

AGENDA
Board of Trustees Regular Meeting
Village of Kirkland
Kirkland, Illinois 60146
Tuesday, September 4, 2018 at 7:00 P.M.

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Comments from Audience
- V. Approval of Minutes
- VI. Approval of Warrant
- VII. Financial Report
 - 1. 1st Quarter Fiscal Year 2018-2019 Report (May-July 2018)
- VIII. Reports
 - 1. Police Report
 - 2. Public Works
 - 3. Kirkland Community Center
 - 4. Economic Development
 - 5. Committee Reports
 - a. Police Committee
 - b. Ordinance Committee
 - c. Finance Committee
 - d. Water & Sewer Committee
 - e. Streets & Alley Committee
 - f. Parks Committee
- IX. Scheduled Speakers
- X. Unfinished Business
 - 1. Update on Mediacom Building Lease Ordinance Proposal
 - 2. Update on Health Insurance Change for the Village of Kirkland
- XI. New Business
 - 1. Approval to close Bank Accounts and transfer funds to Illinois Funds accounts for General and MFT Accounts
 - 2. Approval of TIF Payment to Hiawatha Community Unit School District #426 for Pavement Improvement Project
 - 3. DeKalb County Regional Planning Committee Meeting Review by Trustee DeVliieger
 - 4. Update on Utility Billing Schedule for 2018/2019 and 2019/2020
 - 5. Approval of replacement of carpet at Kirkland Village Hall
 - 6. Approval of Public Works Expenditures for September 2018
- XII. Executive Session
 - 1. Appointment, Compensation, Discipline, Discharge and/or Performance of Specific Employees [pursuant to 5 ILCS 120/2(c)(1)]
- XIII. Adjournment

**Village of Kirkland
Kirkland, Illinois 60146
Board of Trustees Regular Meeting
August 6, 2018**

OFFICIAL MINUTES

- I. Call to Order. Village President Block called the meeting to order at 7:00 P.M. and asked for a roll call.
- II. Roll call. Members answering present as follows: Trustee Ziegler, Trustee Ford, Trustee Harvel, & Trustee Micele. Trustee DeVliieger & Trustee Wiegartz are absent.
- III. Pledge of Allegiance - President Block asked Attorney Brad Stewart to lead us in the Pledge of Allegiance.
- IV. Comments from the Audience - None
- V. Approval of Minutes - President Block asked for a motion to approve the Regular Board Meeting Minutes from July 9, 2018 and the Meeting Minutes from the Board of Trustees Emergency Meeting on July 23, 2018. Trustee Ford made a motion to approve the Regular Board Meeting Minutes from July 9, 2018 and the Meeting Minutes from the Board of Trustees Emergency Meeting on July 23, 2018 with a 2nd by Trustee Ziegler. On a roll call vote Trustees Harvel, Ziegler, Ford and President Block voted yes. Trustee Micele abstained and Trustees DeVliieger and Wiegartz are absent. Motion carried.
- VI. Approval of Warrant - President Block asked for a motion to approve the Warrant in the amount of \$86,873.48. Trustee Harvel made a Motion to approve the Warrant in the amount of \$86,873.48 with a 2nd by Trustee Ford. On a roll call vote Trustees Harvel, Ziegler, Ford and President Block voted yes, Trustee Micele voted no and Trustees DeVliieger and Wiegartz are absent. Motion carried.
- VII. Financial Report - Mr. Bill Newkirk will be in the middle of August to reconcile the accounts for July. We will have a financial report for the first quarter at the next meeting.
- VIII. Reports-
 1. Police Report - Chief Davenport reported that the Department had 108 reportable calls for the month of July. He also reminded the board that Officer Saladino and he would be going to the Midwest Security Expo on August 14th and 15th.
 2. Public Works - Superintendent Dale Miller reported that they have been mowing, cutting and trimming trees and brush and working on getting the downtown street lights project going with hopes of getting the hardware needed to get the lights started next week. They have been cleaning ditches and putting in culverts on 6th Street. Dale wanted to remind the Board that the summer help will be leaving soon.
 3. Kirkland Community Center - Dan Chambers gave a report on their meeting on Monday, July 30, 2018 with Anita from DCCF (she is the program director). Anita was excited about our project of the Kirkland Community Center. She felt that we have a good chance at getting a DCCF Grant, although the amount is unknown but recommended we ask for what you need and then they will let you know what they will give you. Also, Dan said that there are others that are willing to give funding for the project as well.

4. Economic Development- President Block talked with Mel this week they are still working on getting all the data compiled. She is hoping to have it all back to the Board by the end of August to have the first draft complete and then in September to have the final draft complete.
5. Committee Report-
 - a. Police Committee - Chief Davenport will reach out to Trustee Wiegartz to set up a Police Committee Meeting in the near future.
 - b. Ordinance Committee - Trustee Ford has Nothing to report
 - c. Finance Committee - Trustee Harvel would like to set up a meeting once the quarter report is done and accounts reconciled. She would like to have a meeting a couple days before the next board meeting.
 - d. Water & Sewer Committee - Trustee DeVlieger is absent so no report.
 - e. Streets & Alley Committee - Trustee Ziegler had nothing to report.
 - f. Park Committee - Trustee Micele asked about having a meeting at looking at some park grants that was in the IML update. Trustee Ford said that she had seen the same one but it was a matching grant and because we have nothing in the budget for a match it would be hard this year to apply. They had talked about adding a line item in the budget next year so they could look at these things going forward.

IX. Scheduled Speaker - No Scheduled Speaker

X. Unfinished Business-

1. Update on Mediacom Building Lease Ordinance Proposal- President Block stated that Trustee DeVlieger has not heard anything back from the legal department. The Gentleman over this had been on vacation. They have everything from us as to what our thoughts and needs are.

XI. New Business-

1. Approval of Architectural Service to the Village of Kirkland for the Kirkland Community Center - Dan Chambers passed out more bids from other Architectural Service. They have received three bids from different architects: Gary W. Anderson, Ollmann Ernest Martin and R.A. Van Der Heyden. Dan gave some insight on each of the architects to the board. He explained that he made sure that they all see the same vision that we do for this project. President Block asked for a motion for approval of Architectural Service for the Kirkland Community Center. Trustee Ford made a motion for the Approval of Architectural Service for the Kirkland Community Center not to exceed \$10,000.00 with a 2nd by Trustee Ziegler. On a roll call vote Trustees Ziegler, Ford and President Block voted yes, Trustee Micele and Harvel voted no and Trustees DeVlieger and Wiegartz are absent. Motion carried.
2. Update on Electric Aggregation Prices – Constellation - President Block received the Electric Aggregation pricing back. They came in even lower than the expected at .06954 about 11.8% lower than ComEd. They got all the forms signed and are sending out notification on Village letterhead to all the Kirkland Residents explaining everything. We asked that they give us the information that they are sending out so that when we get calls we know how to answer the questions.
3. Bull Run Creek Update from Chad Clauson - Chad Clauson gave an update on the application that was submitted back in February. They received comments back from the IEPA application indicating that they wanted a little more information on the wetlands improvements. Fehr-Graham will be resubmitting the application. The good thing is this is the point at which they

would have come back and said no. They will not string you along and have you jump through hoops then come back and say no. However, this is still no guarantee, we are hopeful and will get the information they are asking for sent out.

4. Approval of Bid for 2018 Kirkland Street Project - President Block asked for a motion for the approval of bid for 2018 Kirkland Street Project. He informed the board that the bids came in higher than we were hoping for, mainly because after the core samples were done they found 3rd Street and Prospect had very little to no base under them. Therefore, they will have to get back to having an approved base so the road will last. President Block turned the floor over to Mr. Clauson to explain our options going forward. Chad explained that we have two options: 1. Throw out the bids and do a new bidding with a scaled down version of streets to be done or 2. We could award the project to the low bidder with the idea they could adjust the scope to be within our budget. Trustee Ford asked if we could just ask the bidder what they could do for \$210,000. Attorney Brad Stewart informed the board that they could wave competitive bidding. Trustee Harvel made a motion to wave the competitive bidding for 2018 Kirkland Street Project and award to William Charles for up to \$210,000 including TIF with designations made by Dale Miller with a 2nd by Trustee Ziegler. On a roll call vote Trustee Micele voted no, Trustees Ziegler, Ford, Harvel and President Block voted yes and Trustees Wiegartz and DeVlieger are absent. Motion carried.
5. Update on IEPA Inspection of Water System for the Village of Kirkland - Dale Miller gave a recap on the IEPA Water System Inspection. He let everyone know that because of the closing of Well #1 we are now on the IEPA radar. We did not receive any violations, but we had one deficiency and one Recommended Action that she noted us on. The first one was for the lack of information on RPC for residential. This is not something that is required unless you have in ground watering systems or in-ground pools. Because of this we will be sending out a survey with the next water bill asking all residents to fill out and return. Second, we need to update our emergency management plan for both water and waste water department, which would include a capital improvement plan in place. They would like to see a five-year plan in place and maybe one going out even further. The plan would include major reinvestments and rebuilding that includes mechanical, electrical and physical geography for water system and waste water and they want to see plans on how we are going to finance going forward.
6. Approval to participate in State of Illinois Local Debt Recovery Program - President Block asked for a motion for approval to participate in State of Illinois Local Debt Recovery Program. Attorney Brad Stewart explained the State of Illinois Local Debt Recovery Program. Trustee Ziegler made a motion for the Approval to participate in State of Illinois Local Debt Recovery Program with a 2nd by Trustee Ford. On a roll call vote Trustees Wiegartz and DeVlieger are absent and Trustees Ziegler, Ford, Harvel and Micele voted yes. Motion carried.
7. Approval of Ordinance 2018-09 Amending the Village of Kirkland Municipal Code by the Addition of Chapter 54 in Title V, Public Works, Establishing Standards for the Construction of Utility Facilities on the Right-of-Way and Providing for the Regulation of and Application for Small Wireless Facilities - President Block asked to a motion to Approval of Ordinance 2018-09 Amending the Village of Kirkland Municipal Code by the Addition of Chapter 54 in Title V, Public Works, Establishing Standards for the Construction of Utility Facilities on the Right-of-Way and Providing for the Regulation of and Application for Small Wireless Facilities. Attorney Brad Stewart explained the amendment and the reasons. Trustee Ziegler made a motion the Approval of Ordinance 2018-09 amending the Village of Kirkland Municipal Code by the

Addition of Chapter 54 in Title V, Public Works, establishing Standards for the Construction of Utility Facilities on the Right-of-Way and providing for the regulation of and application for Small Wireless Facilities with a 2nd by Trustee Ford. On a roll call vote Trustees Ziegler, Ford, Harvel and Micele voted yes. Trustee DeVlieger and Wiegartz are absent. Motion carried.

