

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
Monday, December 2, 2024**

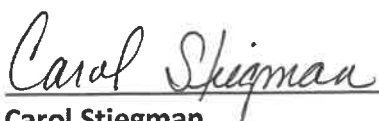
OFFICIAL MINUTES

- I. **Call to Order** –President Block called the Board of Trustee Regular Meeting to order at 7:00 P.M.
- II. **Roll call** - Members answering present as follows: Trustee Michener, Trustee Benes, Trustee Chambers, Trustee Marshall and Trustee Ziegler. Trustee Fruit is absent.
- III. **Pledge of Allegiance** – President Block led the Board of Trustees in the Pledge of Allegiance.
- IV. **Comments from the Audience** – Chris Kunkel asked if he could put together a Community Garden in the Spring. He will come back to the January 2025 Board Meeting to make sure everyone is on acceptable to this proposal.
- V. **Guest Speaker** – None
- VI. **Approval of Minutes** – President Block asked for a motion for the approval of Meeting Minutes for Monday, November 4, 2024 and Thursday, November 7, 2024. Trustee Ziegler made a motion to approve the Meeting Minutes for Monday, November 4, 2024 and Thursday, November 7, 2024, with a 2nd by Trustee Michener. On a voice call vote all in favor. Trustee Fruit is absent. Motion carried.
- VII. **Approval of Warrant** – President Block asked for a motion to approve the Warrant in the amount of \$138,160.77. Trustee Ziegler made a motion to approve the Warrant for \$138,160.77, with a 2nd by Trustee Chambers. On a roll call vote Trustees Chambers, Marshall, Ziegler, Michener and Benes voted yes. Trustee Fruit is absent. Motion carried.
- VIII. **Reports** –
 1. **Public Works** – Jim Stark gave his report for December, see attached.
 2. **Police Report** – Chief Davenport gave his report for December, see attached.
 3. **Committee Reports** – Trustee Benes gave the Tree Commission report from their November 12, 2024 Meeting.
- IX. **Unfinished Business** - None
- X. **New Business** -
 - a. **Discussion / Approval of Reimbursement of Handrail for 104 South 2nd Street due to Storm Damage from Village of Kirkland Tree.** – President Block asked for a motion for the approval of a reimbursement of handrail for 104 South 2nd Street due to Storm Damage from Village of Kirkland Tree. Trustee Ziegler made a motion for the approval of a reimbursement of handrail for 104 South 2nd Street due to Storm Damage from Village of Kirkland tree, with a 2nd by Trustee Michener. On a roll call vote Trustees Marshall, Ziegler, Michener, and Benes voted yes. Trustee Chambers voted no. Trustee Fruit is absent. Motion carried.

- b. Discussion of Intergovernmental Agreement with the Village of Kirkland Public Library over Building Responsibilities for Maintenance and Repair – Village President explained to the Board that he and Trustee Chambers had a meeting with the Library Board. The Board would like to have Attorney Stewart put together an Intergovernmental Agreement over Building Responsibilities for Maintenance and Repairs. Attorney Stewart will bring it back to the Board at the January 2025 Board Meeting.
- c. Discussion of Village of Kirkland Water Service Line Replacement and Homeowner Responsibility and Financing options– President Block explained that the Village of Kirkland has 15 homes that have galvanized piped coming into their home. State of Illinois is now saying that galvanized pipes need to be replaced. The Village would take care of the pipe from the main to the b-box and from the b-box to the inside of the home falls on to the homeowner. The question is how we can get the homeowner to comply. Chad from Fehr-Graham said that there are grants out there that we can apply for. Attorney Stewart explained that it is set-up as a Debt Forgiveness Program. Chad did say that we need to apply for this program as soon as possible and asked that we get him the 15 addresses so he can get things started.
- d. Discussion / Approval of Locks, Key Fob System and Cameras Installation at the new Kirkland Police Department – Chief Davenport gave an update on the door locks, key fob system and the camera installation. They had talked to I. Spinello and the quote that received back was way out of range. They went back with a reduced quantity of cameras and key fobs that are needed. They have not received the updated quote from Spinello. Trustee Michener made a motion for the approval to authorize President Block to approve any expenditures for the Locks, Key Fobs and Camera for the Kirkland Police Department not to exceed \$15,000.00, with a 2nd by Trustee Chambers. On a roll call vote Trustees Michener, Benes, Chambers, Marshall and Ziegler voted yes. Trustee Fruit is absent. Motion carried.
- e. Discussion / Approval of Installation of Two (2) Garage Door Openers at the new Kirkland Police Department – President Block asked for a motion for the approval of Installation of Two (2) Garage Door Openers at the new Kirkland Police Department not to exceed \$3000.00. Trustee Ziegler made a motion for the Approval of Installation of Two (2) Garage Door Openers at the new Kirkland Police Department, with a 2nd by Trustee Michener. On a roll call vote Trustees Benes, Chambers, Marshall, Ziegler and Michener. Trustee Fruit is absent. Motion carried.

