other condition presenting an immediate threat to the Village's public water supply. The Village may require immediate corrective action or discontinue water service when necessary to protect the public water supply.

§ 52.63 VIOLATIONS, NOTICE, AND DISCONNECTION OF WATER SERVICE.

(A) It shall be unlawful for any person to violate or fail to comply with any requirement of this Article.

(B) Upon determining that a property is in violation of this Article, the Superintendent may issue written notice identifying the violation, the corrective action required, and the period allowed for compliance.

(C) Except where a shorter period is expressly required by this Article or immediate action is necessary to protect the public water supply, the notice shall provide thirty (30) days for correction of the violation.

(D) Failure to complete required annual testing, submit required reports, install required protection, maintain required assemblies, or correct a defective installation within the applicable compliance period shall constitute grounds for enforcement under this Article.

(E) In addition to the authority provided under § 52.52(D), the Superintendent may discontinue water service to any property that fails to comply with the requirements of this Article following written notice and expiration of the applicable compliance period. Before discontinuing service for a nonemergency violation, the Village shall provide written notice identifying the unresolved violation, the intended disconnection, and a reasonable opportunity to demonstrate compliance or contest the determination before the Superintendent or another designated Village official.

(F) Where the Superintendent determines that an actual or imminent threat of contamination or pollution of the public water supply exists, the Village may immediately discontinue water service or take other necessary protective measures without first providing the notice otherwise required by this Section.

(G) Following an emergency disconnection, the Village shall provide written notice to the owner or water customer identifying the reason for disconnection and the corrective measures necessary for restoration of service as soon as reasonably practicable.

(H) Water service discontinued pursuant to this Article shall not be restored until the condition giving rise to the disconnection has been corrected to the satisfaction of the Village, all required inspections or tests have been completed, and the applicable reconnection fee established under § 52.52(D) has been paid.

(I) Disconnection of water service under this Section shall be undertaken for the protection of the public water supply and shall not preclude any other lawful enforcement remedy.

§ 52.64 PENALTIES AND RECOVERY OF COSTS.

(A) Any person violating any provision of this Article shall be subject to the penalties established under § 52.99 of this Code. Each day a violation continues shall constitute a separate offense.

(B) All costs associated with compliance with this Article, including installation, testing, inspection, maintenance, repair, replacement, and corrective work, shall be borne by the property owner unless otherwise required by law.

(C) Any person whose unlawful cross-connection, defective or improperly maintained assembly, unauthorized bypass, or other violation of this Article causes contamination of or damage to the Village's public water supply system shall be responsible, to the extent permitted by law, for the reasonable costs incurred by the Village in investigating, containing, correcting, and remediating such contamination or damage.

(D) The remedies provided by this Article shall be cumulative, and the Village may pursue any lawful remedy necessary to enforce its requirements and protect the public water supply.

SECTION 3. CONTINUED EFFECT OF EXISTING PROVISIONS.

Except as expressly amended by this Ordinance, all provisions of Chapter 52 of the Village Code shall remain unchanged and in full force and effect. The provisions added by this Ordinance shall be construed together with the existing provisions of Chapter 52, including §§ 52.36, 52.52, 52.65, 52.66, 52.67, and 52.99.

SECTION 4. REPEALER.

All ordinances or portions of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

SECTION 5. SEVERABILITY.

If any section, subsection, sentence, clause, or provision of this Ordinance is held invalid or unenforceable by a court of competent jurisdiction, such determination shall not affect the validity or enforceability of the remaining provisions, which shall remain in full force and effect.

SECTION 6. EFFECTIVE DATE.

This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the President and Board of Trustees of the Village of Kirkland, DeKalb County, Illinois, this 19 day of OCTOBER, 2026.

AYES: 6

NAYS: Ø

ABSENT: Ø

ABSTAIN: Ø

APPROVED this 19 day of OCTOBER, 2026.

Village President

ATTEST:

Village Clerk



CERTIFICATION

I, LESLIE SCIDMORE, certify that I am the Clerk of the Village of Kirkland, DeKalb County, Illinois, and that as Clerk, I am the keeper of the records and minutes and proceeding of the President and Board of Trustees of said Village of Kirkland.

I do further certify that at a regular meeting of the President and Board of Trustees of the Village of Kirkland, held on the 19th day of October, 2026, the foregoing Ordinance entitled AN ORDINANCE AMENDING CHAPTER 52 OF THE VILLAGE CODE OF THE VILLAGE OF KIRKLAND TO ESTABLISH CROSS-CONNECTION CONTROL, BACKFLOW PREVENTION, ANNUAL TESTING, AND THERMAL EXPANSION REQUIREMENTS was duly passed by the President and Board of Trustees of the Village of Kirkland.

The pamphlet form of Ordinance No. 2026-18, including the Ordinance was prepared, and a copy of such Ordinance was available in the Village Hall, commencing on the 19th day of October, 2026, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the Village Clerk.

I do further certify that the original, of which the attached is true and correct copy, is entrusted to me as the Clerk of said Village for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hands and seal of the Village of Kirkland this 19th day of October, 2026.

Leslie R Scidmore

Leslie Scidmore, Village Clerk
Village of Kirkland
Dekalb County, Illinois

(SEAL)

VILLAGE OF KIRKLAND
DeKALB CO
ILL
CORPORATE SEAL

VILLAGE OF KIRKLAND

DEKALB COUNTY, ILLINOIS

ORDINANCE NO. 2026-19

AN ORDINANCE AMENDING CHAPTER 150 OF THE VILLAGE CODE OF THE VILLAGE OF KIRKLAND REGARDING THE ESTABLISHMENT OF BUILDING PERMIT AND RELATED FEES

WHEREAS, the Village of Kirkland, DeKalb County, Illinois (the "Village"), has adopted Chapter 150 of the Village Code governing building regulations, permits, inspections, and related matters; and

WHEREAS, Chapter 150 presently establishes certain building permit, plan review, inspection, and related fees through Appendix A and references to previously adopted ordinances; and

WHEREAS, the President and Board of Trustees desire to provide for the establishment and amendment of such fees by resolution of the Village Board, without requiring amendment of the Village Code each time the applicable fees are adjusted; and

WHEREAS, the President and Board of Trustees intend to preserve all existing substantive requirements, enforcement provisions, penalties, and other regulations established by Chapter 150, including the development impact fees established pursuant to Appendix B; and

WHEREAS, the President and Board of Trustees find that the amendments set forth herein are in the best interests of the Village.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Kirkland, DeKalb County, Illinois, as follows:

SECTION 1. RECITALS.

The foregoing recitals are hereby incorporated into and made a part of this Ordinance.

SECTION 2. AMENDMENT TO SECTION 150.06.

Section 150.06 of the Village Code, entitled "Compliance with Fee Schedule; Distribution of Fees," is hereby amended by adding a new subsection (D), to read as follows:

(D) Building Permit Fee Schedule. All fees and charges for building permits, plan reviews, inspections, re-inspections, and related permits and services established pursuant to this chapter and previously set forth in Appendix A shall be established by the Village Board of Trustees by resolution and set forth in a Building Permit Fee Schedule, as amended from time to time. The Building Permit Fee Schedule shall be maintained by the

Village Clerk and made available for public inspection. All references in this chapter to fees established by Appendix A shall mean the fees established pursuant to this division.

SECTION 3. AMENDMENT TO SECTION 150.06(A).

Section 150.06(A)(1) of the Village Code is hereby amended by replacing the words "Appendix A to this chapter" with "the Building Permit Fee Schedule adopted pursuant to division (D) of this section."

Section 150.06(A)(2) of the Village Code is hereby amended by replacing the words "Appendix A" in the phrase "a permit fee in double of the fees set forth in Appendix A shall be paid" with "the Building Permit Fee Schedule adopted pursuant to division (D) of this section."

All remaining language of Section 150.06(A), including its provisions concerning additional fees, fines, penalties, and enforcement, shall remain unchanged.

SECTION 4. AMENDMENT TO SECTION 150.16.

Section 150.16(B)(e) of the Village Code, amending Section 109.2 of the International Building Code concerning the schedule of permit fees, is hereby amended to read as follows:

e. Section 109.2 Schedule of Permit Fees. Insert at the end of the paragraph: "The schedule of Building Permit Fees shall be as established by resolution of the Village Board of Trustees pursuant to Section 150.06(D) of the Village Code, as amended from time to time."

SECTION 5. AMENDMENT TO SECTION 150.18.

Section 150.18(B)(b) of the Village Code, amending Section 106.5.2 of the International Mechanical Code concerning the fee schedule, is hereby amended to read as follows:

b. Section 106.5.2 Fee Schedule. The fees for mechanical work shall be as established by resolution of the Village Board of Trustees pursuant to Section 150.06(D) of the Village Code, as amended from time to time.

SECTION 6. AMENDMENT TO SECTION 150.20.

Section 150.20(B)(b) of the Village Code, amending Section 106.5.2 of the International Fuel Gas Code concerning the fee schedule, is hereby amended to read as follows:

b. Section 106.5.2 Fee Schedule. The fees for work shall be as established by resolution of the Village Board of Trustees pursuant to Section 150.06(D) of the Village Code, as amended from time to time.

SECTION 7. AMENDMENT TO SECTION 150.23.

Section 150.23(B)(c) of the Village Code, amending Section R108.2 of the International Residential Code concerning the schedule of permit fees, is hereby amended to read as follows:

c. Section R108.2 Schedule of Permit Fees. On buildings, structures, electrical, gas, mechanical, and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as required, in accordance with the Building Permit Fee Schedule established by resolution of the Village Board of Trustees pursuant to Section 150.06(D) of the Village Code, as amended from time to time.

SECTION 8. AMENDMENT TO SECTION 150.25.

Section 150.25(B)(b) of the Village Code, amending Section 103.5 of the International Property Maintenance Code concerning fees, is hereby amended to read as follows:

b. Section 103.5 Fees. The fees for activities and services performed by the department in carrying out its responsibilities under this code shall be in accordance with the Building Permit Fee Schedule established by resolution of the Village Board of Trustees pursuant to Section 150.06(D) of the Village Code, as amended from time to time.

