

**GENERAL INFORMATION REGARDING
HEN COOP LICENSE APPLICATION
VILLAGE OF KIRKLAND**

Thank you for your interest in keeping hens on your premises. The information provided here outlines the requirements for the care of the hens, construction and maintenance of the hen coop, the notification to neighbors and the documentation required for licensure. Please refer to Ordinance 12-10 for the complete text referenced.

GENERAL GUIDELINES

- Hens, not roosters, are allowed.
- A maximum of 10 hens are allowed per coop.
- Coop licenses shall not be issued to applicants living in apartments or condominium buildings.
- Coop licenses shall not run with the land.
- Any person found to be in violation shall be fined not less than \$100.00 nor more than \$750.00 for each offense. If an owner is adjudged to have three (3) violations of the Ordinance, the owner's coop license shall be revoked. Each day an owner is not compliant with this Ordinance shall constitute a separate offense.

ABOUT THE CARE OF THE HENS

- Hens shall be kept in such a way as not to cause a nuisance as defined in Title IX, Chapter 91.01 through 91.05.
- Hens shall be kept in an enclosure which shall be maintained in such a manner so as to protect the hens from predators and trespassers.
- Hen yards and coops shall be large enough to provide at least 4 feet per hen.
- Hen yards and coops shall be constructed and maintained to reasonably prevent the collection of standing water, and shall be cleaned of hen droppings, uneaten or discarded feed, feathers, and other waste with such frequency as is necessary to ensure the hen yard and coop do not become nuisances as defined in Title IX, Chapter 91.01 through 91.05.
- Hen coops shall be built and kept in such a manner so as to allow for easy ingress and egress for the hens and shall offer protection from weather elements including cold temperatures.

ABOUT THE COOP

- Coops are "accessory structures" as defined in Title XV, Chapter 154 and shall comply with all requirements set forth in Title XV, Chapter 154, Section 154.09.
- If the coop will include plumbing or electricity, **a building permit and required fees** are required.

THE REQUIRED DOCUMENTATION

- Proof of ownership of the home or property at the address of the coop.
- The Public Notice of Intent to Construct a Hen Coop (included herein, make additional copies, if needed) signed by adjacent landowners except landowners that are municipalities or utilities.
- Proof of having been issued a Premise ID from the Illinois Department of Agriculture. *This can be applied for online at www.agr.state.il.us/premiseid/attention.html or via a form to complete and mail at www.agr.state.il.us/premiseid/premidform.pdf.*
- If a Building Permit was required due to the installation of plumbing or electrical in the coop, all construction must be completed.
- Accurate Plat of Survey with dimensions: size of coop, distance of coop to lot lines, distance of coop to other buildings
- Coop elevation

LICENSURE

- For initial licensure, submit the application and all required documentation to the Village Clerk.
- Call the Village to schedule an inspection of the coop location.
- Keep the license on site.