8. Approval of Health Insurance Change for the Village of Kirkland - Mr. Braden gave a recap on Employee Insurance for all current Full-Time Village employees eligible for insurance coverage. He gave a recap on Blue Cross/Blue Shield Insurance. President Block asked for a motion to continue the approval of Health Insurance Change for the Village of Kirkland until the next board meeting. Trustee Ziegler made a motion to continue the approval of Health Insurance Change for the Village of Kirkland until the next board meeting with a 2nd by Trustee Ford. On a roll call vote Trustees Ford, Harvel, Micele and Ziegler voted yes. Trustees DeVlieger and Wiegartz are absent. Motion carried.
9. Approval of Ammunition Purchase by Kirkland Police Department for Qualifications and Duty Use - President Block asked for a motion for Approval of Ammunition Purchase by Kirkland Police Department for Qualifications and Duty Use. Trustee Ford made a motion for approval of Ammunition purchase by Kirkland Police Department for Qualifications and Duty Use not to exceed \$2600.00 with a 2nd by Trustee Ziegler. On a roll call vote Trustees Harvel, Micele, Ziegler and Ford voted yes. Trustee DeVlieger and Wiegartz are absent. Motion carried.

XII. Adjournment- President – At 8:20 P.M. President Block asked for a motion for adjournment. Trustee Ziegler made a motion to adjourn with a 2nd by Trustee Ford. On a voice call vote meeting adjourned at 8:20 P.M.

Next Board of Trustees Regular Meeting will be Tuesday, September 4, 2018 at 7:00 P.M.

Carol Stiegman
Village Clerk

Ryan Block
Village President

VILLAGE OF KIRKLAND

Accounts Payable

Warrant

September 4, 2018

The President and Board of Trustees of the Village of Kirkland
Recommends the following Warrant in the amount of

Total: \$55,821.23

To be paid on or before
September 7, 2018

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

Custom Transaction Detail Report

September 5, 2018

Name	Memo	Account	Amount
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AIRCELL INC.	INV#001030	50-5157 · Internet Service	378.16
AIRCELL INC.	INV#001030	51-5157 · Internet Service	257.90
AIRCELL INC.	INV#001030	11-5157 · Internet Service	99.00
Alan Browne Chevrolet	INV#86596	13-5110 · Equipment Repair & Maintenance	485.57
Alphagraphics	VILLAGE LETTERHEAD PAPER	11-5175 · Printing & Publishing	37.80
Alphagraphics	INV#22959	12-5175 · Printing & Publishing	37.80
Alphagraphics	INV#22959	50-5175 · Printing/Publishing	37.80
Alphagraphics	INV#22959	51-5175 · Printing & Publishing	37.80
Azavar	INV#14723	11-5997 · Azavar Reimbursement	18.99
Azavar	INV#14812	11-5997 · Azavar Reimbursement	18.99
B & F Construction Code Services	JULY 2018 INSPECTIONS	11-5131 · Permit Inspections -	600.00
Bonnell Industries	QUOTE #0126531	13-6002 · Equipment Purchase	1,400.00
Central Management Services	DE MUNN, GERALD	50-5052 · Health Insurance	561.00
Central Management Services	DE MUNN, GERALD	51-5052 · Health Insurance	561.00
Central Management Services	MILLER, DALE	13-5052 · Health Insurance	660.00
Central Management Services	MILLER, DALE	51-5052 · Health Insurance	660.00
Central Management Services	MILLER, DALE	50-5052 · Health Insurance	660.00
Central Management Services	STIEGEMAN, CAROL	11-5052 · Health Insurance	343.66
Central Management Services	STIEGEMAN, CAROL	50-5052 · Health Insurance	343.67
Central Management Services	STIEGEMAN, CAROL	51-5052 · Health Insurance	343.67
Central Management Services	SALADINO, SAMUEL	12-5052 · Health Insurance	1,031.00
Com-Ed	ACCT#2369034053	13-5150 · Electric - ComEd	293.77
Com-Ed	ACCT#0063063150	13-5150 · Electric - ComEd	659.16
Com-Ed	ACCT#1963671044	50-5150 · Electric - ComEd	44.00

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Com-Ed	ACCT#6693083015	50-5150 · Electric - ComEd	729.13
Com-Ed	ACCT#2933030009	50-5150 · Electric - ComEd	387.15
Com-Ed	ACCT#2653080027	50-5150 · Electric - ComEd	58.62
Com-Ed	ACCT#0954171003	50-5150 · Electric - ComEd	23.19
Com-Ed	ACCT#37163095	51-5150 · Electric - ComEd	2,038.36
Continental Utility Solutions, Inc.	INV#M15426	50-5335 · Billing Software	400.00
Continental Utility Solutions, Inc.	INV#M15426	51-5335 · Billing Software	400.00
Continental Utility Solutions, Inc.	INV#M15426	53-5335 · Billing Software	400.00
CSR Bobcat	INV#134409	13-5110 · Equipment Repair & Maintenance	214.63
DeKalb Lawn & Equipment	60" TORO MYRIDE	13-6002 · Equipment Purchase	9,877.00
Emblem Enterprises, Inc.	INV#727123	12-5341 · Tools/Equipment	688.46
FASTENAL COMPANY	STREET LIGHTS LED HARDWARE	30-5617 · LED Street Light Upgrade	467.32
FASTENAL COMPANY	INV#ILCOR104114	30-5617 · LED Street Light Upgrade	467.32
FEHR GRAHM	INV#83894	13-5113 · Repairs & Maint - Streets	194.00
FEHR GRAHM	INV#83895	13-5113 · Repairs & Maint - Streets	13,110.00
FEHR GRAHM	INV#83896	55-5135 · Engineering Expense	4,500.00
Frontier	ACCT#815-522-9838-122308-5	50-5155 · Phone Service	44.68
Frontier	WEATHER SIREN	11-5155 · Phone Service	45.06
Grainger	INV#9860868869	50-5341 · Tools/Equip	49.90
Grainger	INV#9869472648	51-5113 · Repair & Maintenance	39.15
Hall Signs	INV#335566	30-5617 · LED Street Light Upgrade	90.99
Hawkins, Inc.	INV#4330080	51-5330 · Materials & Supplies	719.94
I LEAS	INV#DUES7668	12-5230 · Dues & Subscriptions	60.00
Impact Acquisitions, LLC	INV#1186090	11-5175 · Printing & Publishing	17.87
Impact Acquisitions, LLC	INV#1186090	50-5175 · Printing/Publishing	17.87

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Impact Acquisitions, LLC	INV#1186090	12-5175 · Printing & Publishing	17.87
Impact Acquisitions, LLC	INV#1186090	13-5175 · Printing & Publishing	17.87
Impact Acquisitions, LLC	INV#1186090	51-5175 · Printing & Publishing	17.88
IPO/DBA Cardinal Office Supply	ACCT#811826	12-5340 · Office Supplies	16.33
IPO/DBA Cardinal Office Supply	INV#605146-0	11-5340 · Office Supplies	33.45
KELSO-BURNETT CO	INV#1337805	50-5110 · Equipment Repair & Maintenance	1,694.19
KELSO-BURNETT CO	INV#1337805	51-5110 · Equipment Repair & Maintenance	1,694.20
L.E.D. Rite	INV#6113	30-5617 · LED Street Light Upgrade	75.83
MARATHON UNIVERSAL	acct#0496003215258	12-5370 · Automotive Fuel	734.65
MARATHON UNIVERSAL	acct#0496003215258	13-5370 · Automotive Fuel	281.91
MARATHON UNIVERSAL	acct#0496003215258	50-5370 · Automotive Fuel	65.67
MARATHON UNIVERSAL	acct#0496003215258	51-5370 · Automotive Fuel	65.68
Martenson Turf Products, Inc.	INV#67378	13-5113 · Repairs & Maint - Streets	38.00
Martenson Turf Products, Inc.	INV#67368	13-5113 · Repairs & Maint - Streets	695.20
Mediacom	ACCT#8384912370090032	11-5157 · Internet Service	76.54
Mediacom	ACCT#8384912370090032	12-5157 · Internet Service	76.53
MENARDS- CHERRY VALLEY	ACCT#30420458	30-5617 · LED Street Light Upgrade	35.97
MENARDS- CHERRY VALLEY	ACCT#30420458	51-5116 · Repair & Maintenance -Treatment	35.96
MENARDS- CHERRY VALLEY	INV#2154	30-5617 · LED Street Light Upgrade	46.43
Mug-A-Bug	INV#58820	13-5375 · Mosquito Abatement	486.00
Napa of Genoa	INV#331957	12-5110 · Equipment Repair & Maintenance	55.68
Napa of Genoa	INV#332810	13-5110 · Equipment Repair & Maintenance	17.98
NEOFUNDS	POSTAGE	11-5165 · Postage	41.54
NEOFUNDS	POSTAGE	12-5165 · Postage	41.54
NEOFUNDS	POSTAGE	13-5165 · Postage	41.54