SECTION 9. REPEAL OF APPENDIX A.

Appendix A to Chapter 150 of the Village Code, entitled "Building Permit and Plan Review Fees," is hereby repealed in its entirety, effective concurrently with the adoption and effectiveness of a resolution of the Village Board establishing the initial Building Permit Fee Schedule pursuant to Section 150.06(D).

Upon such repeal, all references in Chapter 150 to fees established by Appendix A shall be construed as references to the Building Permit Fee Schedule adopted pursuant to Section 150.06(D).

SECTION 10. PRESERVATION OF EXISTING PROVISIONS.

Except for the amendments expressly set forth herein concerning the establishment of and references to building permit and related fees, all other provisions of Chapter 150 shall remain unchanged and in full force and effect, including all permit requirements, inspection requirements, enforcement provisions, penalties, additional fees for work commenced without a permit, refund provisions, and other substantive regulations.

Nothing in this Ordinance shall amend, repeal, or otherwise affect Section 150.06(C), Appendix B to Chapter 150, or any development impact fee established or imposed pursuant thereto. All such development impact fee provisions shall remain unchanged and in full force and effect.

SECTION 11. SEVERABILITY.

If any section, subsection, sentence, clause, or provision of this Ordinance is held invalid or unenforceable by a court of competent jurisdiction, such determination shall not affect

the validity or enforceability of the remaining provisions, which shall remain in full force and effect.

SECTION 12. REPEALER.

All ordinances or portions of ordinances in conflict with this Ordinance are hereby repealed solely to the extent of such conflict.

SECTION 13. EFFECTIVE DATE.

This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form as provided by law, provided that the repeal of Appendix A shall take effect as provided in Section 9 of this Ordinance.

PASSED by the President and Board of Trustees of the Village of Kirkland, DeKalb County, Illinois, this 19 day of OCTOBER, 2026.

AYES: 6

NAYS: Ø

ABSENT: Ø

ABSTAIN: Ø

APPROVED this 19 day of OCTOBER, 2026.

Village President

ATTEST:

Village Clerk

VILLAGE OF KIRKLAND
DeKALB CO
ILL
CORPORATE SEAL

CERTIFICATION

I, LESLIE SCIDMORE, certify that I am the Clerk of the Village of Kirkland, DeKalb County, Illinois, and that as Clerk, I am the keeper of the records and minutes and proceeding of the President and Board of Trustees of said Village of Kirkland.

I do further certify that at a regular meeting of the President and Board of Trustees of the Village of Kirkland, held on the 19th day of October, 2026, the foregoing Ordinance entitled AN ORDINANCE AMENDING CHAPTER 150 OF THE VILLAGE CODE OF THE VILLAGE OF KIRKLAND REGARDING THE ESTABLISHMENT OF BUILDING PERMIT AND RELATED FEES was duly passed by the President and Board of Trustees of the Village of Kirkland.

The pamphlet form of Ordinance No. 2026-19, including the Ordinance was prepared, and a copy of such Ordinance was available in the Village Hall, commencing on the 19th day of October, 2026, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the Village Clerk.

I do further certify that the original, of which the attached is true and correct copy, is entrusted to me as the Clerk of said Village for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hands and seal of the Village of Kirkland this 19th day of October, 2026.

Leslie Scidmore, Village Clerk
Village of Kirkland
Dekalb County, Illinois

(SEAL)

VILLAGE OF KIRKLAND
DeKALB CO
ILL
CORPORATE SEAL

Leslie Scidmore

From:	Joe Caveny
Sent:	Thursday, October 15, 2026 11:54 AM
To:	Ryan Block
Cc:	Jessica Fruit; Sarah Ziegler; Brian Benes; John Michener; Dan Chambers; Erik Marshall
Subject:	Contract Energy Prices - Kirkland Water & Sewer- Part 2
Attachments:	Bid Sheet 2026 June (003).xls

Everyone:

Since the last email regarding water and sewer facility energy prices, I have re-established an old relationship with the folks at Rock Rever Energy Services Company. I have worked with them for years in my past life. My contact is Marni Henert.

Attached is a spreadsheet with energy pricing quotes from various energy suppliers. Dynegy was not asked to quote at this time by choice. The quote is very comprehensive, so choosing a supplier should be straight forward. We are shooting for a start date of December 1 because we need a minimum of 18 days before the November ComEd reading dates to get the accounts enrolled with a new supplier.

Per Marni, we are currently paying $.12667/kWh with Dynegy and the ComEd rate is a little over 10 cents. AEP Energy is offering fixed all in bids under 8 cents/kWh! That is about $18,000 a year drop in what you are paying Dynegy now and also about $9700 lower than ComEd.

Marni will update the quotes on Monday and Dynegy will update their quote on Monday also. I am asking that the Village Board execute an energy contract with the company with the lowest kWh price ASAP since time is truly money. If you would like, you could authorize me to execute the contract and ratify the contract at the next Village Board meeting.

Joe Caveny
Kirkland Public Works
815-670-3455

Rock River Energy Services Company
2047 S. IL Route 2
Oregon, IL 61061

December 2026 Start

October 14, 2026
Village of Kirkland

			Current Est. Annual Cost
Original Contracted Rate:	**0.12667**	**Per kWh**	**$ 48,753.38**
ComEd rate:	**0.10338**	**Per kWh**	**$ 39,789.41**

Fixed "ALL INCLUSIVE" Cost Comparison:
Price includes Cost of Energy, Transmission Service Charges, Capacity Charges, Ancillary Service and PJM Charges, and Distribution and Transmission Losses. **Does not include ComEd delivery or Taxes.**

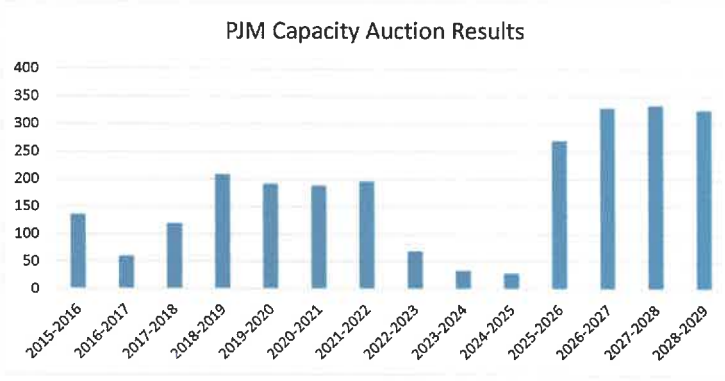
Estimated Term kWh Consumption	12 Months	24 Months	36 Months
Usage	384,885	769,770	1,154,655
Constellation			
Alternative Supplier Rate:	0.08219	0.08525	0.08590
Est. Annual Fixed Energy Cost:	$ 31,633.70	$ 32,811.45	$ 33,061.62
AEP Energy			
Alternative Supplier Rate:	0.07737	0.07881	0.07925
Est. Annual Fixed Energy Cost:	$ 29,778.55	$ 30,332.79	$ 30,502.14
MC2			**29 months**
Alternative Supplier Rate:	0.07931	0.08033	0.0796
Est. Annual Fixed Energy Cost:	$ 30,525.23	$ 30,917.81	$ 30,636.85
Nextera Energy			
Alternative Supplier Rate:	0.09486	0.09613	0.09488
Est. Annual Fixed Energy Cost:	$ 36,510.19	$ 36,999.00	$ 36,517.89
Clean Sky Energy			**30 months**
Alternative Supplier Rate:	0.12370	0.12360	0.1237
Est. Annual Fixed Energy Cost:	$ 47,610.27	$ 47,571.79	$ 47,610.27
Santanna			**30 months**
Alternative Supplier Rate:	0.07799	0.07873	0.07729
Est. Annual Fixed Energy Cost:	$ 30,017.18	$ 30,302.00	$ 29,747.76

Our Agent fee is included in this price and is paid to us directly from the contracted supplier.

for ComEd Choice ID: 5486082883 6820460664 8562825543 23200732217

This proposal is based on 4 location(s).

The price is determined by the estimated term kWh usage, and these rates are time sensitive.



Capacity rates increased in June 2025 to $270/MW
Capacity for June 2026 settled at $330/MW
Capacity for June 2027 settled at $333/MW
Capacity for June 2028 settled at $325/MW

Capital Development Board
Building a Better Illinois

STATE OF ILLINOIS
JB PRITZKER, GOVERNOR
TAMAKIA EDWARDS, EXECUTIVE DIRECTOR

BOARD MEMBERS
Eileen Rhodes, Chair
Pam McDonough, Vice Chair
Ama Addai
Araceli Garza
Saul Morse
Beverly Potts

September 23, 2026

Re: Annual Notice of Legal Reporting Requirements + Ordinance Committee

Dear Mayor, Village President, or Chairperson:

In accordance with Section 10.18 of the Capital Development Board Act (20 ILCS 3105), any municipality or county adopting a new building code or amending an existing building code must provide, in writing, an identification of the code by title and edition, including local amendments, to the Capital Development Board (CDB) at least 30 days before the effective date of the building code. This written notice is easily accomplished with our County Municipal Reporting Form (link below). Please do not mail physical copies of municipal code.

Additionally, any municipality or county that has adopted and is currently enforcing a building code must also identify the adopted model code, by title and edition, and any local amendments, to CDB in writing. This applies regardless of whether changes or updates are made. While municipalities and counties are not required to adopt building codes, we do recommend that they report to CDB that they have not adopted codes so that we can identify them as non-building code jurisdictions. If a municipality or county has adopted codes but they have not been identified to CDB, they may, by statute, be considered a non-building code jurisdiction.

CDB recently updated the software for the Illinois Municipal Code Directory (link below). Please visit the new portal and confirm the code and contact information for your municipality or county. If there are discrepancies with the codes, please use the online County Municipal Reporting Form (link below) to notify CDB of your new or amended code. A walkthrough for this process is available at the link noted below. If there is a need to update the contact information for a municipality, please send an email to cdb.buildingcodes@illinois.gov.

