



Village of Kirkland

511 W. Main St. · P.O. Box 550
Kirkland, Illinois 60146
Phone: (815) 522-6179

SOLAR PERMIT CHECKLIST

INFORMATION TO BE SUBMITTED WHEN APPLYING:

- ☐ 1. All solar construction shall comply with the adopted building codes and ordinances. Construction methods provided in the 2018 International Residential Code (IRC) and 2018 International Fire Code will be used as it applies to building use and all requirements that apply.
- ☐ 2. A site plan view showing the overhead location of the solar panels on the property.
- ☐ 3. A roof layout diagram indicating the placement of solar panels.
- ☐ 4. A structural assessment ensuring that the roof can support the solar installation, possibly requiring a structural engineer's report.
- ☐ 5. An electrical diagram illustrating the system's electrical connections.
- ☐ 6. **Pre-payment of Plan Review Fee \$400**
- ☐ 7. Contact B&F Construction Code Services, Inc at 847-428-7010 for additional project inquiry questions, and for all inspections. 24-hour notice required for inspections.

*If electricity is to be installed, this **MUST** be noted on the permit application and drawings.*

Note: The above information comes as part of the permit application and compliance is required.
Call **JULIE – 811**, to locate all underground utilities.