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NEOFUNDS	POSTAGE	50-5165 · Postage	41.55
NEOFUNDS	POSTAGE	51-5165 · Postage	41.55
Neopost USA Inc	Postage Rental	11-5341 · Tools/ Equipments	89.85
NICDR	ACCT#67-56-60-2916 0	51-5153 · Heating Cost	93.99
NICDR	ACCT#72286160592	50-5153 · Heat Cost	94.59
PDC Laboratories	INV#19333667	50-5180 · Testing	62.50
PDC Laboratories	INV#19332755	50-5180 · Testing	112.50
PDC Laboratories	INV#19334921	51-5180 · Testing	182.00
PDC Laboratories	INV#19334757	51-5180 · Testing	157.00
PDC Laboratories	INV#19334280	50-5180 · Testing	15.00
Principal Life Group	ACCT#P57656-1	11-5050 · Life Insurance	7.41
Principal Life Group	ACCT#P57656-1	12-5050 · Life Insurance	22.25
Principal Life Group	ACCT#P57656-1	12-5050 · Life Insurance	22.25
Principal Life Group	ACCT#P57656-1	13-5050 · Life Insurance	7.41
Principal Life Group	ACCT#P57656-1	50-5050 · Life Insurance	11.13
Principal Life Group	ACCT#P57656-1	50-5050 · Life Insurance	7.42
Principal Life Group	ACCT#P57656-1	50-5050 · Life Insurance	7.42
Principal Life Group	ACCT#P57656-1	51-5050 · Life Insurance	7.42
Principal Life Group	ACCT#P57656-1	51-5050 · Life Insurance	7.42
Principal Life Group	ACCT#P57656-1	51-5050 · Life Insurance	11.12
Slingerland & Clark, P.C.	Inv#156220	12-5121 · Adjudication	333.25
USA Blue Book	INV#650457	50-5113 · Repairs/Maint	127.95
USA Blue Book	INV#650457	51-5113 · Repair & Maintenance	127.94
Verizon - 00001	JETPACK 1	12-5155 · Phone Service	36.01
Verizon - 00001	JETPACK 2	12-5155 · Phone Service	36.01

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Verizon - 00001	JETPACK 3	12-5155 · Phone Service	36.01
Verizon - 00002	815-522-5542	12-5155 · Phone Service	29.03
Verizon - 00002	815-522-3159	11-5155 · Phone Service	29.03
Verizon - 00002	815-522-3315	12-5155 · Phone Service	29.03
Verizon - 00002	815-522-3501	11-5155 · Phone Service	26.71
Verizon - 00002	815-522-6170	50-5155 · Phone Service	29.03
Verizon - 00002	815-522-9989	12-5155 · Phone Service	25.20
Verizon - 00002	815-570-1451	11-5155 · Phone Service	29.03
Verizon - 00002	815-826-1311	11-5155 · Phone Service	29.03
Verizon - 00003	ADAM DAVENPORT	12-5155 · Phone Service	55.39
Verizon - 00003	CHRIS DEMUNN	50-5155 · Phone Service	58.90
Verizon - 00003	SAM	12-5155 · Phone Service	55.39
Visa	WEB RIGGING SUPPLYS	51-5113 · Repair & Maintenance	76.42
Visa	MENARDS	13-5113 · Repairs & Maint - Streets	38.23
Visa	SIUE EMARKET	51-5147 · Training	525.00
Visa	NORTHERN TOOL	13-5110 · Equipment Repair & Maintenance	76.54
Visa	CPO CPMMERCE, LLC	50-5341 · Tools/Equip	116.86
Visa	AMAZON	13-5110 · Equipment Repair & Maintenance	95.98
Visa	MICROSOFT	11-5335 · Billing Software	106.24
Visa	AMAZON	13-5110 · Equipment Repair & Maintenance	119.00
Visa	MCAFFEE	13-5335 · Software Program	42.49
Visa	CHILI S GRILL & BAR	12-5147 · Training	54.32
Visa	ALLIED ELECTRONICS INC	51-5113 · Repair & Maintenance	203.20
Visa	NORTHERN TOOL	13-5341 · Tool/Equipment	94.89
Visa	LOWES	30-5617 · LED Street Light Upgrade	12.24

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12-5341 · Tools/Equipment	129.99
13-5998 · Misc Expens	14.55
13-5341 · Tool/Equipment	146.79
50-5333 · Lab Supplies	4.78
11-5998 · Misc Expense	13.38
12-5998 · Misc Expense	13.38
13-5998 · Misc Expens	13.38
50-5998 · Miscellaneous Expense	13.39
51-5998 · Misc. Expense	13.39
11-5120 · Legal Expense	786.25
	<u><u>55,821.23</u></u>

PALMETTO STATE ARMORY
DOLLAR GENERAL
NORTHERN TOOL
DOLLAR GENERAL
INTREST CHARGE ON PURCHASES
INTREST CHARGE ON PURCHASES
INTREST CHARGE ON PURCHASES
INTREST CHARGE ON PURCHASES
INTREST CHARGE ON PURCHASES
INV#133028

Visa
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Visa
Visa
Zukowski, Rogers, Flood & McArdle

11-ADM	2,449.83
12-POLICE	3,637.37
13-STREETS	29,121.89
20-MOTOR FUEL	
30-TIF	1,196.10
35-CAPITAL PROJECT	
50-WATER	6,198.05
51-SEWER	8,317.99
52-WATER IMPROVEMENTS	
53-GARBAGE	400.00
55-SEWER IMPROVEMENTS	4,500.00
	55,821.23

Village of Kirkland Profit & Loss Budget vs. Actual May 1 through August 15, 2018

	May 1 - Aug 15, 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
10-4100 · Taxes				
10-1735 · 10 - Telecom Tax	0.00	0.00	0.00	0.0%
10-4010 · Property Taxes	111,896.92	199,132.00	-87,235.08	56.19%
10-4012 · Road & Bridge Tax	0.00	6,283.00	-6,283.00	0.0%
10-4020 · Utility Tax - Nicor	4,684.96	16,000.00	-11,315.04	29.28%
10-4022 · Utility Tax - Com Ed	12,236.30	52,500.00	-40,263.70	23.31%
10-4024 · Telecom Tax	6,157.01	32,000.00	-25,842.99	19.24%
10-4030 · Sales Tax	41,096.11	150,000.00	-108,903.89	27.4%
10-4032 · State Income Tax	49,909.23	145,000.00	-95,090.77	34.42%
10-4034 · State Use Tax	11,142.90	42,500.00	-31,357.10	26.22%
10-4036 · PPRT Tax	1,053.63	2,250.00	-1,196.37	46.83%
10-4038 · Video Gaming Tax	2,480.75	9,000.00	-6,519.25	27.56%
10-4100 · Taxes - Other	0.00	0.00	0.00	0.0%
Total 10-4100 · Taxes	240,657.81	654,665.00	-414,007.19	36.76%
10-4200 · Other Revenues				
10-4210 · Liquor License	4,716.66	5,000.00	-283.34	94.33%
10-4220 · Misc Licenses	350.00	250.00	100.00	140.0%
10-4230 · Building Permits	3,448.00	6,000.00	-2,552.00	57.47%
10-4270 · Cable TV Franchise Fee	0.00	2,200.00	-2,200.00	0.0%
10-4290 · Golf Cart Permits	600.00	600.00	0.00	100.0%
10-4595 · Donation/ Grants	11,300.00	12,000.00	-700.00	94.17%
10-4710 · Ordinance Fines	2,868.62	35,000.00	-32,131.38	8.2%
10-4800 · General Fund Interest Income	187.44	1,000.00	-812.56	18.74%
10-4801 · General Fund Interest - IPTIP	1,596.05	4,000.00	-2,403.95	39.9%
10-4900 · General Fund Misc Income	5,243.84	2,500.00	2,743.84	209.75%
10-4910 · Tower Rental	800.00	4,800.00	-4,000.00	16.67%
10-4920 · Insurance Reports	0.00	50.00	-50.00	0.0%
10-4950 · General Fund Reimbursements	0.00	500.00	-500.00	0.0%
Total 10-4200 · Other Revenues	31,110.61	73,900.00	-42,789.39	42.1%

Village of Kirkland
Profit & Loss Budget vs. Actual
May 1 through August 15, 2018

	May 1 - Aug 15, 18	Budget	\$ Over Budget	% of Budget
20-5000 · MFT Revenue				
20-4038 · MFT Allotment	11,036.50	44,900.00	-33,863.50	24.58%
20-4800 · MFT Fund Interest Income - IPTIP	248.62	1,000.00	-751.38	24.86%
Total 20-5000 · MFT Revenue	11,285.12	45,900.00	-34,614.88	24.59%
30-5000 · TIF Revenue				
30-4015 · TIF Property Tax	167,494.12	290,000.00	-122,505.88	57.76%
30-4800 · TIF Fund Interest Income	48.13	400.00	-351.87	12.03%
30-4900 · TIF Fund Miscellaneous Income	0.00	0.00	0.00	0.0%
Total 30-5000 · TIF Revenue	167,542.25	290,400.00	-122,857.75	57.69%
35-5000 · Bull Run Creek Project Revenue				
35-4426 · IEPA Loan	0.00	800,000.00	-800,000.00	0.0%
35-4700 · Transfer from General Fund	0.00	35,600.00	-35,600.00	0.0%
35-4800 · Capital Project Interest Income	0.00	0.00	0.00	0.0%
Total 35-5000 · Bull Run Creek Project Revenue	0.00	835,600.00	-835,600.00	0.0%
40-5000 · RLF Revenues				
40-4596 · RLF Grant Revenue	0.00	91,792.00	-91,792.00	0.0%
Total 40-5000 · RLF Revenues	0.00	91,792.00	-91,792.00	0.0%
50-5000 · Water Fund Revenue				
50-4550 · Water Bills - Gross	57,076.37	0.00	57,076.37	100.0%
50-4900 · Water Fund Miscellaneous Income	63.79	1,000.00	-936.21	6.38%
Total 50-5000 · Water Fund Revenue	57,140.16	1,000.00	56,140.16	5,714.02%
51-5000 · Revenue				
51-4550 · Sewer Bills - Gross	41,099.56	174,600.00	-133,500.44	23.54%
51-4900 · Misc Income	19.91	1,000.00	-980.09	1.99%
Total 51-5000 · Revenue	41,119.47	175,600.00	-134,480.53	23.42%
52-5000 · Water Improvement Revenue				

Village of Kirkland
Profit & Loss Budget vs. Actual
May 1 through August 15, 2018