Please be advised that the State of Illinois recently passed legislation (Public Act 103-0510) changing the Capital Development Board Act to require statewide baseline building codes effective 1/1/2025. Locally adopted building codes must comply with the requirements of the Act. If a municipality or county has not adopted building codes, or has codes adopted that do not meet the baseline minimums, or has not reported their codes to CDB, then they may be considered a non-building code jurisdiction and section 10.09-1 of the Capital Development Board Act (20 ILCS 3105) may apply. See our website for major building codes that apply in non-building code jurisdictions.

The Illinois Emergency Management Agency Hazard Mitigation Unit may be able to provide resources to aid municipalities and counties in their code adoption, updating, and training efforts. Please contact them at ema.mitigation@illinois.gov for further information.

For more information and to locate a code reporting form, please visit the links noted below. We look forward to receiving this information in compliance with the law.

General Building Code information:
https://cdb.illinois.gov/business/codes/buildingcodesregulations.html

Illinois Codes Frequently Asked Questions:
https://cdb.illinois.gov/business/codes/illinois-codes-faq.html
Illinois Municipal Building Code Directory:
https://illinois-code-directory.powerappsportals.us/
County Municipal Code Reporting Form:
https://illinois-code-directory.powerappsportals.us/Code-Update-Submission/
Code Submittal Walkthrough:
https://cdb.illinois.gov/content/dam/soi/en/web/cdb/business/codes/documents/cdb-code-submittal-walkthrough.pdf
CDB Building Code related inquires:
cdb.buildingcodes@illinois.gov
(217) 720-3021

Sincerely,



Trevor Parnell, P.E.
Professional Services Administrator
Capital Development Board

Franklin Road & Bridges

Final Property Tax Settlement Distribution to Village of Kirkland

Fund 007 - Road and Bridges

Tax Year	Amt. Distributed	Amt. Difference from Prior Yr
2008	$ 27,355.85	
2009	$ 26,363.26	$ (992.59)
2010	$ 26,545.22	$ 181.96
2011	$ 26,902.17	$ 356.95
2012	$ 22,341.53	$ (4,560.64)
2013	$ 24,951.01	$ 2,609.48
2014	$ 24,798.89	$ (152.12)
2015	**$ 5,034.51**	**$ (19,764.38)**
2016	**$ 6,263.68**	**$ 1,229.17**
2017	**$ 7,391.62**	**$ 1,127.94**
2018	**$ 6,831.41**	**$ (560.21)**
2019	**$ 7,328.70**	**$ 497.29**
2020	**$ 7,457.77**	**$ 129.07**
2021	**$ 7,716.10**	**$ 258.33**
2022	**$ 7,582.40**	**$ (133.70)**
2023	**$ 7,545.31**	**$ (37.09)**
2024	**$ 7,655.09**	**$ 109.78**

40.4591 %
10.2793 %

2025

12.159 1 %

Tax Computation Report
DeKalb County
Tax Year 2025

Road & Bridge	%
Afton Township	47.9127
Clinton Township	36.5532
Cortland Township	24.4854
DeKalb Township	26.0367
Franklin Township	12.1591
Genoa Township	44.1059
Kingson Township	26.1823
Malta Township	34.528
Mayfield Township	61.7345
Milan Township	68.1707
Paw Paw Township	51.2823
Pierce Township	71.1042
Sandwich Township	17.1128
Shabbona Township	27.4471
Somonauk Township	67.0517
South Grove Township	61.7631
Squaw Grove Township	29.648
Sycamore Township	13.1273
Victor Township	52.656

***Below 20%

Leslie Scidmore

From: Leslie Scidmore
Sent: Wednesday, October 14, 2026 5:32 PM
To: Ryan Block
Subject: Urgent Review Needed: Intergovernmental Agreement (IGA) for School Law Enforcement Services
Attachments: City of DeKalb Res 2025-049 Passed 042825 D428 SRO IGA.pdf

Importance: High

Hi Ryan,

As I prepare the meeting minutes from September 21, 2026, I want to follow up on the additional duties Adam noted the Kirkland Police Department is performing at the school outside of the *Be Best* curriculum.

According to his updates, these activities include:

- Conducting a staff meeting to review partnership expectations
- Planning an upcoming school safety drill for October
- Reprogramming school radar signs
- Maintaining a police presence at various school events

While these initiatives support school safety, they highlight a critical, unresolved issue: the Village of Kirkland does not currently have a signed Intergovernmental Agreement (IGA) with the Hiawatha school district.

Given our limited municipal revenue and tight budget constraints, it is unsustainable for the Village to provide these specialized police services without a formal, cost-sharing agreement. For context, I have attached a sample IGA between the City of DeKalb and its local school district. Even with significantly more resources and revenue than Kirkland, DeKalb maintains a formal agreement to ensure equitable funding for school-based law enforcement.

Continuing to provide these services without compensation places an unfair burden on our taxpayers. Currently, residents are informed that code enforcement is complaint-driven due to limited police resources, yet we are simultaneously providing uncompensated services to the school.

This matter should be formally addressed with both the Village Board and the Hiawatha School Board as soon as possible. We need to establish a formal IGA to protect the Village's financial health and ensure municipal resources are distributed equitably.

I understand this is a complex situation, but it is vital for the financial oversight and long-term sustainability of our community. Just Sharing my Thoughts!

Thank you and have a great day,

Leslie R Scidmore

Village Clerk
l.scidmore@villageofkirkland.com

Village of Kirkland
PO Box 550
511 W Main Street
Kirkland, IL 60146

Phone: 815-522-6179
Fax: 815-522-3501

Hours: Monday – Friday 9am – 5pm
Closed for Lunch: 12pm – 1pm

You can **PAY** for your Utility Bill, Building Permits, Gaming License Renewals, Golf Cart License Renewals, Impound Fees, Liquor License Renewal and Ordinance Violations online via Credit Card by visiting our website at VillageofKirkland.com and clicking on ePay Online at the top right hand corner of the page.

This message contains information that may be confidential and privileged. Unless you are the addressee (or authorized to receive for the addressee), you may not use, copy, print, or disclose to anyone the message or any information contained in the message. If you have received this e-mail in error, please advise the sender by reply and delete the message.

Example Submitted to Board for Reference. URS

RESOLUTION 2025-049 **PASSED: APRIL 28, 2025**

AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH THE DEKALB COMMUNITY UNIT SCHOOL DISTRICT NO. 428 AS IT PERTAINS TO SCHOOL RESOURCE OFFICERS FOR A FIVE YEAR TERM (JULY 1, 2025 – JUNE 30, 2030).

WHEREAS, the City of DeKalb (the "City") is a home rule unit of local government and may exercise any power and perform any function pertaining to its government and affairs pursuant to Article VII, Section 6, of the Illinois Constitution of 1970; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, authorizes intergovernmental cooperative agreements; and

WHEREAS, the City and the DeKalb Community Unit School District No. 428 negotiated an intergovernmental agreement for School Resource Officers in the form attached and incorporated as Exhibit A (the "IGA"); and

WHEREAS, the City's corporate authorities find that approving the IGA is in the City's best interests for the protection of the public health, safety, and welfare; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DEKALB, ILLINOIS:

SECTION 1: The recitals to this resolution are true, material, adopted and incorporated as Section One to this Resolution.

SECTION 2: The City's corporate authorities approve the IGA, subject to such changes as shall be acceptable to the City Manager. The City's corporate authorities further authorize and direct the Mayor to execute the IGA, the Executive Assistant/Recording Secretary to attest the IGA, and the City Manager to take all necessary actions to effectuate the IGA.

SECTION 3: This resolution shall be the effective legislative act of a home rule municipality without regard to whether such resolution should (a) contain terms contrary to the provision of current or subsequent non-preemptive state law, or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the City's corporate authorities that if this resolution is inconsistent with any non-preemptive state law, then this resolution shall supersede state law in its jurisdiction.

SECTION 4: This resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL of the City of DeKalb, Illinois, at a Regular meeting thereof held on the 28th day of April 2025 and approved by me as Mayor on the same day. Passed by a 7-0-1 roll call vote. Aye: Larson, Smith, Perkins, Powell, Verbic, Walker, Barnes. Nay: None. Absent: Zasada.

CITY OF DEKALB STATE OF ILLINOIS

COHEN BARNES, Mayor

ATTEST:

Ruth A. Scott, Executive Assistant

INTERGOVERNMENTAL AGREEMENT FOR SCHOOL RESOURCE OFFFICERS

This Intergovernmental Agreement (the "Agreement") between the City of DeKalb, an Illinois municipal corporation (the "City") and the DeKalb Community Unit School District No. 428 (the "District") is entered into as of July 1, 2025 (the "Effective Date"), with the City and District collectively referred to hereafter as "the Parties."

The Parties regularly cooperate on a wide variety of issues, and through this Agreement, seek to memorialize the terms of cooperation relating to School Resource Officers (SROs). This Agreement has been entered into pursuant to the approval of the City's corporate authorities and the District's School Board, following approval by each public body during an open meeting. This Agreement is entered into pursuant to the Illinois Municipal Code, the Illinois School Code, the City's home rule powers, the applicable provisions of the Illinois Constitution, and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*

RECITALS

WHEREAS, the Parties jointly embrace the vision of an exemplary school district that inspires and promotes high standards of learning and student well-being in partnership with parents, guardians, and the community; and

WHEREAS, the Parties jointly support the mission of educating every student in a safe learning environment so that they may develop to their highest potential and become contributing citizens; and

WHEREAS, the Parties acknowledge the need for certified SROs consisting of full-time, sworn City police officers to ensure a safe learning environment in the District's schools located in the City's corporate limits; and

WHEREAS, the Parties agree that the District is obligated to fairly and consistently enforce student codes of conduct to promote the development of self-discipline as a lifelong skill; and

WHEREAS, the Parties agree that the prevention of violence and bullying in schools will not succeed without relationship-building to foster trust and respect among students, parents, guardians, District officials, and City officials.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration, the adequacy and receipt of which are hereby acknowledged, the Parties agree as follows:

1. **Incorporation of Recitals:** The Recitals set forth above are adopted and incorporated herein by reference as this Paragraph 1.

2. **Code of Conduct**

   A) The District's student code of conduct shall be as stated in the District's Policy Manual including, but not limited to, Policy 7:190 (Student Behavior), and in the District's student handbook.

