



Village of Kirkland

511 W. Main St. · P.O. Box 550
Kirkland, Illinois 60146
Phone: (815) 522-6179

APPLICATION FOR CHICKEN COOP LICENSE

Only Complete Applications with ALL Required Documents will be Accepted

Resident Name: _____

Street Address: _____
(Address where Hens will be Kept) City State Zip

Address Line 2 (P.O. Box, if applicable): _____
City State Zip

Number of Hens: _____ Square Footage of Current/Proposed Coop: _____

Please Attach the Following Documents with the Application

- Proof of Ownership of Home or Property at Address of Coop ☐
- Proof of Premise ID issued by Illinois Department of Agriculture ☐
- Building Permit (if required, for Plumbing and/or Electrical) ☐
- Building Permit Inspection Report (if applicable) ☐
- Public Notice of Intent to Construct Hen Coop with Signatures ☐

By submitting this application, I certify that I intend to operate the coop in compliance with all applicable Village, County, State and Federal laws. Upon receipt of this application, and required documents, I understand I will be invoiced an initial one (1) time \$25 License Fee and an inspection may be scheduled.

I understand that this license shall be valid continually until the license is revoked or relinquished, the license holder no longer controls the property associated with the application, or the keeping and maintaining of chickens is discontinued for six (6) months. It is not transferable and does not run with the land. I understand that Coops are “accessory structures” as defined in TITLE XV, CHAPTER 154 and shall comply with all requirements set forth in TITLE XV, CHAPTER 154, SECTION 154.09. I understand that I must also conform to all Village Ordinances as specified within TITLE IX, GENERAL REGULATIONS: CHAPTER 90 – ANIMALS; SECTION 15 – ANIMALS AND FOWL. Any person found to be in violation shall be fined not less than \$50 nor more than \$750 for each offence. If an owner is adjudged to have three (3) violations of TITLE IX: GENERAL REGULATIONS: CHAPTER 90 – ANIMALS AND FOWL, the owner’s coop license shall be revoked. Each day an owner is not compliant with this ordinance shall constitute a separate offence.

Signature

Date



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PUBLIC NOTICE OF INTENT TO CONSTRUCT A HEN COOP

APPLICANT ADDRESS HERE

KIRKLAND, IL 60146

In compliance with Village of Kirkland Code Title 9, Chapter 90, Section 15, (B)(7)(a): “Prior to a license being granted to an applicant, the applicant must show proof of notice to all adjacent landowners except landowners that are municipalities or utilities.”

NEIGHBORS

BY SIGNING THIS NOTICE, I AM CONFIRMING THAT I HAVE BEEN NOTIFIED OF MY NEIGHBOR’S INTENT TO HOUSE HENS.

Printed Name	Address	Signature
Printed Name	Address	Signature
Printed Name	Address	Signature
Printed Name	Address	Signature
Printed Name	Address	Signature
Printed Name	Address	Signature
Printed Name	Address	Signature

If you have any questions or concerns, please direct them to the Village of Kirkland at 815-522-6179.



CHICKEN COOP DETAILS & ORDINANCE

Village of Kirkland

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Phone: (815) 522-6179

First three steps for Chicken Coop's in the Village of Kirkland

Step One: Proof of ownership of the home or property at the address of the coop

Step Two: Proof of having been issued a Premise ID from the Illinois Department of Agriculture.

This can be applied for online at:

<https://agr.illinois.gov/content/dam/soi/en/web/agr/animals/animalhealth/documents/premisesform-2021v1.pdf>

Step Three: Public Notice of Intent to Construct a Hen Coop signed by adjacent landowners except landowners that are municipalities or utilities (Form available at Kirkland Village Hall or www.VillageofKirkland.com)

The following are details about the Village of Kirkland's Coop Requirements and Licensure

COOP REQUIREMENTS

- Coops are “accessory structures” as defined in Title XV, Chapter 154 and shall comply with all requirements set forth in Title XV, Chapter 154, Section 154.09.
- If the coop will include plumbing or electricity, a Building Permit and associated fees are required.
- If a Building Permit is required due to the installation of plumbing or electrical in the coop, all construction must be completed.
- Accurate Plat of Survey with dimensions: size of Coop, distance of coop to lot lines, distance of coop to other buildings, etc.
- Coop elevation.