	May 1 - Aug 15, 18	Budget	\$ Over Budget	% of Budget
52-4993 · Water Hook-on Fees	0.00	500.00	-500.00	0.0%
52-4997 · Trans from Water	0.00	12,000.00	-12,000.00	0.0%
Total 52-5000 · Water Improvement Revenue	0.00	12,500.00	-12,500.00	0.0%
53-5000 · Garbage Revenue				
53-4560 · Refuse Bills - Gross	48,998.63	158,300.00	-109,301.37	30.95%
53-4900 · Misc. Income	0.00	1,000.00	-1,000.00	0.0%
Total 53-5000 · Garbage Revenue	48,998.63	159,300.00	-110,301.37	30.76%
55-5000 · Sewer Improvement Revenue				
55-4994 · Sewer Hook-Up Fees	0.00	500.00	-500.00	0.0%
55-4998 · Transfer from Sewer Fund	0.00	12,000.00	-12,000.00	0.0%
Total 55-5000 · Sewer Improvement Revenue	0.00	12,500.00	-12,500.00	0.0%
Total Income	597,854.05	2,353,157.00	-1,755,302.95	25.41%
Expense				
11-5000 · Admin- Expenses				
11-5005 · Salaries-Board Members	3,680.01	13,760.00	-10,079.99	26.74%
11-5006 · Liquor Commissioner Salary	0.00	500.00	-500.00	0.0%
11-5010 · Salaries - Village Finance	6,286.20	24,200.00	-17,913.80	25.98%
11-5030 · Payroll Taxes	0.01	2,400.00	-2,399.99	0.0%
11-5035 · Unemployment Tax	0.00	100.00	-100.00	0.0%
11-5040 · IMRF Pension	819.33	1,450.00	-630.67	56.51%
11-5050 · Life Insurance	29.64	150.00	-120.36	19.76%
11-5052 · Health Insurance	1,614.32	6,000.00	-4,385.68	26.91%
11-5090 · Employee Appreciation	0.00	50.00	-50.00	0.0%
11-5110 · Equipment Repair & Maintenance	86.27	1,000.00	-913.73	8.63%
11-5000 · Admin- Expenses - Other	104.64	0.00	104.64	100.0%
Total 11-5000 · Admin- Expenses	12,620.42	49,610.00	-36,989.58	25.44%
11-5100 · Admin Contractual Services				
11-5118 · Building Maintenance & Cleaning	234.94	500.00	-265.06	46.99%

Village of Kirkland
Profit & Loss Budget vs. Actual
May 1 through August 15, 2018

	May 1 - Aug 15, 18	Budget	\$ Over Budget	% of Budget
11-5120 · Legal Expense	8,839.21	24,000.00	-15,160.79	36.83%
11-5123 · Treasurer/Accounting Expense	3,000.00	9,000.00	-6,000.00	33.33%
11-5125 · Audit Expense	0.00	9,200.00	-9,200.00	0.0%
11-5131 · Permit Inspections -	1,770.00	8,500.00	-6,730.00	20.82%
11-5135 · Engineering Expense	447.50	1,000.00	-552.50	44.75%
11-5143 · Codification	2,021.15	2,500.00	-478.85	80.85%
11-5147 · Training	271.23	4,000.00	-3,728.77	6.78%
11-5155 · Phone Service	605.10	2,500.00	-1,894.90	24.2%
11-5156 · VIP Text Club	0.00	1,000.00	-1,000.00	0.0%
11-5157 · Internet Service	217.68	250.00	-32.32	87.07%
11-5158 · E Worldlinx Web	0.00	1,200.00	-1,200.00	0.0%
11-5160 · Insurance & Bonds	0.00	32,500.00	-32,500.00	0.0%
11-5165 · Postage	123.03	250.00	-126.97	49.21%
11-5175 · Printing & Publishing	180.83	500.00	-319.17	36.17%
11-5230 · Dues & Subscriptions	0.00	3,000.00	-3,000.00	0.0%
11-5250 · Donations/Grant Expense	5,000.00	3,500.00	1,500.00	142.86% ✓
11-5100 · Admin Contractual Services - Other	0.00	0.00	0.00	0.0%
Total 11-5100 · Admin Contractual Services	22,710.67	103,400.00	-80,689.33	21.96%
11-5301 · Admin Materials & Supplies				
11-5335 · Billing Software	1,267.75	1,670.00	-402.25	75.91%
11-5340 · Office Supplies	825.12	1,500.00	-674.88	55.01%
11-5341 · Tools/ Equipments	0.00	1,500.00	-1,500.00	0.0%
11-5910 · Sales Tax Reimbursement	8,165.62	8,200.00	-34.38	99.58%
11-5301 · Admin Materials & Supplies - Other	0.00	0.00	0.00	0.0%
Total 11-5301 · Admin Materials & Supplies	10,258.49	12,870.00	-2,611.51	79.71%
11-5601 · Admin Other Expense				
11-5800 · Economic Development	0.00	1,500.00	-1,500.00	0.0%
11-5997 · Azavar Reimbursement	56.97	500.00	-443.03	11.39%
11-5998 · Misc Expense	856.73	1,000.00	-143.27	85.67%
Total 11-5601 · Admin Other Expense	913.70	3,000.00	-2,086.30	30.46%

Village of Kirkland Profit & Loss Budget vs. Actual May 1 through August 15, 2018

	May 1 - Aug 15, 18	Budget	\$ Over Budget	% of Budget
12-5000 · Police Salaries and Benefits				
12-5009 · Police P-T Salaries	21,872.41	70,000.00	-48,127.59	31.25%
12-5010 · Police F-T Salaries	21,406.10	95,000.00	-73,593.90	22.53%
12-5011 · Holiday Pay	935.00	5,600.00	-4,665.00	16.7%
12-5012 · Overtime Pay	690.00	2,000.00	-1,310.00	34.5%
12-5014 · Police Back Pay	851.45	0.00	851.45	100.0%
12-5030 · Payroll Taxes	0.00	11,000.00	-11,000.00	0.0%
12-5035 · Unemployment Tax	0.00	100.00	-100.00	0.0%
12-5040 · IMRF Pension	994.99	8,600.00	-7,605.01	11.57%
12-5050 · Life Insurance	155.75	540.00	-384.25	28.84%
12-5052 · Health Insurance	2,062.00	12,000.00	-9,938.00	17.18%
12-5090 · Employee Appreciation	0.00	100.00	-100.00	0.0%
Total 12-5000 · Police Salaries and Benefits	48,967.70	204,940.00	-155,972.30	23.89%
12-5100 · Police Contractual Services				
12-5110 · Equipment Repair & Maintenance	3,318.93	5,500.00	-2,181.07	60.34%
12-5118 · Building Maintenance & Cleaning	0.00	250.00	-250.00	0.0%
12-5120 · Legal Expense	0.00	4,000.00	-4,000.00	0.0%
12-5121 · Adjudication	1,454.17	6,000.00	-4,545.83	24.24%
12-5147 · Training	1,699.50	5,000.00	-3,300.50	33.99%
12-5155 · Phone Service	865.12	3,600.00	-2,734.88	24.03%
12-5157 · Internet Service	217.68	250.00	-32.32	87.07%
12-5165 · Postage	84.65	250.00	-165.35	33.86%
12-5175 · Printing & Publishing	135.84	250.00	-114.16	54.34%
12-5195 · Alerts/PSAN/PIPS	3,756.00	5,650.00	-1,894.00	66.48%
12-5197 · 911 Dispatch Fee	15,700.00	15,700.00	0.00	100.0%
12-5230 · Dues & Subscriptions	0.00	1,500.00	-1,500.00	0.0%
12-5250 · Donations/Grant Expense	0.00	500.00	-500.00	0.0%
12-5334 · Too Good 4 Supplies	0.00	1,250.00	-1,250.00	0.0%
12-5335 · Billing Software	1,267.77	1,670.00	-402.23	75.91%
12-5340 · Office Supplies	1,275.06	4,000.00	-2,724.94	31.88%

Village of Kirkland
Profit & Loss Budget vs. Actual
May 1 through August 15, 2018

	May 1 - Aug 15, 18	Budget	\$ Over Budget	% of Budget
12-5341 · Tools/Equipment	35.00	4,000.00	-3,965.00	0.88%
12-5370 · Automotive Fuel	2,102.03	8,000.00	-5,897.97	26.28%
12-5380 · Uniforms - F/T & PT	467.75	8,000.00	-7,532.25	5.85%
12-5950 · Equipment Lease	0.00	500.00	-500.00	0.0%
12-5990 · D.C. Radio Loan Expense	0.00	4,000.00	-4,000.00	0.0%
12-5998 · Misc Expense	332.11	1,500.00	-1,167.89	22.14%
Total 12-5100 · Police Contractual Services	32,711.61	81,370.00	-48,658.39	40.2%
12-5200 · Equipment Savings				
12-6000 · Vehicle Starting Balance	0.00	17,274.00	-17,274.00	0.0%
12-6001 · Equipment Revenue	-2,972.12	13,500.00	-16,472.12	-22.02%
12-6002 · Equipment Purchase	0.00	0.00	0.00	0.0%
Total 12-5200 · Equipment Savings	-2,972.12	30,774.00	-33,746.12	-9.66%
13-5000 · Street Salaries and Ben				
13-5009 · Street P/T Salaries	20,109.33	33,800.00	-13,690.67	59.5%
13-5010 · Street F/T Salaries	10,040.37	78,500.00	-68,459.63	12.79%
13-5012 · Overtime	72.24	3,000.00	-2,927.76	2.41%
13-5030 · Payroll Taxes	0.00	9,400.00	-9,400.00	0.0%
13-5035 · Unemployment Tax	0.00	100.00	-100.00	0.0%
13-5040 · IMRF	3,190.86	4,700.00	-1,509.14	67.89%
13-5050 · Life Insurance	29.64	400.00	-370.36	7.41%
13-5052 · Health Insurance	193.49	18,000.00	-17,806.51	1.08%
13-5090 · Employee Appreciation	0.00	100.00	-100.00	0.0%
Total 13-5000 · Street Salaries and Ben	33,635.93	148,000.00	-114,364.07	22.73%
13-5100 · Streets Expense				
13-5110 · Equipment Repair & Maintenance	8,556.53	15,500.00	-6,943.47	55.2%
13-5112 · Weather Siren-Repair & Maint.	0.00	1,200.00	-1,200.00	0.0%
13-5113 · Repairs & Maint - Streets	8,234.55	127,000.00	-118,765.45	6.48%
13-5114 · Street Lights	0.00	1,000.00	-1,000.00	0.0%
13-5117 · Forestry	186.50	12,500.00	-12,313.50	1.49%
13-5118 · Building Maintenance & Cleaning	0.00	250.00	-250.00	0.0%

Village of Kirkland
Profit & Loss Budget vs. Actual
May 1 through August 15, 2018