   B) A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

   C) The District's parent/student handbook shall be available at all times for review on the District website (in a prominent, easily accessible location to be determined by the District) and in the administration office of each school.

D) The City's SROs shall recognize and value the authority and responsibility of District officials in enforcing the District's code of conduct, respect the educational and personal rights of the District's students, and collaborate in the maintenance of a non-hostile learning environment.

E) Nothing in the District's Code of Conduct shall prevent the SROs from performing their duties regarding the investigation and/or prosecution of incidents of unlawful behavior under applicable law including, but not limited to, State law and the City's Municipal Code. The Parties acknowledge that the SROs are primarily responsible for criminal law issues, and not school discipline issues. Unless prohibited under applicable law, SROs shall be free to issue citation(s) to a student that the SROs reasonably believe may be warranted under State law and the City's Municipal Code, regardless of the District's student disciplinary action; provided, however, that: (1) the District shall not direct the SROs to issue any citation(s) to a student as a discipline consequence or in lieu of disciplinary proceedings under the School Code, and (2) the Parties agree that the appropriate disposition of any such citation(s) issued to a student by SROs shall be an order requiring said student to perform community service in a program that is permitted, operated or supervised by the District. If the SROs become aware of a student discipline issue, they shall refer the issue to the District's administration. If the District becomes aware of a potential criminal law or security issue, the District shall refer the issue to the SROs. If the SROs commence criminal law enforcement actions, they shall adhere to applicable District policy, City policy, and legal requirements regarding investigations, interviews, and arrests of students occurring on District property including, but not limited to, 105 ILCS 5/22-85 and District Policy 7:150 (Agency and Police Interviews).

F) The Parties' designated representatives agree to meet regularly (either monthly or quarterly) to discuss any issues that may arise under this Agreement.

3. School Resource Officers

A) The City shall assign five (5) full-time, sworn police officers to the District as SROs. The Parties agree that the assignment of the SROs shall customarily be as follows:

- DeKalb High School: 2 SROs
- Clinton Rosette Middle School: 1 SRO
- Huntley Middle School: 1 SRO
- Elementary Schools: 1 SRO for the seven (7) elementary schools within the City's corporate limits, one (1) SRO will rotate between the schools in the manner determined by the Parties based on daily operational needs.

Any reduction or expansion of the number of SROs identified in this Section 3 may only occur with the Parties' mutual, written consent in a sub-agreement in the manner provided by this Agreement; provided, however, that District shall give the City written notice of its intent to revise the number of assigned SROs for an applicable school year no less than 120 calendar days before the commencement of said school year, and the Parties shall enter into a sub-agreement no less than 90 calendar days before the commencement of said school year. In the event that the Parties fail to timely enter into such a sub-agreement, the Parties agree that the number of SROs shall not change. The Parties further agree that the time requirements under this section are essential and material to this Agreement.

The duties of the SROs shall include, but not be limited to: investigations of violations of the law; classroom presentations; protection of students, school personnel and school property; participation in the development and administration of school security policies and practices; training for school staff and security personnel; and such other duties as set forth on Exhibit A or assigned by the City's Police Chief (the "Chief"). From time to

time, the District Superintendent may request from the Chief certain modifications to the duties and responsibilities of the SROs. The Chief shall exercise reasonable discretion in accommodating or denying the Superintendent's request to modify the duties and responsibilities of the SROs.

The SRO shall not conduct investigations that are non-criminal in nature, such as residency or truancy. The SROs shall comply with applicable District policies and procedures during the SROs' duties, which shall include the policies listed in Exhibit B.

The Chief shall assign specific officers to SRO duties, subject to the District's advice and consent; provided, however, that all such officers assigned to SRO duties shall possess the qualifications listed in Exhibit C. The Chief shall review and consider any request by the District regarding SRO selection, SRO assignment, or changes in SRO assignment. The Superintendent (or designee) may request to hold interviews of the eligible police officers in the presence of the Chief (or designee). At any time during the term of this Agreement, the City shall replace the SRO with another police officer who meets the criteria set forth in this Agreement, if, after consultation with the Chief, the District provides the Chief with a written request setting forth the rationale for the requested replacement, and the City has a suitable replacement given its then-existing operational needs and duties under this Agreement as determined in the Chief's reasonable judgment. If an SRO is no longer assigned to the District, the SRO shall immediately return to the District all District property (including, without limitation, fobs, keys, radios and any other items owned by the District).

SRO safety and security equipment stored on District property shall be according to confidential safety and security protocols developed in writing and signed by the Superintendent and Chief of Police.

SRO's use of a body camera shall be in accordance with the *Law Enforcement Officer-Worn Body Camera Act* (50 ILCS 701/10-1, *et seq.*), applicable law, and City policy listed in Exhibit D.

B) The Parties acknowledge that the location of assignments of the SROs may be in any of the District's schools located in the City's corporate limits, but shall be primarily located as defined in Section 2(A), above, depending upon the necessity for their services. School assignments on any given day will be determined by security concerns, as related by District personnel, and the calls for service at any school facility. The SROs may also be requested to attend after school activities outside of normal school hours. Such requests may be made by the administration of the District's schools located in the City's corporate limits.

1) While on duty at any school, the SRO shall be supervised by a designee of the Chief, and functional supervision shall lie with the administration of the building in question. When the District is not in session, the SROs shall be assigned to such police activities as the City shall deem appropriate.

2) The City shall attempt to schedule the SROs' vacation time concurrently with the District's vacation time. If such scheduling is not possible, the City will not be obligated to provide the services of another officer as a substitute for the vacationing officer. If an SRO is absent, the District may request that the City reassign another SRO to cover the absent SRO's duties, which the City shall approve, subject to the Chief's reasonable judgment. In the event of an extended absence, which shall be defined as an uninterrupted period of more than two (2) calendar weeks, the City shall exercise reasonable efforts to provide the services of another officer as a substitute for the SRO.

3) If the City fails to provide at least three (3) SROs to perform the SROs' duties during a school day under this Agreement (the "SRO Minimum"), then the District shall receive a credit to be applied against the District's Total SRO Cost for each school day that the City fails to provide the SRO Minimum, which shall be the District's sole and exclusive remedy for the City's failure to provide the SRO Minimum. The City shall take all reasonable steps to ensure that a back-up officer is assigned whenever possible for replacement duty, acknowledging that a series of replacements is disruptive to the school environment and challenging to the relationships necessary for effective SRO intervention. Substitutions will not result in an additional cost to the District, except as may otherwise be provided by this Agreement.

C) The District shall reimburse the City for a percentage of the financial obligation for the SROs' salaries and benefits, including overtime pay directly arising from the District's activities, as may be increased by the City from time to time. The SROs' salaries cost, benefits cost, and District-related overtime cost shall be deemed the "Total SRO Cost". The District shall pay the City an amount equal to seventy-five percent (75%) of the Total SRO Cost for each SRO that the City assigns to the District under this Agreement on an annual basis. The City shall keep the District reasonably informed as to any changes in its approved collective bargaining agreement to allow the District to plan for any increased expenses.

1) The SROs' salaries shall be consistent with the total compensation and benefit package of other City police officers of a similar rank, considering all relevant factors, as set forth in the then-current labor agreement between the City and its police collective bargaining unit. The District agrees that it shall budget and appropriate adequate funds to cover such expenses, and if it determines to not budget and appropriate for this purpose, it shall notify the City not less than ninety (90) days prior to the start of the school year.

2) In the event that an SRO is injured in the course and scope of his employment, the District shall continue to pay the Total SRO Cost for said SRO if the City provides a replacement officer who is, to the extent possible, of like or similar rank and experience to resume the injured officer's duties. If the cost of the replacement officer is greater than that of the assigned SRO, the District shall pay such greater cost.

3) The City shall invoice the District for the sums due hereunder in two (2) equal installments, one (1) at the end of each school semester in that year's billing cycle. Invoices shall be itemized, and the District shall receive any requested backup documentation including, but not limited to, payroll data, upon request. The District shall reimburse the City within the period required under the *Local Government Prompt Payment Act*.

D) **Mutual Indemnification and Insurance.**

1) The District shall defend, indemnify, and hold the City and its officers, agents, and employees ("City Indemnitees") harmless from any and all liabilities, losses, costs, demands, damages, actions, or causes of action, including reasonable attorney's fees, arising out of, related to, or proximately caused by any and all negligent or intentional acts or omissions of the District and its officers, agents, and employees arising out of, or related to, this Agreement; provided, however, that the Parties shall be entitled to any defenses or immunities provided by law including, but not limited to, the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1, *et seq.*, notwithstanding the contract basis of liability under this Agreement. The obligation to defend and indemnify hereunder also extends to any claims, causes of action, suits, demands or proceedings, whether in law or in equity, to determine the liability of the SROs or the District. In fulfilling the District's obligations to defend and

indemnify the City, the District shall, with the approval of the City, employ competent and skilled legal counsel, reasonably acceptable to the City Attorney, in defending any such claim. If the District fails or refuses to employ legal counsel as contemplated hereunder, the City shall, after providing the District with reasonable notice, be permitted to retain legal counsel, and all reasonable costs incurred by the City in doing so shall be paid by the District. Nothing in this Agreement shall be construed to prohibit the District from purchasing liability insurance which shall satisfy the requirements of this paragraph, pursuant to 105 ILCS 5/10-22.3.

2) The City shall indemnify, defend, and hold the District, its individual Board members, agents, and employees ("District Indemnitees") harmless from any and all liabilities, losses, costs, demands, damages, actions, or causes of action, including reasonable attorneys' fees, arising out of, related to, or proximately caused by any and all negligent or intentional acts or omissions by the City Indemnitees arising out of, or related to, this Agreement; provided, however, that the Parties shall be entitled to any defenses or immunities provided by law including, but not limited to, the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1, *et seq.*, notwithstanding the contract basis of liability under this Agreement. The obligation to defend and indemnify hereunder also extends to any claims, causes of action, suits, demands or proceedings, whether in law or in equity, to determine the liability of the SROs or the City. In fulfilling the City's obligations to defend and indemnify the District, the City shall, with the approval of the District, employ competent and skilled legal counsel, reasonably acceptable to the District's Attorney, in defending any such claim. If the City fails or refuses to employ legal counsel as contemplated hereunder, the District shall, after providing the City with reasonable notice, be permitted to retain legal counsel and all reasonable costs incurred by the District in doing so shall be paid by the City. Nothing in this Agreement shall be construed to prohibit the City from purchasing liability insurance in form and content acceptable to it.