LICENSURE

- For initial licensure, submit the application and all required documentation to the Village Clerk
- Call the Village to schedule an inspection of the coop location
- Keep the license on site

For official reference, the following is the Village Ordinance as it relates to Chickens within Village limits

TITLE IX: GENERAL REGULATIONS: CHAPTER 90 – ANIMALS **ANIMALS AND FOWL**

§90.15 KEEPING OF ANIMALS

- A. It shall be unlawful, and is hereby declared a nuisance for any person to keep or allow to be kept any animal of the species of horse, mule, swine, sheep, goat, cattle, poultry (with the exception of hens as herein provided), skunks, or poisonous reptiles within the corporate limits of the Village except upon properties zoned Agricultural.
- B. HENS shall mean the female of the species Gallus Gallus Domesticus.
 - 1) It shall be unlawful to keep roosters within city limits.
 - 2) The number of hens allowed shall be no more than ten.
 - 3) Any structures housing hens shall be termed as “accessory building or structure” as defined in Title XV, Chapter 154 of this code as may be amended from time to time, and shall abide by all requirements set forth in Title XV, Chapter 154, § 154.019, “Accessory Buildings, Structures and Uses” as may be amended from time to time.
 - 4) Any person keeping hens shall register with the Illinois Department of Agriculture Livestock Premises Registration and must have proof of registration on site.
 - 5) Care for hens shall follow the provisions set forth in this section.

- 6) Hens shall be kept in such a way as not to cause a nuisance as defined and enumerated in Title IX, Chapter 91, §§ 91.01 through 91.05 of this code as may be amended from time to time and shall be kept in conformance with the following requirements:
 - a) Hen yards and coops shall be constructed and maintained to reasonably prevent the collection of standing water, and shall be cleaned of hen droppings, uneaten or discarded feed, feathers, and other waste with such frequency as is necessary to ensure the hen yard and coop do not become nuisances as defined in Title IX, Chapter 91, §§ 91.01 through 91.05 of this code, as may be amended from time to time.
 - b) Hens shall be kept in an enclosure which shall be maintained in such a manner so as to protect the hens from predators and trespassers.
 - c) Hen coops shall be built and kept in such a manner so as to allow for easy ingress and egress for the hens and shall protection from weather elements including cold temperatures.
 - d) Hen coops and yards shall be large enough to provide at least four feet per hen.
- 7) Licenses for coops must be obtained and shall meet the rules of this chapter where applicable.
 - a) Prior to a license being granted to an applicant, the applicant must show proof of notice to all adjacent landowners.
 - b) A license shall not be granted unless the applicant has obtained all necessary building permits and can show proof that a hen yard and coop that comply with this section have been erected.
 - c) Coop licenses shall not run with the land.
 - d) Applications shall be submitted to the Village Clerk who shall have the authority to enforce this section with the assistance of the Village's Code Officer.
 - e) An applicant who lives in an apartment or condominium building is not eligible to receive a coop license.
 - f) All chicken coops shall be subject to inspection at all reasonable times by officials and agents of the village.
 - g) A coop license shall be valid continually until the license is revoked or relinquished, the license holder no longer controls the property associated with the application, or the keeping and maintaining of chickens is discontinued for six months. The fee for a coop license shall be \$25. The coop license fee shall be paid to the village prior to the village's issuance of any license. Any person who does not obtain a license, as required by this section, shall pay a fine of \$50, in addition to needing to obtain and pay the coop license fee.
- 8) No person shall slaughter any hen, or any other animal, with village limits. Nothing in this section is to be interpreted as prohibiting any establishment that is licensed to slaughter, from slaughtering for food purposes any animals which are specifically raised for food purposes.

§ 909.99 Penalty

- A. Any person who violates any provision of this chapter for which no penalty is provided shall be subject to the terms of § 10.99.
- B. Any person, firm or corporation violating any provision of §§ 90.01 through 90.07 shall be fined not less than \$50 nor more than \$750 for each offense, a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.
- C. Any person found to be in violation of § 90.15 shall be fined not less than \$100, nor more than \$750 for each offence. In the event that an owner is adjudged to have three violations of § 90.15, the owner's coop license shall be revoked. Each day an owner is not compliant with § 90.15 shall constitute a separate offense.
- D. Any person violating the provisions of § 90.16 shall be subject to a fine of not less than \$50 no more than \$750 for each offence.
- E. Any owner or person who fails to clean up and remove a dog's or cat's defecation as required in § 90.17 shall be fined not less than \$50 nor more than \$100 for each offense.

(Ord. 12-10, passed 07-16-2012)