	May 1 - Aug 15, 18	Budget	\$ Over Budget	% of Budget
13-5147 · Training	0.00	500.00	-500.00	0.0%
13-5150 · Electric - ComEd	2,873.14	8,000.00	-5,126.86	35.91%
13-5155 · Phone Service	29.10	1,000.00	-970.90	2.91%
13-5157 · Internet Service	0.00	250.00	-250.00	0.0%
13-5165 · Postage	0.00	250.00	-250.00	0.0%
13-5175 · Printing & Publishing	135.85	250.00	-114.15	54.34%
13-5190 · Equipment Rental	0.00	0.00	0.00	0.0%
13-5230 · Dues & Subscriptions	0.00	500.00	-500.00	0.0%
13-5240 · Sidewalk Construction	10,000.00	10,000.00	0.00	100.0%
13-5250 · Donations/Grant Expense	0.00	500.00	-500.00	0.0%
Total 13-5100 · Streets Expense	30,015.67	178,700.00	-148,684.33	16.8%
13-5200 · Service				
13-5335 · Software Program	1,267.77	1,670.00	-402.23	75.91%
13-5339 · Street Decorations	0.00	500.00	-500.00	0.0%
13-5340 · Office Supplies	115.23	250.00	-134.77	46.09%
13-5341 · Tool/Equipment	58.97	2,000.00	-1,941.03	2.95%
13-5370 · Automotive Fuel	1,955.95	4,500.00	-2,544.05	43.47%
13-5375 · Mosquito Abatement	2,132.00	2,600.00	-468.00	82.0%
13-5380 · Uniforms	0.00	500.00	-500.00	0.0%
Total 13-5200 · Service	5,529.92	12,020.00	-6,490.08	46.01%
13-5300 · Streets				
13-5640 · Parks	0.00	1,000.00	-1,000.00	0.0%
13-5950 · Equipment Lease	150.00	1,000.00	-850.00	15.0%
13-5998 · Misc Expens	67.86	250.00	-182.14	27.14%
Total 13-5300 · Streets	217.86	2,250.00	-2,032.14	9.68%
13-5400 · Vehicle Equipment Savings				
13-6000 · Vehicle Saving-Starting Balance	0.00	56,240.00	-56,240.00	0.0%
13-6001 · Equipment Revenue	0.00	15,000.00	-15,000.00	0.0%
13-6002 · Equipment Purchase	2,859.60	26,000.00	-23,140.40	11.0%
Total 13-5400 · Vehicle Equipment Savings	2,859.60	97,240.00	-94,380.40	2.94%

Village of Kirkland Profit & Loss Budget vs. Actual May 1 through August 15, 2018

	May 1 - Aug 15, 18	Budget	\$ Over Budget	% of Budget
20-5100 · MFT Expense				
20-5135 · MFT Fund Engineering Expense	1,775.03	5,000.00	-3,224.97	35.5%
20-5145 · Road Salt	0.00	8,000.00	-8,000.00	0.0%
20-5650 · Street Repair & Improvement	33,809.20	34,500.00	-690.80	98.0%
20-5998 · Misc. Expense	0.00	0.00	0.00	0.0%
Total 20-5100 · MFT Expense	35,584.23	47,500.00	-11,915.77	74.91%
30-5100 · TIF Expense				
30-5125 · TIF Audit Expense	0.00	500.00	-500.00	0.0%
30-5610 · TIF Village Hall Improvements	0.00	10,000.00	-10,000.00	0.0%
30-5611 · Hiawatha Dist.426 Safety Projec	7,875.00	100,000.00	-92,125.00	7.88%
30-5612 · Kirkland Community Center	0.00	250,000.00	-250,000.00	0.0%
30-5613 · Splendor Painting	0.00	4,000.00	-4,000.00	0.0%
30-5614 · Dave Englbrecht Project	0.00	27,000.00	-27,000.00	0.0%
30-5615 · Post Office Concrete Work	20,530.00	21,000.00	-470.00	97.76%
30-5616 · Library LED Lights	0.00	6,000.00	-6,000.00	0.0%
30-5617 · LED Street Light Upgrade	3,533.15	10,000.00	-6,466.85	35.33%
30-5618 · Village TIF Sidewalk Work	0.00	6,000.00	-6,000.00	0.0%
30-5619 · Village TIF Paving Project	0.00	50,000.00	-50,000.00	0.0%
30-5620 · Village TIF Road Striping	0.00	1,200.00	-1,200.00	0.0%
30-5911 · Blake Oil Tax Reimbursement	7,623.24	8,000.00	-376.76	95.29%
30-5990 · Reimb to General Fund-TIF	0.00	0.00	0.00	0.0%
30-5998 · Misc Expense	0.00	6,000.00	-6,000.00	0.0%
30-5100 · TIF Expense - Other	0.00	0.00	0.00	0.0%
Total 30-5100 · TIF Expense	39,561.39	499,700.00	-460,138.61	7.92%
35-5100 · Expense				
35-5655 · Bull Run Creek Project	5,709.00	750,000.00	-744,291.00	0.76%
35-5814 · Bull Run Creek Property Loan	8,883.84	53,400.00	-44,516.16	16.64%
35-5815 · IEPA Loan Fees	0.00	50,000.00	-50,000.00	0.0%
35-5998 · Misc. Expense	0.00	0.00	0.00	0.0%
Total 35-5100 · Expense	14,592.84	853,400.00	-838,807.16	1.71%

Village of Kirkland
Profit & Loss Budget vs. Actual
May 1 through August 15, 2018

	May 1 - Aug 15, 18	Budget	\$ Over Budget	% of Budget
40-5100 · RLF Expense				
40-5240 · Sidewalk Construction	624.00	11,792.00	-11,168.00	5.29%
40-5650 · Street Repair & Improvement	0.00	80,000.00	-80,000.00	0.0%
40-5998 · Misc Expense	0.00	0.00	0.00	0.0%
Total 40-5100 · RLF Expense	624.00	91,792.00	-91,168.00	0.68%
50-5100 · Water - Salaries & Benefits				
50-5009 · P/T Salaries	11,254.75	22,400.00	-11,145.25	50.24%
50-5010 · F/T Salaries	16,109.93	45,600.00	-29,490.07	35.33%
50-5012 · Overtime	410.39	1,500.00	-1,089.61	27.36%
50-5030 · Payroll Taxes	0.00	4,200.00	-4,200.00	0.0%
50-5035 · Unemployment Taxes	0.00	100.00	-100.00	0.0%
50-5040 · IMRF	-1,327.88	2,800.00	-4,127.88	-47.42%
50-5050 · Life Insurance	103.88	400.00	-296.12	25.97%
50-5052 · Health Insurance	7,310.83	12,000.00	-4,689.17	60.92%
50-5090 · Employee Appreciation	0.00	75.00	-75.00	0.0%
50-5100 · Water - Salaries & Benefits - Other	1,062.44	0.00	1,062.44	100.0%
Total 50-5100 · Water - Salaries & Benefits	34,924.34	89,075.00	-54,150.66	39.21%
50-5101 · Water Fund Contractual Services				
50-5110 · Equipment Repair & Maintenance	116.92	2,000.00	-1,883.08	5.85%
50-5113 · Repairs/Maint	4,881.87	3,000.00	1,881.87	162.73%
50-5115 · Meter Repair	1,028.00	16,200.00	-15,172.00	6.35%
50-5116 · Repairs & Maint - Treatment	61.84	2,800.00	-2,738.16	2.21%
50-5118 · Building Maintenance & Cleaning	0.00	250.00	-250.00	0.0%
50-5147 · Training	0.00	750.00	-750.00	0.0%
50-5150 · Electric - ComEd	7,703.17	19,000.00	-11,296.83	40.54%
50-5153 · Heat Cost	635.03	900.00	-264.97	70.56%
50-5155 · Phone Service	213.08	2,000.00	-1,786.92	10.65%
50-5157 · Internet Service	132.88	250.00	-117.12	53.15%
50-5163 · Property/Liability Insurance	403.00	9,000.00	-8,597.00	4.48%

Village of Kirkland
Profit & Loss Budget vs. Actual
May 1 through August 15, 2018

	May 1 - Aug 15, 18	Budget	\$ Over Budget	% of Budget
50-5165 · Postage	635.99	500.00	135.99	127.2%
50-5175 · Printing/Publishing	180.84	500.00	-319.16	36.17%
50-5180 · Testing	1,659.00	2,800.00	-1,141.00	59.25%
50-5185 · JULIE	0.00	400.00	-400.00	0.0%
50-5190 · Equipment Rental	0.00	500.00	-500.00	0.0%
Total 50-5101 · Water Fund Contractual Services	17,651.62	60,850.00	-43,198.38	29.01%
50-5301 · Water Fund Materials & Supplies				
50-5230 · Dues & Subscription	175.17	250.00	-74.83	70.07%
50-5250 · Donations/Grant Expense	0.00	500.00	-500.00	0.0%
50-5330 · Materials & Supplies	1,786.67	4,000.00	-2,213.33	44.67%
50-5332 · Materials & Supplies/Treatment	803.81	500.00	303.81	160.76%
50-5333 · Lab Supplies	171.90	1,100.00	-928.10	15.63%
50-5335 · Billing Software	1,267.78	1,670.00	-402.22	75.92%
50-5340 · Office Supplies	112.98	250.00	-137.02	45.19%
50-5341 · Tools/Equip	74.98	1,000.00	-925.02	7.5%
50-5345 · Tools/Equip - Treatment	0.00	1,500.00	-1,500.00	0.0%
50-5370 · Automotive Fuel	669.58	2,500.00	-1,830.42	26.78%
50-5380 · Uniforms F/T & P/T	625.48	1,500.00	-874.52	41.7%
Total 50-5301 · Water Fund Materials & Supplies	5,688.35	14,770.00	-9,081.65	38.51%
51-5100 · Sewer Expense				
51-5009 · Salaries - Part time	0.00	22,400.00	-22,400.00	0.0%
51-5010 · Salaries - Full Time	0.00	45,600.00	-45,600.00	0.0%
51-5012 · Overtime	0.00	1,500.00	-1,500.00	0.0%
51-5030 · Payroll Taxes	0.00	4,200.00	-4,200.00	0.0%
51-5035 · Unemployment Taxes	0.00	100.00	-100.00	0.0%
51-5040 · IMRF	0.00	2,800.00	-2,800.00	0.0%
51-5050 · Life Insurance	103.84	400.00	-296.16	25.96%
51-5052 · Health Insurance	7,310.86	12,000.00	-4,689.14	60.92%
51-5090 · Employee Appreciation	0.00	75.00	-75.00	0.0%
51-5110 · Equipment Repair & Maintenance	0.00	2,000.00	-2,000.00	0.0%