3) Each Party shall always keep in force during the term of this Agreement, Commercial General Liability Insurance, on an occurrence basis, with limits of not less than $3,000,000 per occurrence and in the aggregate. Within seven (7) days of the last Party's execution of this Agreement, each Party shall furnish to the other a certificate of insurance evidencing the insurance required under this Agreement. Each party may satisfy the insurance obligations under this Paragraph by utilizing excess or umbrella insurance. For purposes of this Paragraph, insurance may be provided through a self-insured intergovernmental risk pool or agency. Each Party shall name the other Party's Indemnitees (as defined in Paragraph 3(E)) as additional insureds on all insurance required hereunder. To the fullest extent permitted by each insurance policy and without invalidating any coverage thereunder, the Parties waive any right of subrogation that they or any of their agents may have against any of the other Party's Indemnitees.

4) The Parties' duties under this section shall survive the termination of this Agreement.

E) The City Manager and Superintendent are authorized to enter into additional sub-agreements from time to time regarding the assignment and duties of the SROs, pursuant to the terms of this Agreement.

4. Reciprocal Reporting Obligations

A) Pursuant to 105 ILCS 5/10-20.14(b), the District's parent-teacher advisory committee, in cooperation with local law enforcement agencies, shall develop, with the District's School Board, policy guidelines and procedures to establish and maintain a reciprocal reporting

system between the District and local law enforcement agencies regarding criminal offenses committed by students.

B) Pursuant to 105 ILCS 5/22-20, all courts and law enforcement agencies of the State of Illinois and its political subdivisions shall report to the Principal of any school in the District whenever a child enrolled therein is detained for proceedings under the Juvenile Court Act of 1987, as amended, or for any criminal offense or any violation of a municipal ordinance. The report shall include the basis for detaining the child, circumstances surrounding the events which led to the child's detention, and the status of proceedings. The report shall be updated as appropriate to notify the principal of developments and the disposition of the matter. The reported information shall be kept separate from and shall not become a part of the official school record of such child and shall not be a public record. The reported information shall be used solely by the appropriate school official(s) who(m) the school has determined to have a legitimate educational or safety interest to aid in the proper rehabilitation of the child and to protect the safety of the students and employees in the school.

C) Pursuant to 705 ILCS 405/1-7 A(8), local law enforcement agencies may transmit certain records to an appropriate District official pursuant to this Agreement, regarding any minor enrolled in a school in the District who has been arrested or taken into custody only if the agency or officer believes there is an imminent threat of physical harm to students, school personnel, or others who are present in the school or on school grounds, for any of the following offenses:

1) any violation of Article 24 of the Criminal Code;

2) a violation of the Illinois Controlled Substances Act;

3) a violation of the Cannabis Control Act;

4) a forcible felony as defined in Section 2-8 of the Criminal Code;

5) a violation of the Methamphetamine Control and Community Protection Act;

6) a violation of §1-2 of the Harassing and Obscene Communications Act;

7) a violation of the Hazing Act;

8) a violation of §§12-1 (Assault); 12-2 (Aggravated Assault); 12-3 (Battery); 12-3.05 (Aggravated battery); 12-3.1(Battery of an unborn child; aggravated battery of an unborn child); 12-3.2 (Domestic battery); 12-3.4 (Violation of an order of protection); 12-3.5 (Interfering with the reporting of domestic violence); 12-5 (Reckless Conduct); 12-7.3 (Stalking); 12-7.4 (Aggravated stalking); 12-7.5 (Cyberstalking); 25-1 (Mob action); or 25-5 (Unlawful contact with street gang members) of the Criminal Code; or

9) a similar violation of the then-current Criminal Code of the State of Illinois, as amended.

D) The Parties agree, to the extent allowable by law, to share any relevant lawful information regarding any student enrolled in the District, and who has been arrested or taken into custody for a violation of any criminal laws of the State of Illinois. The law enforcement agency that made the arrest shall be primarily responsible for supplying the reports and information regarding a student's arrest. Any law enforcement information or records subject to disclosure under this Agreement shall not be disclosed or made available in any form to any person or agency other than as set forth in this Agreement or as authorized by law.

E) The Parties shall each name a designee for purposes of carrying out the responsibilities assigned under this Agreement. The designees for each of the Parties, or so many of them that may agree, shall meet as needed for the purposes of carrying out the responsibilities under this Agreement, including the sharing of any relevant and lawful information regarding students.

F) The Parties shall each utilize their best efforts to provide the information to be reported under this Agreement but, in no event, shall either party be liable for the failure to provide such information, whether through inadvertence or otherwise. Any records that are permissible to disclose to any SRO may be further disclosed to any other police officer or law enforcement personnel for official investigative or prosecutorial purposes, subject to applicable law.

G) In accordance with the *Illinois School Student Records Act* (ISSRA) and the regulations implementing the federal *Family Educational Rights and Privacy Act* (34 C.F.R. 99) (FERPA), any and all information constituting student records or education records under those laws that is received by the City as a result of this Agreement shall be kept confidential by the City and shall not be disclosed by the City to another party, except as provided under State and Federal law, without the prior written consent of the parent of the student (or consent of the student if s/he has assumed rights under the law). This representation shall be deemed to constitute the written certification by the City, as required by ISSRA and FERPA, to acknowledge and agree to the City's ongoing compliance with the confidentiality requirements related to receipt of student record information pursuant to this Agreement.

5. Security Camera Access

A) The Parties acknowledge that the District maintains a comprehensive set of security cameras used to monitor and maintain the security and integrity of District property. The Parties further agree that, in the event of a public safety emergency involving the District property, providing access to the 'live' viewing of the security camera footage to the City and its first responders could dramatically increase public safety and the efficacy of public safety responses to said emergency.

B) Accordingly, the Parties agree that the District shall utilize its best efforts to provide the City with access to its security cameras in an electronic format accessible to the City. The Superintendent and Chief of Police (with the consent of the City Manager) shall be authorized to enter into a separate agreement providing the mechanism, terms, and conditions of such access. Under no circumstances shall the access agreement or the availability of the security camera feed to the City be interpreted to create an obligation of the City to monitor such security cameras, it being acknowledged by the Parties that the City lacks the resources to actively always monitor the security cameras. At the time of undertaking a separate agreement, the Parties shall determine appropriate use restrictions for such system to enhance the safety of the District's facilities without engaging in unnecessary monitoring or review. Such use restrictions shall include the following: (1) City shall be prohibited from utilizing such "live" access or accessing any "live" footage in any way other than in response to a valid emergency call pertaining to a school, and only where such access is necessary to protect the health or safety of a student or other individuals; (2) District shall provide City's Police Department access to inspect and copy the non-live video footage for police purposes upon City's reasonable request; (3) City shall provide training to all applicable staff concerning the confidentiality of the security camera footage and the narrow circumstances in which such access is authorized and shall strictly prohibit staff from accessing such footage for any unauthorized use; (4) City shall be prohibited from copying any footage accessed hereunder, except as may be necessary to preserve evidence for police purposes or as may otherwise be provided by this Agreement; (5) City shall not further disclose the

contents of "live" footage to any other party who is not a law enforcement agency; (6) City shall maintain reasonable security procedures that prevent any inadvertent disclosures of "live" footage; (7) Any testing of "live" access to such footage shall occur at times when no students are present; and (8) City shall notify the District immediately of any unauthorized or inadvertent use or disclosure of the "live" footage.

6. General Provisions

A) Term and Termination: This Agreement shall have a term of five (5) years from the Effective Date. Notwithstanding the foregoing to the contrary, this Agreement may be terminated by either Party upon the provision of not less than ninety (90) calendar days written notice to the other Party; provided, however, that if the District fails to timely provide its notice of termination not less than 90 calendar days before August 1st of the applicable calendar year, then the District shall be responsible for making full payment to the City of the Total SRO Cost for the applicable school year commencing after August 1st of the then applicable calendar year, even though the City shall have no obligation to assign SROs to the District under this Agreement following the effective date of the District's notice of termination. The Parties further agree that the time requirements under this section are essential and material to this Agreement.

B) Designees: References to the City Manager, Chief of Police, or Superintendent shall be deemed to reflect such persons and/or the authorized designees thereof.

C) Jurisdiction, Venue: Jurisdiction and venue for any dispute arising out of or relating to this Agreement shall be exclusively fixed in the Twenty-Third Judicial Circuit Court of DeKalb County, Illinois.

D) Disclaimers:

1) There are no intended or implied third-party beneficiaries of this Agreement.

2) Nothing in this Agreement shall be intended, nor shall it be interpreted, to waive any and all statutory or common law privileges and/or immunities of either of the Parties. The Parties shall comply with all applicable laws, ordinances, rules, regulations, and codes in performing their respective obligations under this Agreement.

3) Except as otherwise provided herein, this Agreement may be amended only by a duly approved written amendment by the City's corporate authorities and the District's School Board.

4) If any provision, covenant, agreement or portion of this Agreement or its application to any person, entity or property is held invalid, such invalidity shall not affect the application or validity of any other provisions, covenants, agreements, and portions of this Agreement, and to that end, all provisions, covenants, agreements, and portions of the Agreement are declared to be severable. The Parties shall do all things necessary or appropriate to carry out the terms and provisions of this Agreement; to aid and assist each other in carrying out the terms and objectives of this Agreement and the intentions of the Parties as reflected by said terms, including the taking of such other actions as may be necessary to enable the Parties' compliance with the terms and provisions of this Agreement and as may be necessary to give effect to the terms and objectives of this Agreement.

5) This Agreement sets forth all agreements, undertakings, and covenants between and among the Parties. This Agreement supersedes all prior agreements, negotiations, and understandings, written and oral, and is a full integration of the entire agreement of the Parties. In the event of any conflict between two or more components of this

Agreement providing standards, guidelines, or requirements for District to act upon in or around the Property, construction or related activities for the Property, the more restrictive provision shall apply unless the City agrees otherwise.