XI. **Adjournment** – At 7:50 P.M., President Block asked for a Motion to Adjourn. Trustee Ziegler made a Motion to Adjourn, with a 2nd by Trustee Chambers. On a voice call vote all in favor. Trustee Fruit is absent. Motion carried, Meeting Adjourned.

Next Board of Trustees Regular Meeting will be Monday, January 6, 2025 at 7:00 P.M.



Carol Stiegman
Village Clerk



Ryan Block
Village President



Kirkland Police Department

511 West Main Street, P.O. Box 550

Phone: 815-522-3315

Fax: 815-522-9989

Chief Adam Davenport



12/2/2024

Kirkland Village Board Meeting

Monday December 2nd

7:00pm

Monthly Police Report

November 2024

1. The Kirkland Police Department handled two hundred and sixteen (216) reportable activities for the month November.
Part of the increase is due to CSO and ordinance compliance contacts/reporting
2. Officer Rufenacht Academy Progress Report—see attached--Graduation December 6th (Chief Davenport will be attending)
3. Shop with a Cop—list provided by the school; Donations are greatly appreciated and would be helpful this year.
4. Medicare Public Service Announcement

School Information:

Nothing at this time

Village of Kirkland Public Works Report for November 2024

Tasks underway and completed

- Pulled stumps and rocks, Clean out old mulch, dirt, and fabric from in front of the new P.D.
- Watered trees.
- Gary routine mowing.
- Located and flushed sanitary manholes in Franklin Township Park.
- Flushed sanitary sewers throughout town.
- Ran street sweeper on rainy days.
- Fixed rear rim on street sweeper. Discovered, the studs were rounding the holes out on the rim because the lug nuts had started stripping.
- Delt with well 2 losing power and power failure at 4th street lift station.
- Picked up branches and raked some curbs for street sweeper to work more efficiently.
- Started getting Christmas decorations ready for poles. (clean, paint frames, check lights)
- Pick up jack hammer for bobcat skid steer at Atlas bobcat. Got back it was leaking hydraulic fluid. Took that one back and picked up a different one.
- Jack hammer concrete slabs in back lot from sidewalk project.
- Trim along the creek bank behind Kennedy.
- Picked up down branches after wind/rainstorm.
- Dug-out, back filled with gravel and smoothed potholes on Tutt's Lane/ East Hortense dr.
- Took watering bags off of new trees.
- 2 employees helped Adam with moving stuff around and cleaning out the new P.D.
- Julie Locates throughout the month.
- Sprayed weeds around WWTP.
- Dug hole at new lot for vactor truck to dump into.
- We had a vactor truck in and sucked out and cleaned the influent wet well.
- Filled hole in franklin township park where new manhole was installed.
- Put flags up for Veteran's Day and took down the flags Tuesday morning.
- Took water sample to DeKalb after painters finished.
- Started putting Christmas decorations on light poles.
- 2 loads of dirt from Joe Cooling for around water tower.
- Dirt work (leveling the ground) around water tower from water tower project.
- Dirt work at the new P.W. lot.
- Dirt work at pioneer park.
- Spread grass seed around water tower.
- Took second water sample to DeKalb for testing.
- Added water to backhoe batteries and cleaned terminals.
- Finished putting Christmas decorations on light poles.
- Picked up sandbags at water tower and brought back to shop.
- Got water tower back online.
- Did electrical work to light poles, started to replace GFIs.
- Cleaned and dried hoses that we borrowed from the Fire Dept.
- Dumped Park garbage cans in our dumpster.
- Cutting trees and trimming on the West bank of creek behind Kennedy homes.
- Estimate from Helm, Inc. for shop and generator room furnace.