Village of Kirkland Profit & Loss Budget vs. Actual May 1 through August 15, 2018

	May 1 - Aug 15, 18	Budget	\$ Over Budget	% of Budget
51-5113 · Repair & Maintenance	191.47	8,000.00	-7,808.53	2.39%
51-5116 · Repair & Maintenance -Treatment	621.66	5,000.00	-4,378.34	12.43%
51-5118 · Building Maintenance & Cleaning	0.00	250.00	-250.00	0.0%
51-5147 · Training	0.00	750.00	-750.00	0.0%
51-5150 · Electric- ComEd	3,545.35	19,000.00	-15,454.65	18.66%
51-5153 · Heating Cost	0.00	900.00	-900.00	0.0%
51-5155 · Phone Service	117.54	2,000.00	-1,882.46	5.88%
51-5157 · Internet Service	132.88	250.00	-117.12	53.15%
51-5163 · PropertyLiability Insurance	0.00	9,000.00	-9,000.00	0.0%
51-5165 · Postage	635.98	500.00	135.98	127.2% ✓
51-5175 · Printing & Publishing	135.85	500.00	-364.15	27.17%
51-5180 · Testing	765.00	3,600.00	-2,835.00	21.25%
51-5190 · Equipment Rental	0.00	500.00	-500.00	0.0%
51-5230 · Dues & Subscription	175.17	250.00	-74.83	70.07%
51-5235 · Julie	0.00	400.00	-400.00	0.0%
51-5250 · Donations/Grant Expense	0.00	500.00	-500.00	0.0%
51-5330 · Materials & Supplies	1,531.48	6,000.00	-4,468.52	25.53%
51-5332 · Materials & Supplies -Treatment	418.34	500.00	-81.66	83.67%
51-5333 · Lab Supplies	0.00	1,100.00	-1,100.00	0.0%
51-5335 · Billing Software	1,267.77	1,670.00	-402.23	75.91%
51-5340 · Office Supplies	135.51	250.00	-114.49	54.2%
51-5341 · Tool / Equipments	59.00	4,000.00	-3,941.00	1.48%
51-5345 · Tool / Equipment Treatment	0.00	500.00	-500.00	0.0%
51-5370 · Automotive Fuel	669.59	2,500.00	-1,830.41	26.78%
51-5380 · Uniforms F/T & P/T	375.49	1,500.00	-1,124.51	25.03%
51-5961 · Transfer to Sewer Improvement	0.00	12,000.00	-12,000.00	0.0%
51-5993 · Lease Property	0.00	300.00	-300.00	0.0%
51-5995 · NPDES Permit	2,500.00	2,500.00	0.00	100.0%
51-5998 · Misc. Expense	0.00	250.00	-250.00	0.0%
51-5100 · Sewer Expense - Other	0.00	0.00	0.00	0.0%
Total 51-5100 · Sewer Expense	20,692.78	175,545.00	-154,852.22	11.79%

Village of Kirkland
Profit & Loss Budget vs. Actual
May 1 through August 15, 2018

	May 1 - Aug 15, 18	Budget	\$ Over Budget	% of Budget
52-5100 · Water Improvement Expense				
52-5135 · Engineering Expense	0.00	5,000.00	-5,000.00	0.0%
52-5667 · Water Improvement Projects	0.00	24,900.00	-24,900.00	0.0%
52-5100 · Water Improvement Expense - Other	0.00	0.00	0.00	0.0%
Total 52-5100 · Water Improvement Expense	0.00	29,900.00	-29,900.00	0.0%
53-5100 · Garbage Expense				
53-5335 · Billing Software	1,147.78	1,670.00	-522.22	68.73%
53-5390 · Waste Management	68,932.22	157,600.00	-88,667.78	43.74%
53-5100 · Garbage Expense - Other	25,809.20	0.00	25,809.20	100.0%
Total 53-5100 · Garbage Expense	95,889.20	159,270.00	-63,380.80	60.21%
55-5100 · Sewer Improvement Expense				
55-5135 · Engineering Expense	0.00	5,000.00	-5,000.00	0.0%
55-5668 · Sewer Improvement Projects	0.00	52,200.00	-52,200.00	0.0%
Total 55-5100 · Sewer Improvement Expense	0.00	57,200.00	-57,200.00	0.0%

Kirkland Community Center Project



Kirkland Community Center Project

Stakeholders

Ryan Block, Village President
Kirkland Board of Trustees
Residents of Village of Kirkland

Kirkland Community Center Committee

Dan Chambers
Dawn Darling
Linda Fett
Jean Klock
Nicole Patterson



VILLAGE OF KIRKLAND, ILLINOIS

Kirkland Community Center Project

Benefits of Project Being Led by Committee

- Allows residents to have direct oversight, gather feedback and ideas
- Financial transparency of project from conceptual phase thru completion
- Allows for non-Village entities to seek funding, donors and donations for various components of project
- Community Involvement - perfect opportunity for collaboration between Community and Village!



VILLAGE OF KIRKLAND, ILLINOIS

Kirkland Community Center Project

Kirkland Community Center Utilization

- Residents – Baby or wedding showers, birthday parties, retirements, etc.
- Local Organizations (Kirkland Lions Club, Kirkland Scouts, FFA, Kirkland Historical Society, etc.) – Conduct meetings, hold fundraisers, partake in community events
- Local Businesses – Hold events/meetings, partake in community events, provide service/goods to patrons visiting community center



VILLAGE OF KIRKLAND, ILLINOIS

Kirkland Community Center Project

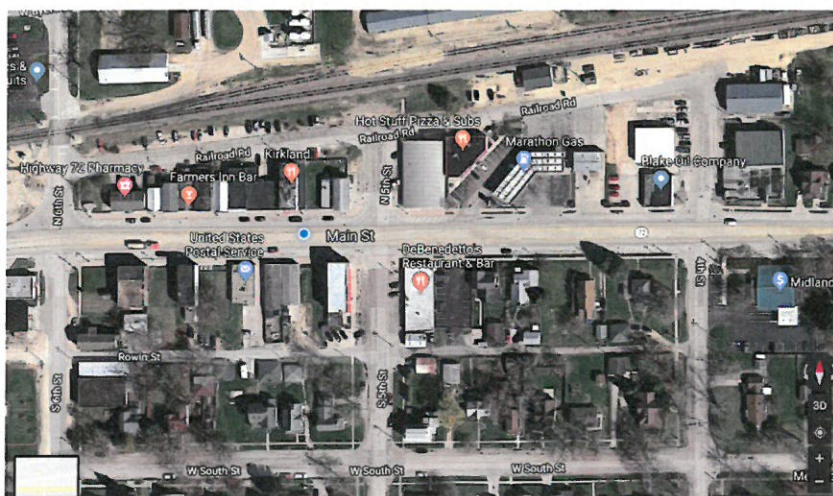
Kirkland Community Center Impact to Village

- Addresses blighted building in heart of downtown surrounded by several businesses
- Generates revenue for future Center enhancements
- Draws audience from neighboring towns
- Establishes multipurpose area of use for residents, businesses and organizations
- Promotion of Community – movie nights, farmers markets, craft fairs, etc.



VILLAGE OF KIRKLAND, ILLINOIS

Kirkland Community Center Project



VILLAGE OF KIRKLAND, ILLINOIS

Kirkland Community Center Project



VILLAGE OF KIRKLAND, ILLINOIS

Kirkland Community Center Project



VILLAGE OF KIRKLAND, ILLINOIS

Kirkland Community Center Project

Similar Venues to Kirkland Community Center

- Kirkland Lions Club
 - Limited space
 - Non-ADA compliant restrooms, No A/C
 - Limited kitchen capability
- Franklin Township Park
 - Seasonal offering – No Heat or A/C
 - Very limited kitchen capabilities
 - Limited features – building has picnic tables



VILLAGE OF KIRKLAND, ILLINOIS

Kirkland Community Center Project

Kirkland Community Center Funding Sources

- Village of Kirkland
 - TIF Allocation of Funds
- Local Businesses / Organizations
 - Donations of Goods and/or Services
- Residential Donations
- Private Donors / Funders
- Grants
 - DeKalb County Community Foundation (DCCF)



VILLAGE OF KIRKLAND, ILLINOIS

Kirkland Community Center Project

Kirkland Community Center Funding Uses

- Architectural services
- General Contractor
- Construction
- Utilities (HVAC, electrical, plumbing)
- Kitchen appliances, counters/cabinets, accessories
- Tables/chairs, projector/screen, etc.
- Painting of exterior and interior as needed
- Flooring



VILLAGE OF KIRKLAND, ILLINOIS

Kirkland Community Center Project

Kirkland Community Center Financials

- Project estimated between \$350,000 and \$400,000 – dependent on configuration of kitchen
- Project will be split in multiple phases – structure, utilities, flooring, furnishings, kitchen set-up
- Committee will continue to fundraise and apply for grants until project is completed
- \$250,000 budgeted from TIF Funds from Fiscal Year 2018-2019



VILLAGE OF KIRKLAND, ILLINOIS

Kirkland Community Center Project

Kirkland Community Center Contact Information

Ryan Block, <i>Village President</i>	ryanblock.kirkland@gmail.com
Dan Chambers	d72polara@yahoo.com
Nicole Patterson	cjpatter@yahoo.com
Dawn Darling	brdarli@aol.com
Jean Klock	jeanklock@y.com
Linda Fett	core209@hotmail.com



VILLAGE OF KIRKLAND, ILLINOIS

Kirkland Community Center Project



Thanks for your time!!



VILLAGE OF KIRKLAND, ILLINOIS

Rural Business Development Grants (RBDG)

What does this program do?

RBDG is a competitive grant designed to support targeted technical assistance, training and other activities leading to the development or expansion of small and emerging private businesses in rural areas that have fewer than 50 employees and less than \$1 million in gross revenues. Programmatic activities are separated into enterprise or opportunity type grant activities.

Who may apply for this program?

Rural public entities including, but not limited to:

- Towns
- State agencies
- Nonprofit Corporations
- Federally recognized Tribes
- Communities
- Authorities
- Institutions of Higher Education
- Rural Cooperatives

What is an eligible area?