6) This Agreement shall inure to the benefit of, and be binding upon the District and its successors, grantees, lessees, and assigns, and upon the City and its successors, grantors, lessees, and assigns; provided, however, that no Party shall assign this Agreement without the prior written consent of the other Party, as evidenced in a written sub-agreement executed by the City Manager and District Superintendent, which shall not be unreasonably withheld.

7) Any notice required or permitted by the provisions of this Agreement shall be in writing and sent by certified mail, return receipt requested, or personally delivered, to the Parties at their official address. Notices shall be deemed given on the third (3rd) business day following deposit in the U.S. Mail, if given by certified mail as aforesaid, and upon receipt, if personally delivered.

Entered into as of the 1st day of July 2025, by and between the City of DeKalb and the DeKalb Community Unit School District No. 428.

Cohen Barnes, Mayor
City of DeKalb

CITY OF DEKALB
STATE OF ILLINOIS

Attest: Ruth A. Scott Recording Secretary

President
Board of Education

Attest: Board Secretary

EXHIBIT A

DUTIES OF THE SRO

The SRO shall perform the following duties with due diligence and to the best of his/her ability:

1. Serve as a counselor and/or referral source for students with problems in which the SRO's law enforcement expertise may be helpful;

2. Provide and encourage programs and presentations designed to promote student and faculty understanding of the law and other public safety issues with the intended goal of allowing young people to become better informed and effective citizen within and outside the academic environment, including conducting presentations and/or trainings on law, law enforcement issues, individual liberties and social responsibilities;

3. Be available to students, faculty, parents, District, and community organizations as a resource;

4. Work with parents, law enforcement, and social service agencies on matters that may affect the District;

5. Work cooperatively with other law enforcement agencies, including neighboring law enforcement entities, to fulfill the duties described hereunder;

6. Enforce State criminal laws and City Code, and take appropriate action in response to violations of same;

7. When feasible, SROs are encouraged to maintain a high level of visibility during school entrance and dismissal times, as well as during passing periods;

8. Meet with District's building administrators to advise them of potentially dangerous situations and plan for the safe resolution of those situations;

9. Follow building and District behavior policies, deferring to District administration for discipline and enforcement of student handbook and policies, referring students for further law enforcement proceedings , and using law enforcement authority in necessary situations;

10. Protect District property, students, staff, and visitors from criminal activity by patrolling the District's school building and grounds and attending District functions during and outside the school day (athletic events, dance, parent-teacher conferences) as reasonably required;

11. Assist in the development, review, and implementation of the District Emergency Plan;

12. Present lessons in appropriate courses, as requested by the District (e.g., driver's education, government);

13. Serve as a liaison between the District and the Police Department;

14. Assist with safety and emergency drills pursuant to the *School Safety Drill Act*, including specifically observing the active-shooter law enforcement drill as required by that Act;

15. Assist the District administration in the development of plans and strategies which minimize dangerous situations including those related to student or community unrest which impact the District;

16. Participate in ongoing safety/security training as needed;

17. Provide students and their families, administrators, staff and faculty with information concerning various community support agencies, including:

    a. family counseling services
    b. drug and alcohol treatment facilities
    c. psychological services
    d. legal assistance
    e. others which may be appropriate under given circumstances; and

18. The SRO shall provide information, records, and testimony when the SRO is directly involved in an incident and when requested by the District administration for student disciplinary and expulsion proceedings; and

19. The SRO shall serve as a member of the District's district-level and school-level threat assessment teams in accordance with the *School Safety Drill Act* and Board of Education Policy and procedures.

EXHIBIT B

RELEVANT SCHOOL BOARD POLICIES

4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors
4:170 Safety
4:175 Convicted Child Sex Offender; Screening; Notifications
4:190 Targeted School Violence Prevention Program
5:020 Workplace Harassment Prohibited
5:040 Communicable and Chronic Infectious Disease
5:050 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
5:100 Staff Development Program
5:120 Employee Ethics; Conduct; and Conflict of Interest
5:125 Personal Technology and Social Media; Usage and Conduct
5:130 Responsibilities Concerning Internal Information
5:140 Solicitations By or From Staff
5:170 Copyright
6:10 Educational Philosophy and Objectives
6:65 Student Social and Emotional Development
6:235 District Technology Acceptable Use Policy
7:15 Student and Family Privacy Rights
7:20 Harassment of Students Prohibited
7:150 Agency and Police Interviews
8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities
8:30 Visitors to and Conduct on School Property (provisions for visitors and firearms do not apply to SRO's)

To the extent that there may be a conflict between these policies and the City's policies regulating the same or substantially similar employee conduct, the SRO shall follow City policy, except as may otherwise be expressly provided by this Agreement.

EXHIBIT C

QUALIFICATIONS OF THE SRO

1. Three years full-time law enforcement experience as of August 2022.
2. Comprehensive knowledge of policies and procedures of the police department.
3. Comprehensive knowledge of State and Federal law, as well as City ordinances and case law.
4. Knowledge of community policing principles.
5. Excellent verbal and written communication skills.
6. Ability to work as part of a team.
7. Supportive of department goals, objectives, and policies.
8. High level of motivation, self-initiated activity, and ability to multi-task.
9. Ability to perform in accordance to established standards even when not under direct supervision.
10. Willing to commit to a minimum of two years in the position (understanding that if other opportunities become available, you can still put in for those).
11. Be able to function as a strong role model for students in the District.
12. Possess an even temperament and set a good example for students.
13. Possess competent computer skills to review and manage District resources that support safety & security on our campuses; i.e. video surveillance equipment and software.
14. In accordance with 105 ILCS 5/10-20.68, have completed training and certification through the school resource officer course provided by the Illinois Law Enforcement Training and Standards Board under 50 ILCS 705/10.22 within the time period agreed by the Parties at the time of assignment of the SRO to the District, which shall in no event be more than one (1) year after assignment. This training requirement may be waived if the District and City agree that the school resource officer has prior experience and training that satisfies the training requirement and that an application for waiver of the school resource officer training is appropriate, and such application for waiver is submitted to and approved by the Illinois Law Enforcement Training and Standards Board in accordance with the foregoing statute.

EXHIBIT D
BODY WORN CAMERAS

DEKALB POLICE DEPARTMENT

Subject: Body Worn Cameras — Policy #: 407.11
Initial Issue, Effective: 3-1-20
Reference Material: ILCS; IACP Research Papers
ILEAP Standards Covered: NA — Page 1 of 10

PURPOSE: The purpose of this policy is to provide officers with instructions on when and how to use body worn cameras, so officers reliably record their contacts with the public in accordance with the law.

POLICY: It is the policy of the DeKalb Police Department to initiate a pilot project to equip officers with body worn cameras. The police department is committed to the belief that video and audio documentation of an officer's encounter with the community is an important and valuable resource. Use of these cameras will facilitate professionalism, accountability, and transparency by documenting interactions with the public. This policy is not intended to capture footage or conversations with citizens who do not wish to be recorded. The police department strives to respect the reasonable privacy expectations of civilians, as provided by law.

Furthermore, the department recognizes that the body worn camera may not capture all of what the officer sees and hears, or what an officer senses or experiences. The recorded images do not provide the totality of the circumstances that drives the officer's response to a particular situation. Officers will continue to provide thorough police reports to ensure the totality of each incident is documented.

DEFINITIONS:

Body Worn Camera (BWC): An electronic camera system for creating, generating, sending, receiving, storing, displaying, and processing audiovisual recordings.

Body Worn Camera (BWC) Administrator: Commander, appointed by the Chief of Police, who is responsible for oversight of the police department's body worn camera program.

Body Worn Camera (BWC) Coordinator: Sergeant, appointed by the BWC Commander, who is responsible for the day to day functions of the police department's body worn camera program.

Buffering Mode: The device feature for which the camera continuously video records and holds the most recent 30 seconds of video prior to record activation; audio recording is not captured when the camera is in this mode. With this feature, the initial event that causes the officer to activate the recording is likely to be captured automatically.

Community Caretaking Function: A function unrelated to the investigation of a crime such as participating in public meetings, including but not limited to, assisting a lost child, providing death notifications, or performing well-being checks on the sick or elderly.

Event Mode: When the event button on the body worn camera is activated and the camera is recording both audio and video for up to ten hours. The buffered video, not audio, captured directly before the event will be saved and attached to the event's permanent memory.

In Uniform: Pursuant to the Law Enforcement Officer Worn Body Camera Act, 50 ILCS 706/10, means a law enforcement officer who is wearing any officially authorized uniform designated by a law enforcement agency, or a law enforcement officer who is visibly wearing articles of clothing, a badge, tactical gear, gun belt, a patch, or other insignia that he or she is a law enforcement officer acting in the course of his or her duties.

Law Enforcement Related Encounters or Activities: Pursuant to the Law Enforcement Officer Worn Body Camera Act, 50 ILCS 706/10, this includes, but is not limited to traffic stops, pedestrian stops, arrests, searches, interrogations, investigations, pursuits, crowd control, traffic control, non-community caretaking interactions or a consensual encounter with an individual while on patrol, or any other instance in which the officer is enforcing the laws of the municipality, county, or state. *This does not include situations where the officer is completing paperwork alone or only in the presence of another law enforcement officer.*

Docking Station : A portable multi-ported docking station used to simultaneously recharge the body worn camera while uploading all digitally encrypted data from the device.

PROCEDURES:

I. OBJECTIVES OF THE BODY WORN CAMERA PROGRAM

A. Promote officer safety.
B. Document statements and events during the course of an incident.
C. Enhance an officer's ability to document and review statements and actions for internal reporting requirements, as well as courtroom preparation and presentations.
D. Preserve visual and audio information and evidence for use in investigations and criminal prosecutions.
E. Serve as a training tool to provide impartial measurement for self-critique and field evaluation during officer training.
F. Enhance public trust and accountability by preserving factual representations of officer and citizen interactions.