- Removed old furnace from shop.
- Started flushing hydrants out in Hickory Ridge.
- Flushed fire hydrants around town.
- Rolled up borrowed hoses from the Fire Department and returned them.
- Rush power picked up generator from well 2.
- Turned water valves and directionally flushed more fire hydrants.
- Opened water valve on 6th street and prosect street and discovered there was a leak in the water main. When we opened it the water main blew water out and washed out the underneath of the road blowing gravel into the yard.
- Fixed B-box that was too high at 1011 Kennedy dr.
- Cold patched along Pearl Street where needed.
- Fixed GFI outlets on light poles along 72.
- Put salt spreader and plow on GMC and plow on F-350.
- Sifted through last years salt to eliminate salt chunks.
- Salted roads in a couple spots where needed.
- Fixed salt spinner lights and spinner on GMC.
- Installed new windshield wiper motor on bobcat.
- Took F-550 to suburban tire to get new front tires.
- Dirt work around fire hydrants from where we had flushed.
- Put markers along roadways for plow season.
- Picked up hydrant flushing signs.
- Menards run for roofing materials.
- Changed oil in F-350.
- Greased and cleaned backhoe and CAT skidder.
- Spread gravel on Tutt lane.
- We went to DeKalb lawn to pick up sprayer part, bar and chain oil, and 2 stroke oil mix.
- Wrapped new insulation on cooler inside water tower.
- Loaded left over sand for water tower project and took to Cooley.
- Put pole Public Work's decoration on light pole.
- Fixed spreader light on GMC.
- Started to work on bathroom heater at the shop.
- Put lights on the tree in Franklin Township Park.
- Fixed a leaning street sign pole.
- Got GMC ready for salt in case we get any ice or snow over the holiday weekend.
- Fixed backpack pesticide sprayer.
- Repaired siding at McMurray building on Main Street from Snow Removal Damage

Happy Thanksgiving from KPW

This is not an all-inclusive list but it is a majority of tasks done for the month,

Thanks,
Jim Stark

AGENDA
Board of Trustees Regular Meeting
Village of Kirkland
Kirkland, Illinois 60146
Monday, December 2, 2024 – 7:00 P.M.

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Comments from Audience
- V. Guest Speakers
- VI. Approval of Minutes
- VII. Approval of Warrant
- VIII. Reports
 - 1. Police Report
 - 2. Public Works Report
 - 3. Committee Reports
- VIII. Unfinished Business
- IX. New Business
 - 1. Discussion / Approval of Reimbursement of Handrail for 104 South 2nd Street due to Storm Damage from Village of Kirkland Tree
 - 2. Discussion of Intergovernmental Agreement with the Village of Kirkland and Kirkland Public Library over Building Responsibilities for Maintenance and Repairs
 - 3. Discussion of Village of Kirkland Water Service Line Replacement and Homeowner Responsibility and Financing options
 - 4. Discussion / Approval of Locks, Key Fob System and Cameras Installation at new Kirkland Police Department
 - 5. Discussion / Approval of Installation of Two (2) Garage Door Openers at new Kirkland Police Department
- X. Executive Session
- XI. Adjournment