RBDG funds must be directed for projects benefitting rural areas or towns outside the urbanized periphery of any city with a population of 50,000 or more. **Check eligible areas.**

How much funding is available?

There is no maximum grant amount for enterprise or opportunity type grants; however, smaller requests are given higher priority. Generally, grants range from \$10,000 up to \$500,000. There is no cost sharing requirement. Total opportunity type grant funding is limited statutorily to up to 10% of the total RBDG annual funding.

How may funds be used?

Enterprise type grant funds must be used on projects to benefit small and emerging businesses in rural areas as specified in the grant application. Uses may include:

- Training and technical assistance, such as project planning, business counseling/training, market research, feasibility studies, professional/technical reports, or product/service improvements
- Acquisition or development of land, easements, or rights of way; construction, conversion, renovation, of buildings, plants, machinery, equipment, access streets and roads, parking areas, utilities

- Pollution control and abatement
- Capitalization of revolving loan funds including funds that will make loans for start-ups and working capital
- Distance adult learning for job training and advancement
- Rural transportation improvement
- Community economic development
- Technology-based economic development
- Feasibility studies and business plans
- Leadership and entrepreneur training
- Rural business incubators
- Long-term business strategic planning

Opportunity type grant funding must be used for projects in rural areas and they can be used for:

- Community economic development
- Technology-based economic development
- Feasibility studies and business plans
- Leadership and entrepreneur training
- Rural business incubators
- Long-term business strategic planning

Rural Business Development Grants (RBDG)

How are applications evaluated for competitive funding?

RBDG applications compete at the state office level, which are dependent on appropriations.

All applications are evaluated based on:

- Evidence showing job creation to occur with local businesses;
- Percent of nonfederal funding committed to the project;
- Economic need in the area to be served;
- Consistency with local economic development priorities;
- Experience of the grantee with similar efforts; and
- Other factors described in the current Notice of Solicitation of Applications (NOSA), if one is published.

How do we get started?

Applications are accepted through USDA Rural Development's **local or State offices** once per year. Applicants are advised to view program information specific to your **local or State office** to learn about local application timelines, concept paper requirements, etc.

Grant awardees will need to complete required paperwork and comply with the terms and conditions of the award. Contact your **local or State office** for details.

Who can answer questions?

Contact your **local office**.

What governs this program?

- Basic Program – 7 CFR Part 4280, Subpart E
- This program is authorized by the Consolidated Farm and Rural Development Act (ConAct)

What governed the predecessor programs of RBEG and RBOG, as well as all awards given before FY 2015?

- RBEG Basic Program - RD Instruction 1942-G
- RBOG Basic Program - 7 CFR Part 4284
- This program was authorized by the Consolidated Farm and Rural Development Act (ConAct)

Why does USDA Rural Development do this?

This program provides grants for rural projects that finance and facilitate development of small and emerging rural businesses, help fund distance learning networks, and help fund employment related adult education programs. To assist with business development, RBDGs may fund a broad array of activities.

NOTE: Because citations and other information may be subject to change please always consult the program instructions listed in the section above titled "What Law Governs this Program?" You may also contact your **local office** for assistance. You will find additional forms, resources, and program information at www.rd.usda.gov. *USDA is an equal opportunity provider, employer, and lender.*

Community Facilities Direct Loan & Grant

What does this program do?

This program provides affordable funding to develop essential community facilities in rural areas. An essential community facility is defined as a facility that provides an essential service to the local community for the orderly development of the community in a primarily rural area, and does not include private, commercial or business undertakings.

Who may apply for this program?

Eligible borrowers include:

- Public bodies
- Community-based nonprofit corporations
- Federally recognized Tribes

What is an eligible area?

Rural areas including cities, villages, townships and towns including Federally Recognized Tribal Lands with no more than 20,000 residents according to the latest U.S. Census Data are eligible for this program.

How may funds be used?

Funds can be used to purchase, construct, and/or improve essential community facilities, purchase equipment and pay related project expenses.

Examples of essential community facilities include:

- Healthcare facilities such as hospitals, medical clinics, dental clinics, nursing homes or assisted living facilities
- Public facilities such as town halls, courthouses, airport hangars or street improvements
- Community support services such as child care centers, community centers, fairgrounds or transitional housing
- Public safety services such as fire departments, police stations, prisons, police vehicles, fire trucks, public works vehicles or equipment
- Educational services such as museums, libraries or private schools
- Utility services such as telemedicine or distance learning equipment
- Local food systems such as community gardens, food pantries, community kitchens, food banks, food hubs or greenhouses

For a complete list see Code of Federal Regulations 7 CFR, Part 1942.17(d) for loans; 7 CFR, Part 3570.62 for grants.

What kinds of funding are available?

- Low interest direct loans
- Grants
- A combination of the two above, as well as our **loan guarantee program**. These may be combined with commercial financing to finance one project if all eligibility and feasibility requirements are met.

What are the funding priorities?

Priority point system based on population, median household income

- Small communities with a population of 5,500 or less
- Low-income communities having a median household income below 80% of the state nonmetropolitan median household income.

What are the terms?

Funding is provided through a competitive process.

Direct Loan:

- Loan repayment terms may not be longer than the useful life of the facility, state statutes, the applicants authority, or a maximum of 40 years, whichever is less.
- Interest rates are set by Rural Development, contact us for details and current rates.
- Once the loan is approved, the interest rate is fixed for the entire term of the loan, and is determined by the median household income of the service area.
- There are no pre-payment penalties.
- Contact us for details and current interest rates applicable for your project.

possibly

Community Facilities Direct Loan & Grant

What are the terms? (continued)

Grant Approval:

Grant funds must be available. Applicant must be eligible for grant assistance, which is provided on a graduated scale with smaller communities with the lowest median household income being eligible for projects with a higher proportion of grant funds. Grant assistance is limited to the following percentages of eligible project costs:

Maximum of 75 percent when the proposed project is:

- Located in a rural community having a population of 5,000 or fewer; and
- The median household income of the proposed service area is below the higher of the poverty line or 60 percent of the State nonmetropolitan median household income.

Maximum of 55 percent when the proposed project is:

- Located in a rural community having a population of 12,000 or fewer; and
- The median household income of the proposed service area is below the higher of the poverty line or 70 percent of the State nonmetropolitan median household income.

Maximum of 35 percent when the proposed project is:

- Located in a rural community having a population of 20,000 or fewer; and
- The median household income of the proposed service area is below the higher of the poverty line or 80 percent of the State nonmetropolitan median household income.

Maximum of 15 percent when the proposed project is:

- Located in a rural community having a population of 20,000 or fewer; and
- The median household income of the proposed service area is below the higher of the poverty line or 90 percent of the State nonmetropolitan median household income. The proposed project must meet both percentage criteria. Grants are further limited.

Are there additional requirements?

- Applicants must have legal authority to borrow money, obtain security, repay loans, construct, operate, and maintain the proposed facilities
- Applicants must be unable to finance the project from their own resources and/or through commercial credit at reasonable rates and terms
- Facilities must serve rural area where they are/will be located
- Project must demonstrate substantial community support
- Environmental review must be completed/acceptable

How do we get started?

Contact your **local offices** to discuss your specific project. Applications are accepted year round

Who can answer questions?

Contact our **local office** that serves your area.

What governs this program?

- Direct Loan: 7 CFR Part 1942, Subpart A
- Grant: 7 CFR Part 3570, Subpart A

NOTE: Because citations and other information may be subject to change please always consult the program instructions listed in the section above titled "What Law Governs this Program?" You may also contact **your local office** for assistance. You will find additional forms, resources, and program information at www.rd.usda.gov. *USDA is an equal opportunity provider, employer, and lender.*

	%	Balance	Annual Yield
ILL Fund	2%		
Alpine /Midland Money Market	0.25%	\$335,000.00	\$ 837.50
Resource Money Market	0.37%	\$200,000.00	\$ 740.00
MFT Checking Blackhawk	0.10%	\$46,000.00	\$ 46.00
			\$ 1,623.50
Projected Yield @ILL Funds		\$581,000.00	\$ 11,620.00
Project annual increase intrest income			<u>\$ 9,996.50</u>

Bill Newkirk's recommendation:

1.) Close money markets at Midland and Resource Bank.

Put funds into our General Acct at Midland and transfer from there to IL Funds.

2.) Send a check for \$40,000 from Blackhawk MFT to ILL Funds MFT.

Keep min balance to avoid fees. Also make sure any immediate needs for MFT are left in this account.



Hiawatha Community Unit School District #426

410 South First Street Kirkland, Illinois 60146

<http://www.hiawatha426.org>

District Office

815-522-6676 Fax: 815-522-6619

Hiawatha Jr/Sr High School

815-522-3335 Fax: 815-522-9918

Hiawatha Elementary School

815-522-3336 Fax: 815-522-3185

August 15, 2018

Village of Kirkland
Attention: Carol Stiegman
511 W. Main St.
Kirkland, IL 60146

Dear Ms. Stiegman:

On behalf of the Hiawatha School Board, staff and students, thank you for your continued support of our students through the TIF projects. We appreciate the Village of Kirkland's generosity in helping to keep our students and staff safe.

Please review the enclosed invoice and check copy for the TIF paving project:

TAT Enterprise, Inc. - partial payment	\$ 138,307.18
	=====

If you have any questions, please do not hesitate to contact me at 815-522-6676.

Sincerely,

A handwritten signature in black ink that reads "Jared Poynter".

Jared Poynter
Superintendent

Enclosures
JP/jar

TAT Enterprise, Inc.
6546 Cherrv Vallev Rd.

Check Date : 08/15/2018

Kingston IL 60145-

<u>Inv Date</u>	<u>Invoice #</u>	<u>Description</u>	<u>Account Debited</u>	<u>RC</u>	<u>Amount</u>
8/7/2018	8/7/18	paving - payment #1 - bus garage portion	20.2540.500.01	1	48,407.52
8/7/2018	8/7/18	paving - payment #1	60.2530.500	1	89,899.66

***** VOID VOID VOID VOID VOID *****

TAT Enterprise, Inc.
6546 Cherry Valley Rd.