II. TRAINING PRIOR TO USE OF BODY WORN CAMERAS

A. Prior to being assigned a body worn camera (BWC), officers must complete mandatory training provided by the department to obtain an understanding on how to use the BWC system and the procedures outlined in this policy.
B. Additional training may be required at periodic intervals for officers displaying a substandard performance in the use of the BWC or when there has been a change in the procedure.
C. Recordings may be used for the purposes of instruction, training, or ensuring compliance with agency policies. Officers who are aware of a particular recording that may be used for training should notify a supervisor who will review the recording to determine its feasibility as a training tool.

1. Officers involved in a recording that will be used for training shall be notified in person by a supervisor. This practice will facilitate a discussion regarding the purpose for using the recording and gives the officer an opportunity to express any concerns about using the recording for training.
2. The use of recordings for training shall not be used to belittle, ridicule or embarrass any officer.
3. Recordings designated for training purposes may be viewed by officers in the presence of a training instructor or a supervisor.
4. Following the applicable storage retention period, these recordings may be kept for an extended period of time, at the discretion of the BWC Administrator.

D. Requests from an outside agency for BWC footage, for the purpose of training, shall be forwarded to the BWC Administrator for approval.

III. REQUIREMENTS AT BEGINNING AND END OF SHIFT

A. Officers shall use reasonable care to ensure the proper functioning of BWC equipment. Officers who have received a BWC agree to maintain the BWC in a state of operational readiness. Equipment malfunctions shall be brought to the attention of their supervisor, as soon as possible, so that a replacement unit may be procured.

B. Officers shall inspect and test the BWC to verify proper functioning and ensure the battery is fully charged in accordance with the manufacturer's recommendation.

C. Officers shall also inspect the body of the camera and associated equipment to look for signs of visible damage. As soon as practical, any visible damage or concerns about the functionality of the equipment will be documented and brought to the attention of the employee's supervisor.

D. At the end of their shift, officers shall return the BWC to the docking station for uploading. The camera shall remain at the docking station when not being utilized. Officers are not authorized to bring the camera home unless expressly permitted.

E. If the camera was damaged during the officer's tour of duty, the officer shall bring it to the attention of their supervisor as soon as possible.

IV. OPERATIONAL GUIDELINES

A. Officers are required to turn on BWC at all times when the officer is wearing their uniform, as defined herein, and is responding to calls for service or engaged in any official law enforcement related encounter or activities occurring while the officer is on duty, subject to the exceptions listed in the policy.

B. Officers shall only utilize department issued BWC in the performance of their law enforcement related duties; exceptions may be granted by the Chief of Police or designee.

C. The safety of the officer and public takes precedence over the recording of events.

D. Officers have discretion as to the placement of the BWC, as approved by the department, and consistent with manufacturer recommendations.

E. Officers shall ensure the BWC is on buffering mode during their tour of duty. This ensures that the previous 30 seconds of captured video is captured when the camera transitions to the event mode.

F. Officers assigned a BWC shall activate the system from buffering mode to event mode to record the entire incident for all of the following:

1. Routine calls for service, prior to arriving at a dispatched call or when self-initiating a response to a call.
2. Emergency driving situations, when inside a squad that does not have a functioning in-car recording system. However, if the squad has a functioning in-car recording system, officers have discretion to leave their body worn camera on event mode.
3. Emergency responses to in-progress or just occurred dispatches where fleeing suspects or vehicles may be captured on video leaving the crime scene.
4. Execution of a search warrant, arrest warrant, or a consent search in which the officer is looking for a suspect.
5. Foot and vehicle pursuits.
6. High risk situations.
7. If another officer is on scene during the search of a detainee, as appropriate and without sacrificing officer safety, position the search so that it is captured on the camera.
8. The initial crime scene search and processing. In instances where the crime scene search and/or processing will be for an extended period of time, the camera is not required to be in recording mode. However, when the officer believes there is a reasonable likelihood of

engaging in any law enforcement related activity, the camera shall be in recording mode.

9. Situations where the officer reasonably believes to serve a proper purpose. For example, recording the processing of an uncooperative arrestee or through the booking process
10. Transporting a detainee or persons not in police custody, regardless of gender. If multiple officers are transporting, all officers are required to record the incident using the BWC.
11. Officers shall also adhere to the provisions set forth in Policy 103.3, Mobile Video Recording.
12. Prior to arriving at a dispatched call or when self-initiating a response to a call.

G. When exigent circumstances exist which prevent the camera from being turned on, the camera shall be turned on as soon as practicable. The circumstances shall be documented in the officer's police report.

H. Verbal notification to the person being recorded is not required by law, except when there is a reasonable expectation of privacy. Refer to Section VI for more information on reasonable expectation of privacy.

I. During non-custodial interviews and interrogations/custodial interviews where the officer chooses to record with the BWC and recording is not required by law, the person shall be notified that they are being recorded. Furthermore, custodial interrogations, to include subjects who were under eighteen (18) years of age during the commission of the crime, conducted in a place of detention related to the certain offenses are required to be recorded by either use of both audio and/or video recording.

J. During the recording of an incident, officers shall not turn off the BWC until the entire incident has been recorded. In instances where case strategy is being discussed and release of the information will compromise the investigation, the camera shall remain in recording mode. However, the information will be redacted in the event the recording is requested through the Freedom of Information Act (FOIA) and will be released in accordance to the provisions set forth in the Law Enforcement Officer Worn Body Camera Act.

K. In the event of an arrest, the incident is concluded when the subject has been transported to the station. When other recording devices in the booking facility are not in use, the officer's camera shall be on recording mode when the Miranda Warning is being provided to the person in custody.

L. The recording of officers serving in an undercover capacity should be avoided. In instances where undercover officers are captured, the identity of that officer will be redacted if the recording is requested through the Freedom of Information Act (FOIA) and will be released in accordance to the provisions set forth in the Law Enforcement Officer Worn Body Camera Act.

M. If the officer fails to activate the BWC to event mode, does not record the entire incident, or interrupts the recording for any reason, the officer shall verbally document, on the recording, the time, place and reason why the recording was not made or was discontinued. This shall also be documented in the officer's police report.

N. Officers shall indicate in the police report narrative when recordings were made during the incident and follow the proper protocol to document use of body worn cameras in the records management system.

O. There may be situations when an officer is in uniform without a BWC. This may occur when the officer's contact with the public is generally business in nature and they are not expected to respond to calls for service. These officers may encounter a situation that unexpectedly

requires him/her to undertake actions in a law enforcement capacity; the reason for not having a BWC recording shall be documented in the police report.

P. While taking a complaint or possible complaint against an employee, the BWC shall be in recording mode.

V. CRITICAL INCIDENTS

A. Officers may encounter situations where the circumstances rise to the level of a critical incident. These situations often require a response from supervisors and/or investigative units. The following situations, but not limited to, fall under this section:

1. Deadly force situations.
2. Officer-involved traffic crash with fatalities or serious injuries.
3. Employee sustains a serious injury or death in the line of duty.

B. The supervisor responsible for the investigation, but not directly involved in the actual incident, shall take physical custody of the BWC that may have captured the incident.

1. Pursuant to the Law Enforcement Body Worn Camera Act and in circumstances in which the officer will be completing a police report, the recording officer may access and review recordings prior to completing a police report or other documentation, provided that the officer or their supervisor discloses the fact that such video footage has been reviewed prior to writing the report.
2. Officers may review footage due to ongoing exigency that may aid the present investigation.

C. The supervisor shall, as soon as practicable, upload the recording(s) and flag the recordings to extend the retention period.

D. Protected conversations with the appropriate counsel should not take place until the device is removed or completely powered down.

VI. REASONABLE PRIVACY EXPECTATIONS

A. Private citizens do not have a reasonable expectation of privacy when talking with police officers during the scope of an officer's official duties, even when the contact is in a private residence. When officers are lawfully present in a home during the course of official duties, there is no reasonable expectation of privacy. Officers are not required to give notice to the resident or others that they are being recorded.

B. When the subject has a reasonable expectation of privacy, officers shall inform individuals that they are being audio and video recorded. Consent to continue audio recording must be obtained. Proof of the notification and consent must be evident in the recording and documented in the officer's police report.

1. Once the initial notice has been provided, the notice requirement has been satisfied, even when another individual becomes a party to the communication.
2. When consent is not obtained, event mode needs to be deactivated.
3. If exigent circumstances exist which prevents the officer from providing the notice, notice must be given as soon as practical.

C. A person's objection to being audio and video recorded will not be honored in situations

pursuant to an arrest or search of a residence. A subject who is being arrested does not have a reasonable expectation of privacy.

D. If an officer is uncertain as to whether a reasonable expectation of privacy exists, the officer shall provide the aforementioned verbal notice.

VII. WHEN TO TURN OFF THE BODY WORN CAMERA

A. Officers have discretion to turn off the BWC under the following circumstances:

1. When inside a squad that is equipped with a functioning in-car camera. When the officer exits the squad, the BWC shall be turned back on. However, during long distance transports, officers may encounter a situation that requires him/her to escort the person in custody out of the squad or the officer believes there is a propensity to come into contact with a citizen. In these instances, the transporting officer shall ensure their camera is in recording mode. If there are multiple transporting officers, all officers need to ensure their camera is in recording mode.
2. While engaged in a community caretaking function. However, the camera shall be turned on if the officer has reason to believe that the person on whose behalf the officer is performing a community caretaking function has committed or is in the process of committing a crime. If exigent circumstances exist which prevent the camera from being turned on, the camera shall be turned on soon as practicable.
3. When the person being arrested is cooperative and safely secured inside the police department when the booking facility camera system is operating. If the person becomes uncooperative or if some evidentiary purpose arises, officers should resume recording in event mode until the officer no longer has contact with the subject.

B. The BWC shall not record under the following circumstances:

1. A victim of a crime, witness of a crime, informant, or community member who wishes to report a crime or a complaint against a police department employee requests that the camera be turned off and such request is made on the recording, unless impractical or impossible. However, the officer may continue to record or resume recording if exigent circumstances exist, or if the officer has reasonable articulable suspicion that the person who requests not to be recorded has committed or is in the process of committing a crime, the officer may continue to record or resume recording. Under these circumstances, unless impractical or impossible, the officer shall indicate on the recording the reason for continuing to record, despite the objection of the person being recorded.
2. The officer is interacting with a confidential informant or assisting a special division in a sensitive operation where confidentiality is imperative to the operation; approval must be sought from the appropriate supervisor.
3. Locations where a reasonable expectation of privacy exists, such as a dressing room or restroom, unless required for capturing evidence.
4. The incident involves sensitive exposures of private body parts, unless required for capturing evidence. When footage is needed for the purpose of capturing evidence, whenever possible, the recording officer shall be of the same sex as the victim. If the victim self-identifies with a gender that is different from their biological sex, the officer shall inquire whether the victim has a preference as to the gender of the recording officer.
5. Personal activities or other department members during routine, non-enforcement related activities. Examples include locker rooms, break rooms, restrooms, completing police reports, or casework or personal discussions with personnel.
6. During any court related matter, to include pre-trial conferences, depositions, or any other

activity in the courtroom.

7. Inside medical and psychiatric facilities, except when a situation arises that the officer reasonably believes to serve a proper police purpose. Reasonable attempts shall be made to avoid recording persons other than the suspect.

C. The surreptitious audio recording of a private conversation or when there is a reasonable expectation of privacy is prohibited by law.

VIII. ACCIDENTIAL RECORDINGS AND DELETION

A. In the event of an accidental activation of the BWC during non-enforcement or non-investigative activities or in a situation where a reasonable expectation of privacy exists, officers may submit a Body Worn Camera Recording Deletion Request Form. Said form shall be forwarded to the officer's supervisor.

B. Approved requests shall be forwarded to the BWC Administrator for review and approval. Recordings deemed by the administrator to hold no official purpose shall be deleted. Deletions shall be made by the BWC Coordinator upon approval of the BWC Administrator.

C. The BWC Coordinator shall maintain all completed BWC Recording Deletion Request Forms.

IX. SECURITY/VIEWING OF BODY WORN CAMERA RECORDINGS

A. All employees should be aware that audio and video data may contain extremely sensitive and private recordings and are responsible for ensuring compliance to the information contained in this section. Furthermore, a breach in data security, careless handling of data and/or intentional release of data to non-authorized individuals may jeopardize relationships with citizens, subject victims to an invasion of privacy, jeopardize prosecutions, and endanger the safety of individuals.

B. All recorded media, images and audio from the BWC are property of the DeKalb Police Department and shall not be copied, released, or disseminated in any form or manner outside the parameters of this policy without the expressed written consent of the chief of police.

C. Unauthorized use, edits, deletions, duplication, and/or distribution of BWC files are prohibited. Employees shall not make copies of any BWC file for their personal use and are prohibited from using a recording device such as a phone camera or secondary video camera to record BWC files.

D. Officers have the discretion to determine if the circumstances warrant a review by a citizen, such as identifying the suspect in the footage. Otherwise, the recordings may be released by the city at a later time, following the protocol established in the Law Enforcement Officer Worn Body Camera Act, as required by law, or subpoena.

E. The following employees, in addition to officers, have access to BWC footage:

1. Field Training Officers for the purpose of training a new officer.
2. Sworn supervisors for the purpose of conducting a monthly audit to ensure the BWC are being used appropriately. Refer to Section XIII, which outlines the responsibility of supervisors.
3. Records Manager and Records Division staff members to comply with requests for video.
4. Detectives for the purpose of reviewing evidence associated with an assigned case.

5. BWC Administrator, BWC Coordinator, Command Staff, and Public Safety Systems Specialists for the purpose of managing BWC and related equipment.

X. UPLOADING AND CATEGORIZATION

A. All BWC recordings may be considered to be evidence.

B. The BWC will be placed in the docking station at the end of each shift. The recordings will be stored and accessible to authorized employees.

C. Officers shall ensure video recordings are properly categorized.

XI. RETENTION AND PUBLIC REQUESTS FOR RECORDINGS

A. All BWC recordings will be retained for a minimum of 90 of days from the date of the recording. However, certain situations require the recording to be flagged which extends the retention period to two years from the date the recording was flagged. Recordings shall be flagged in the following situations:

1. A formal or informal complaint has been filed.
2. The officer discharged their firearm or used force during the encounter.
3. Death or great bodily harm occurred to any person in the recording.
4. The encounter resulted in a detention or an arrest, excluding traffic stops which resulted in only a minor traffic offense or business offense.
5. The officer is the subject of an internal investigation or otherwise being investigated for possible misconduct.
6. The officer's supervisor, prosecutor, defendant, or court determines that the encounter has evidentiary value in a criminal prosecution.
7. The recording officer requests that the video be flagged.

B. When a flagged recording is used in a criminal, civil, or administrative proceeding, the recording shall not be destroyed until a final disposition and order from the court.

C. Recordings used for training purposes, following the 90-day storage retention period, may retained for an extended period of time at the discretion of the BWC Coordinator.

D. The freedom of information protocol established in the Law Enforcement Officer Body Worn Camera Act shall be followed when reviewing public requests for information.

E. Employees may request a copy of a recording by completing the BWC Recording Request Form, to be approved by their supervisor, and forwarded to the Records Division. Completed forms shall be maintained by the Records Division.

XII. OFFICER REVIEW OF BODY WORN CAMERA RECORDINGS

A. Officers make decisions based on the totality of human senses. An officer's recollection of specific details may be different than what is captured in digital evidence since BWC recordings only capture audio and video. The review of recordings can provide a cue to an officer's memory to recall more facts and greater detail of an incident.

B. The recording officer and their supervisor may access and review recordings prior to completing the police report or other documentation, provided that the officer or their

supervisor discloses that fact in the police report.

XIII. SUPERVISOR RESPONSIBILITY

A. Supervisors shall ensure officers equipped with BWC utilize them in accordance to policy and training.

B. When a supervisor becomes aware that a recorded incident pertains to a critical incident, the supervisor shall review only those recordings necessary and relevant to their investigative scope. The supervisor is responsible for forwarding the information via the chain of command.

C. Not less than once every 30 days, the Division Commander shall ensure an appropriate sampling of BWC recordings pertaining to the work groups under their command are reviewed. The purpose of this review is to ensure that equipment is operating properly and that officers are using the cameras appropriately and in accordance with this policy and training.

1. An appropriate sampling shall be interpreted as a sufficient number of recordings that is proportionate to the number of officers assigned to the work group.
2. The selection of recordings will be conducted in a manner that promotes an equitable review of recordings from all officers.
3. Supervisors shall document their review using the BWC Monthly Review Form. Completed forms shall be forwarded to the BWC Administrator.
4. Supervisors shall not review recordings for the sole purpose of searching for violations of department policy or law not related to a specific complaint or incident.
5. If policy violations are observed by a supervisor, such policy violations shall be treated on a basis which neither enhances nor diminishes any potential discipline.

D. Recordings may be reviewed to determine possible employee discipline when:

1. A formal or informal complaint of misconduct has been made.
2. The encounter on the recording could result in a formal investigation under the Uniform Peace Officer's Disciplinary Act. The Uniform Peace Officer's Disciplinary Act defines a formal investigation as the process of investigation ordered by a commanding officer during which the questioning of an officer is intended to gather evidence of misconduct which may be the basis for filing charges seeking his or her removal, discharge or suspension in excess of three days.
3. A use of force incident has occurred.
4. As corroboration or other evidence of misconduct.

E. Recordings shall not be used to prepare performance evaluations, unless used for the purpose of correcting substandard employee performance that was brought to the supervisor's attention or highlighting commendatory performance of an employee.

XIV. RESPONSIBILITIES OF THE BODY WORN CAMERA COORDINATOR

A. Assign BWC to officers who have completed the approved training.
B. Maintain a record of assigned BWC, to include the transfer of the unit to another officer, and related equipment.
C. Maintain and troubleshoot the cameras and related equipment.
D. Arrange for the warranty and non-warranty repair of units; maintain repair records.
E. Update software and system settings as necessary.

XV. PUBLIC RECORDING OF LAW ENFORCEMENT

A. No officer may hinder or prohibit any person recording a law enforcement officer in the performance of their duties in a public place or in a circumstance where the officer has no reasonable expectation of privacy.
B. The unlawful confiscation or destruction of the recording medium of a person who is not a law enforcement officer may result in criminal penalties, as well as departmental discipline, including, but not limited to termination.
C. Officers may take reasonable action to maintain safety and control, secure crime scenes and accident sites, protect the integrity and confidentiality of investigations, and protect the public safety and order.

XVI. REPORTING

On or before May 1 of each year, the police department shall provide an annual report to The Illinois Law Enforcement Training and Standards Board. The report shall include:

A. A brief overview of the makeup of the agency, to include the number of officers using a BWC.
B. The number of BWC used by the department.
C. Technical issues with the equipment and how the issues were remedied.
D. Brief description of the review process used by supervisors.
E. For each recording used in the prosecution of conservation, criminal, or traffic offenses or municipal ordinance violations:

1. The date, time, and location of the incident.
2. The offense charged and the date charges were filed.

F. Any other relevant information pertaining to the administration of the BWC program.

G. The BWC Administrator shall conduct a documented annual review of the Body Worn Camera Program, along with the procedures established in this policy. The purpose of this review is to determine if there are any training concerns, court decisions, or technological changes that warrant changes to department practices and the procedures established in this policy.

Policy becomes effective on 3-1-20 by authority of the Chief of Police.

NOTE: This policy and procedure summarizes the department's position on this specific matter. This policy is for general direction and guidance primarily designed for use by the department's members. This policy is for internal use only and does not create or enlarge an officer's liability in any way. This policy shall not be construed as the creation of a higher standard of safety or care in an evidentiary sense, with respect to third party claims. Violations of this policy, if proven, can only form the basis of an internal departmental complaint and then only in a non-judicial administrative setting.

VILLAGE OF KIRKLAND

GENERAL BOARD MEETING

PUBLIC COMMENT
SIGN-IN-SHEET

DATE: 10/19/26

Please PRINT clearly.

#	Name	Group or Organization	Issue to Discuss
1	Rick Hodgkinson		Lots of Things
2			
3			
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