Kingston

IL 60145-

Aug 15, 2018

32576

*****138,307.18

VOID

**HIAWATHA COMMUNITY UNIT SCHOOL DISTRICT #426
HOT MIX ASPHALT PAVEMENT IMPROVEMENT PROJECT
PAY APPLICATION #1**

Tuesday, August 7, 2018

ITEM NO.	ITEM DESCRIPTION	UNIT	AWARDED QUANTITY	CHANGE ORDER		UNIT COST	COMPLETED TO DATE	TOTAL COST
				ADD	DEDUCT			
1	PAVEMENT REMOVAL	S.Y.	1,360		814.4	\$8.70	545.6	\$4,746.72
2	SIDEWALK REMOVAL	S.F.	1,425		64.5	\$3.69	1,360.5	\$5,020.25
3	HMA SURFACE REMOVAL	S.Y.	5,790	754		\$2.04	6,543.8	\$13,349.35
4	MODIFICATION OF EXISTING AGGREGATE BASE COURSE (DEPTH EQUAL TO OR LESS THAN 3	S.Y.	5,790		916.7	\$2.11	4,873.3	\$10,282.66
5	AGGREGATE BASE COURSE, TYPE B, 12" THK.	S.Y.	850		850.0	\$12.74	0.0	\$0.00
6	COARSE AGGREGATE FOR SUBGRADE STABILIZATION	C.Y.	50		50.0	\$60.00	0.0	\$0.00
7	HMA SURFACE COURSE	TON	638	12		\$79.90	649.5	\$51,895.05
8	HMA BINDER COURSE	TON	604		73.8	\$77.58	530.2	\$41,132.92
9	CONCRETE SIDEWALK	S.F.	80		32.0	\$6.00	48.0	\$288.00
10	CONCRETE ENTRANCE WALK	S.F.	1,340		182.0	\$9.22	1,158.0	\$10,676.76
11	SITE RESTORATION	S.Y.	1,000		200.0	\$3.00	800.0	\$2,400.00
12	EROSION CONTROL BLANKET	S.Y.	1,000		200.0	\$1.00	800.0	\$800.00
13	CONCRETE WASHOUT AREA, COMP.	EACH	1		1.0	\$1,000.00	0.0	\$0.00
14	PAVEMENT REMOVAL, SPECIAL	EACH	0	1,671		\$10.25	1,670.5	\$17,122.63
15	FURNISH AND SPREAD TOPSOIL	L SUM	0	1		\$5,000.00	1.0	\$5,000.00

TOTAL = \$162,714.33

Handwritten signature

CHANGE ORDER #1

ITEM NO.	ITEM DESCRIPTION	UNIT	AWARDED QUANTITY	CHANGE ORDER		UNIT COST	ADJUSTED QUANTITY TOTAL	TOTAL COST
				ADD	DEDUCT			
14	PAVEMENT REMOVAL, SPECIAL	EACH	0	1671.0		\$10.25	1,671.0	\$17,127.75
15	FURNISH AND SPREAD TOPSOIL	L SUM	0	1.0		\$5,000.00	1.0	\$5,000.00
1	PAVEMENT REMOVAL	S.Y.	1,360		814.4	\$8.70	0.0	-\$7,085.28
5	AGGREGATE BASE COURSE, TYPE B, 12" THK.	S.Y.	850		850.0	\$12.74	0.0	-\$10,829.00
6	COARSE AGGREGATE FOR SUBGRADE STABILIZATION	C.Y.	50		50.0	\$60.00	0.0	-\$3,000.00

REASON/JUSTIFICATION FOR CHANGE:

After HMA Surface Removal was completed in the proposed HMA Play Area, it became apparent that large sections of the existing aggregate subbase and underlying subgrade material were soft and not structurally sound. In order to create a paveable surface, it was decided that a large section of the existing aggregate needed to be removed and replaced with 8" of properly compacted aggregate base course. Prior to placement of the aggregate, a geotechnical fall would be placed to stabilize the existing subgrade. The excavated material would be disposed of onsite in the form of a graded berm. It was agreed that this work would be paid under the New Contract Price of PAVEMENT REMOVAL, SPECIAL. The Contractor would be responsible for furnishing and spreading topsoil over the graded berm, and Hiawatha CUSD #426 staff would be responsible for applying the lawn seed, fertilizer and erosion control blanket. It was agreed that this work would be paid under the New Contract Price of FURNISH AND SPREAD TOPSOIL.

The addition of these two Contract Items eliminated the need for some of the PAVEMENT REMOVAL, AGGREGATE BASE COURSE, TYPE B, 12" THK. and COARSE AGGREGATE FOR SUBGRADE STABILIZATION work that was included in the Original Contract.

TOTAL BID PRICE - ALL WORK = \$170,617.07

TOTAL COST TO DATE =	\$162,714.33
RETAINAGE (15%)	\$24,407.15
TOTAL VALUE TO DATE =	\$138,307.18
LESS PREVIOUSLY PAID	\$0.00
TOTAL BALANCE DUE =	\$138,307.18

I hereby recommend the approval of the Pay Application defined above, based on the completed work defined by the Contract Line Item Quantities and Change Orders.



Signed:

Nicholas Becker, P.E., CFM
Design Engineer

I hereby acknowledge that I have reviewed the Pay Application #1 document as prepared by the Engineer.



Signed:

PRINTED NAME:

TERRY TOPOLSKI

TITLE:

President

2018/2019 Utility Billing Schedule

	Reading Dates	Bill Date	Due Date	Late Notice Out	Late Notice Due Date	Shut off Date
Sept 2018 Billing	Aug 27	Sept 5	Oct 5	Oct 8	Oct 17	Oct 18
	Aug 28					
	Aug 29					
Nov 2018 Billing	Oct 23	Nov 7	Dec 7	Dec 10	Dec 19	Dec 20
	Oct 24					
	Oct 25					
Jan 2019 Billing	Dec 26, 18	Jan 4	Feb 1	Feb 4	Feb 15	Feb 18
	Dec 27, 18					
	Dec 28, 18					
March 2019 Billing	Feb 25	March 5	April 5	April 8	April 17	April 18
	Feb 26					
	Feb 27					

2019/2020 Utility Billing Schedule

	Reading Dates	Bill Date	Due Date	Late Notice Out	Late Notice Due Date	Shut off Date
May 2019 Billing	April 23	May 7	June 7	June 10	June 19	June 20
	April 24					
	April 25					
July 2019 Billing	June 25	July 5	Aug 2	Aug 5	Aug 17	Aug 18
	June 26					
	June 27					
Sept 2019 Billing	Aug 27	Sept 6	Oct 4	Oct 7	Oct 16	Oct 17
	Aug 28					
	Aug 29					
Nov 2019 Billing	Oct 29	Nov 6	Dec 6	Dec 9	Dec 18	Dec 19
	Oct 30					
	Oct 31					

Estimate

Rep	Date	Estimate #
BR	8/30/2018	1847

2040 Johnson Court
Kingston, IL 60145
(224) 241-8011

Village Of Kirkland
511 W Main Street
Kirkland, IL 60146
ATTN Carol Stiegman
815-522-6179

Customer Phone	Customer E-mail
	mtaylor@decohousing.com

Item	Description	Qty	Cost	Total
SHAW	Franchise II 26	162.66667	26.22292	4,265.60
Labor- Remove	Remove And Dispose Of Existing Carpet And Padding	162.66667	2.25	366.00
Labor- Move	Move Furniture	162.66667	2.25	366.00
	OPTIONS- Upgrade from a 26 ounce to a 28 ounce ADD \$199.03 Use the 20 ounce Neyland - \$3695.78, removal and furniture moving is included in this number Use the 26 ounce Neyland - \$3907.05, removal and furniture moving is included in this number These prices include installing over a commercial 8lb 1/4 padding			

All materials must be paid in full at time of sale.
 Special Order Materials are Non-Returnable and Non-Refundable.
 All stock materials must be returned within 15 days to receive credit.
 Installers DO NOT move electronics or breakables.
 Some floors may require floor prep, i.e. leveling or patching.
 We will not know this until your subfloor is exposed.
 If floor prep is needed to install the new floor properly, there be an additional charge.

Total	\$4,997.60
Sales Tax on materials only	
WWW.SHOPFLOORMART.COM	

Customer Signature _____

Appropriations for public Works for September 2018

1. 1 Cordless Milwaukee Chainsaw from CPO. Kit includes: Chainsaw, Battery Charger M18-M12, 1 HD 12.0 Hrs. Battery.....\$ 399.00
2. 1 Extra HD 12.0 Hrs. Battery from CPO.....\$ 199.00
3. 1 Stihl Cordless Polesaw HTS 85 from Dekalb Lawn.....\$ 390.96
4. 2 Stihl Batteries 300 from Dekalb Lawn.....\$ 306.00
5. 2 AL 500 Stihl Battery Chargers from Dekalb Lawn.....\$ 237.91
6. 1 Milwaukee Cordless ½” Hammer Drill Hex Driver Impact Combo Kit. Comes with Drill, Driver, Two Batteries, and Charger. From CPO.....\$ 399.00
7. 1 Oregon Chainsaw Chain Sharpener.....\$ 474.99
8. 3 Loads CA 6 gravel from Wagner Aggregate.....Approximate Price \$ 450.00
9. Quick Attach Blanks for John Deere Back Hoe\$ 1,039.00

Public works notes:

Public Works will be moving forward with the scada this month as our Electricians finish the new electrical panels and installation.

After our last new Aerator is installed we plan on crating two Aerators that we have freshly removed and replaced and sending them into Aqua Aerobics for rebuilding. These two will replace two Aerators in the primary pond that have not been rebuilt. Then as stated last year, we will send in two Aerators each year for overhaul making our oldest Aerators 6 years old by rebuild time. In time with a maintenance schedule like this going forward we never end up in a situation where we have only 1 functioning Aerator again.

We plan on beginning to catch up on tree trimming of street trees and alleys after the LED Street Light Conversion is finished. We have had inquiries from residents and they have been informed that we will begin trimming operations upon completion of The Street Light Project.

The 2018 Street Project will kick off around September 6-8 and hopefully finish around October 18-20. Ryan , Chad Clausing (Fehr Graham), and representatives from William Charles Construction had a preconstruction meeting this last week and were informed of preliminary dates. The Village of Kirkland is paving: 3rd Street, Prospect Street from the intersection of 4th and Prospect Street to the School Parking Lot, North Street from N. 6th Street to 7th Street, and 7th Street from W. North Street to the Gates of the WWTP.